

EUSWFRBE4a SQA Unit Code - (FA8V 04)

Inspect premises (non domestic) for compliance with water fittings regulations/byelaws



Overview

This unit is for you if you carry out inspections of non-domestic premises (including commercial and agricultural premises) to make sure they comply with the Water Supply (Water Fittings) Regulations 1999. This may include inspections of contractors' work for audit purposes

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Performance criteria

You must be able to:

Agree inspection details

- P1 you confirm the need for the proposed individual inspection, according to organisational procedures
- P2 you confirm inspection details, special needs requirements, access requirements and any agreed security measures and procedures
- P3 you determine any safety issues which may be posed by the inspection, and identify the equipment which may be required to carry out the inspection in a safe manner
- P4 you confirm the time, date, expected duration of the inspection and those who will be attending the inspection
- P5 you provide accurate and complete information to relevant people about the extent of the inspection and any specific requirements

Determine compliance with regulations

- P6 you gain access to the premises in an effective and courteous manner, and you confirm the inspection details
- P7 you confirm the accuracy of information about the premises and note any amendments to be made
- P8 you identify the specific system(s) to be inspected and you confirm the regulatory requirements
- P9 you identify the hazards associated with carrying out the inspection, and where this indicates an unacceptable risk you terminate the inspection and inform the relevant people of the details
- P10 you identify installations that offer the potential for contravention of the regulations
- P11 you identify arrangements of fittings that offer protection against contravention
- P12 you safely gain access to the system(s) to be inspected, using appropriate personal protective and access equipment
- P13 you carry out the inspection in a safe manner with minimum disruption or damage to the premises
- P14 you accurately identify any contravention of the regulations and where this constitutes a serious risk you take immediate relevant action
- P15 you propose solutions and actions which can be undertaken to ensure compliance
- P16 you identify any planned work activities which may impinge on future compliance

Record and report inspection information

- P17 you accurately record the details of inspected properties and update organisational records as required
- P18 you provide accurate and complete information to the relevant people of the outcomes of the inspection

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- P19 you accurately record contravention details and the specific part of the regulations that have been breached
- P20 you check that relevant people understand the implications of the identified contravention of the regulations
- P21 where contravention of the regulations has been identified you agree a timescale for re-inspection with relevant people
- P22 where compliance with the regulations is identified you provide the required formal notification to the relevant person
- P23 you identify and record any planned changes which may require future inspections
- P24 you accurately record the category of the premises, according to regulatory requirements
- P25 you provide complete and accurate inspection information to relevant people, according to organisational and regulatory requirements

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Knowledge and understanding

You need to know and understand:

Agree inspection details

- K1 reasons for and purposes of inspections, i.e. the regulatory requirements for inspections, the audit requirements (for the approved installer scheme), and organisational procedures
- K2 the importance of making sure the inspection is necessary
- K3 the implications of an inspection for those being inspected
- K4 statutory provisions for powers of entry
- K5 the types of safety issues posed by inspections and their implications
- K6 who requires the details of the inspection
- K7 recording requirements

Determine compliance with regulations

- K8 how to gain effective access and the importance of being courteous
- K9 statutory provisions for powers of entry
- K10 the information to be checked and the importance of doing this
- K11 how to interpret design installation diagrams
- K12 regulatory requirements for systems in non-domestic premises and how to apply them to different plumbing systems
- K13 the risks associated with different systems, their complexities, the apparatus used, and the way different systems interact with each other
- K14 how to carry out a risk assessment – the hazards associated with inspections in non-domestic premises and what would constitute an unacceptable risk
- K15 who to inform if an inspection is terminated
- K16 use of personal protective equipment
- K17 safe working practices for inspections and the types of access equipment you may require
- K18 the reasons why it may be necessary to disrupt or damage premises and the implications which may be involved
- K19 the references made to other regulations and standards in the regulations
- K20 what would constitute a contravention of regulations for different types of plumbing systems
- K21 what constitutes a serious risk and organisational procedures for the action to take
- K22 actions which will ensure compliance, including contamination prevention methods, use of backflow devices and the situations in which they apply

Record and report inspection information

- K23 you accurately record the details of inspected properties and update organisational records as required
- K24 you provide accurate and complete information to the relevant people of

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- the outcomes of the inspection
- K25 you accurately record contravention details and the specific part of the regulations that have been breached
 - K26 you check that relevant people understand the implications of the identified contravention of the regulations
 - K27 where contravention of the regulations has been identified you agree a timescale for re-inspection with relevant people
 - K28 where compliance with the regulations is identified you provide the required formal notification to the relevant person
 - K29 you identify and record any planned changes which may require future inspections
 - K30 you accurately record the category of the premises, according to regulatory requirements

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Additional Information

Glossary

Details

Date, time, persons, identified non-compliance and legal procedure

Format

Written, sketches and photographs

Information

Written and oral

Relevant people

Line manager and specialised personnel

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Developed by Energy and Utility Skills

Version number 1

Date approved 2010

Indicative review date 2015

Validity Current

Status Original

Originating organisation Energy and Utility Skills

Original URN WFR/BE4a

Relevant occupations Engineering, construction, planning and the built environment

Suite Water Fittings Regulations/Byelaws Enforcement

Key words water inspect byelaws regulations
