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## Overview

This standard is about

- 1 interpreting information
- 2 adopting safe and healthy working practices
- 3 selecting materials, components and equipment
- 4 preparing for and installing proprietary and/or purpose-made fitments for kitchens and/or bathrooms and/or bedrooms
- 5 working on new, alteration or refurbishment contracts

### Performance criteria

- You must be able to:*
- P1 interpret the given information relating to the work and resources to confirm its relevance
  - P2 comply with the given, relevant legislation and official guidance to carry out your work and maintain safe work practices
  - P3 select the required quantity and quality of resources for the methods of work
  - P4 comply with organisational procedures to minimise the risk of damage to the work and surrounding area
  - P5 comply with the given contract information to carry out the work efficiently to the required specification
  - P6 complete the work within the allocated time, in accordance with the programme of work

### Knowledge and understanding

*You need to know and understand:*

#### Performance Criteria 1

##### Interpretation of information

- K1 the organisational procedures developed to report and rectify inappropriate **information** and unsuitable **resources**, and how they are implemented
- K2 the types of **information**, their source and how they are interpreted
- K3 the organisational procedures to solve **problems** with the **information** and why it is important they are followed

#### Performance Criteria 2

##### Safe work practices

*You need to know and understand:*

- K4 the level of understanding operatives must have of **information** for relevant, current **legislation and official guidance** and how it is applied
- K5 how **emergencies** should be responded to and who should respond
- K6 the organisational **security procedures** for tools, equipment and personal belongings
- K7 what the accident reporting procedures are and who is responsible for making the report
- K8 why and when **personal protective equipment (PPE)** should be used

#### Performance Criteria 3

##### Selection of resources

*You need to know and understand:*

- K9 the characteristics, quality, uses, sustainability, limitations and defects associated with the **resources** and how defects should be rectified
- K10 how the **resources** should be used and how any **problems** associated with the **resources** are reported
- K11 the organisational procedures to select **resources**, why they have been developed and how they are used
- K12 the **hazards** associated with the **resources** and **methods of work** and how they are overcome

**Performance Criteria 4**

**Minimise the risk of damage**

*You need to know and understand:*

K13 how to **protect work** from damage and the purpose of protection

K14 why **disposal of waste** should be carried out safely and how it is achieved

**Performance Criteria 5**

**Meet the contract specification**

*You need to know and understand:*

K15 how **methods of work**, to meet the specification, are carried out and **problems** reported

K16 how **maintenance** of tools and equipment is carried out

**Performance Criteria 6**

**Allocated time**

*You need to know and understand:*

K17 what the **programme** is for the work to be carried out in the estimated, allocated time and why deadlines should be kept

### Additional Information

#### Scope/range related to performance criteria

##### Performance Criteria 1

- 1 interpretation of drawings, specifications, schedules, and manufacturers' information related to the work to be carried out

##### Performance Criteria 2

- 2 safe use of personal protective equipment (PPE) to carry out the activity, in accordance with legislation and/or organisational requirements
- 3 safe use and storage of hand tools, power tools and equipment

##### Performance Criteria 3

- 4 selection of resources associated with own work
  - 4.1 materials, components and fixings
  - 4.2 tools and equipment

##### Performance Criteria 4

- 5 protection of the work and its surrounding area from damage
- 6 consultation with client regarding protection of property and belongings
- 7 minimise damage and maintain a clean work space
- 8 disposal of waste in accordance with current legislation

##### Performance Criteria 5

- 9 demonstration of work skills to measure, mark out, fit, finish, position and secure
- 10 use and maintain hand tools, portable power tools and ancillary equipment
- 11 prepare and install kitchen and/or bathroom and/or bedroom standard or specialist items to given working instructions, relating to at least six of the following
  - 11.1 floor units and wall units
  - 11.2 fixing work surfaces
  - 11.3 forming cut outs for appliances in work surfaces
  - 11.4 encasing services and heat-producing appliances
  - 11.5 bonding plastic laminates
  - 11.6 scribing, mitring and fixing mouldings
  - 11.7 internal and external corners
  - 11.8 peninsular and island unit arrangements

##### Performance Criteria 6

- 12 completion of own work within the estimated, allocated time to meet the needs of other occupations and/or client

### Scope/range related to knowledge and understanding

#### **Disposal of waste**

- 1 environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance

#### **Emergencies**

- 2 operative's response to situations in accordance with organisational authorisation and personal skills when involved with
  - 2.1 fires, spillages, injuries

#### **Hazards**

- 3 those identified by method of work, manufacturers' technical information, statutory regulations and official guidance

#### **Information**

- 4 drawings, specifications, schedules, manufacturers' information and regulations governing buildings

#### **Legislation and official guidance**

- 5 this relates to the operative's responsibilities regarding potential accidents and health hazards whilst working in the workplace, at height, with tools and equipment, with materials and substances, with movement/storage of materials and by manual handling and mechanical lifting

#### **Maintenance**

- 6 operative care of hand tools and/or portable power tools and ancillary equipment

### **Methods of work**

- 7 application of knowledge for safe work practices, procedures and skills relating to the method/area of work and materials used to:
  - 7.1 remove existing units and fitments
  - 7.2 work in specific environments (occupied, clean, hygienic, laboratory and areas containing hazardous substances)
  - 7.3 prepare and install floor units and wall units
  - 7.4 fix work surfaces
  - 7.5 form cut outs for appliances in work surfaces
  - 7.6 encase services and heat-producing appliances
  - 7.7 bond plastic laminates
  - 7.8 scribe, mitre and fix mouldings
  - 7.9 apply internal and external corners
  - 7.10 fix peninsular and island unit arrangements
  - 7.11 carry out sequence for positioning of units
  - 7.12 transfer datum (lasers, spirit level, water level, plumb bob)
  - 7.13 use hand tools, power tools and equipment
- 8 team work and communication
- 9 needs of other occupations associated with installing fitted furniture

### **Personal protective equipment (PPE)**

- 10 occupational use, types, purpose of each type and work situations

### **Problems**

- 11 those arising from information, resources and methods of work
  - 11.1 own authority to rectify
  - 11.2 organisational reporting procedures

### **Programme**

- 12 types of progress charts, timetables and estimated times
- 13 organisational procedures for reporting circumstances which will affect the work programme

### **Protect work**

- 14 protect work against damage from general workplace activities, other occupations and adverse weather conditions

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**Resources**

- 15 materials, components and equipment relating to types, quantity, quality, sizes and the sustainability of standard and/or specialist:
  - 15.1 timber, timber-based sheet material, non-timber based material and plastics
  - 15.2 sealants and adhesives
  - 15.3 mouldings: timber, plastic, non-ferrous metal
  - 15.4 internal timber-based fitments (flat pack and assembled)
  - 15.5 associated fixings and fittings
  - 15.6 glass products
  - 15.7 hand and/or powered tools and equipment
- 16 methods of calculating quantity, length, area and wastage associated with the method/procedure to install fitted furniture

**Security procedures**

- 17 site, workplace, company and operative



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## Install fitted furniture

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<b>Developed by</b>	ConstructionSkills
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<b>Version number</b>	2
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<b>Date approved</b>	November 2012
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<b>Validity</b>	Current
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<b>Status</b>	Original
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<b>Originating organisation</b>	ConstructionSkills
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<b>Original URN</b>	VR121
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<b>Relevant occupations</b>	Carpenters and Joiners; Construction Operatives; Construction and Building Trades nec
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<b>Suite</b>	Fitted Interiors (Construction)
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<b>Key words</b>	Bathroom fitments; Bedroom fitments; Kitchen fittings; Floor-units; Wall-units; Laminates
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