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## Overview

### **What this standard is about**

This standard is about producing specifications for supplies. It deals with obtaining and producing information on required supplies. It involves confirming specifications, presenting specifications, complying with procedures and delivering specifications to suppliers.

### **Who this standard is for**

This standard is for supply chain practitioners. This could, for example be in purchasing, freight logistics operations or transport management roles.

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### Performance criteria

- You must be able to:*
- P1 obtain information on the **supplies** that are required
  - P2 produce information on the **supplies** that are required
  - P3 confirm the **specifications** with **colleagues**
  - P4 present the **specifications** clearly
  - P5 comply with procedures for producing **specifications**
  - P6 deliver **specifications** to suppliers

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### Knowledge and understanding

*You need to know and understand:*

- K1 evaluation methods and procedures
- K2 information sources on **supply chain** processes
- K3 organisational objectives and activities
- K4 presentation theories, models, and practices
- K5 procurement theories, models, and practices
- K6 supplier evaluation methods and procedures
- K7 **supply chain** management theories, models, and practices

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### Additional Information

#### Glossary

1. **Colleagues:** Permanent, temporary, agency staff
2. **Supplies:** Any combination of goods or services that are procured, delivered or stored in the supply chain
3. **Supply chain:** Procurement, purchasing and supply, logistics, transport, and operations management, within and between international boundaries
4. **Specifications:** A set of requirements to be satisfied by a material product or service

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<b>Originating organisation</b>	Skills for Logistics
<b>Original URN</b>	NSfL97
<b>Relevant occupations</b>	Professional Occupations; Managers and Senior Officials; Business Analyst; Transportation operations and maintenance; Retail and commercial enterprise; Retailing and wholesaling; Warehouse and distribution; Business management; Production Managers; Functional Managers; Quality and Customer Care Managers; Managers in Distribution, Storage and Retail; General; Vehicle Trades; Transport Associate Professionals; Business and Finance Associate Professionals
<b>Suite</b>	Supply Chain Management
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