

# EUSNCO315 (SQA Unit Code - FA7T 04)

## Analyse information to support decision making



---

### Overview

This unit is designed for the candidate to demonstrate competence in analysing data related to organising, planning or supervising operational activities on the distribution network. Information from the network may include monitoring existing system status; information about proposed works and potential effectiveness and cost-benefits; information about existing, new and innovative techniques, fittings and materials and how they can be used on the network without disrupting supply or compromising water quality.

This unit will apply to Network Construction Operations at Level 3 and is intended for Construction Supervisors.

# EUSNCO315 (SQA Unit Code - FA7T 04)

## Analyse information to support decision making

---

### Performance criteria

- You must be able to:*
- P1 identify objectives for your analysis which are clear and consistent with the decisions which need to be made
  - P2 select relevant information which is accurate, relevant to the objectives, and sufficient to arrive at reliable decisions
  - P3 use methods of analysis which are suitable to achieve the objectives
  - P4 analysis of the relevant information correctly identifies relevant patterns and trends
  - P5 support conclusions with reasoned argument and appropriate evidence
  - P6 in presenting the results of analysis differentiate clearly between fact and opinion
  - P7 records of the analysis are sufficient to show the assumptions and decisions made at each stage

# EUSNCO315 (SQA Unit Code - FA7T 04)

## Analyse information to support decision making

---

### Knowledge and understanding

*You need to know and understand:*

- K1 different approaches to, and methods of, analysing information and how to select methods appropriate to decisions which you have to make
- K2 types of information, both qualitative and quantitative, which you need to be able to analyse
- K3 how to select information relevant to the decisions you need to make and ensure such information is accurate and relevant
- K4 the importance of the effective analysis of information: your role and responsibility in relation to this
- K5 how to analyse information to identify patterns and trends
- K6 how to draw conclusions on the basis of analysing information
- K7 how to develop and present a reasoned case based on the outcomes of an analysis
- K8 the differences between fact and opinion, how to identify these and present them accordingly
- K9 the importance of record-keeping to the analysis of information and how such records should be kept and used

# EUSNCO315 (SQA Unit Code - FA7T 04)

## Analyse information to support decision making

---

### Additional Information

#### Scope/range related to performance criteria

1. analysis: examination of elements and structure, dissemination into constituent parts, conclusions and recommendations
2. relevant information: sources of information, statutory and non statutory reports, company documentation, job instructions, client documentation (internal or external)

# EUSNCO315 (SQA Unit Code - FA7T 04)

## Analyse information to support decision making

---

**Developed by** Energy and Utility Skills

---

**Version number** 1

---

**Date approved** 2010

---

**Indicative review date** 2015

---

**Validity** Current

---

**Status** Original

---

**Originating organisation** Energy and Utility Skills

---

**Original URN** NCO315

---

**Relevant occupations** Engineering and manufacturing technologies; Engineering

---

**Suite** Network Construction Operations

---

**Key words** Analysis, decision making, differentiate, statutory reports