

SFL12 SQA Unit Code (H0A4 04)

SfL19 Moving or handling goods in logistics operations



Overview

What this standard is about

This standard is about the movement and handling of goods within a single location or between different locations. It deals with identifying hazards that might occur in moving or handling goods safely.

Who this standard is for

This standard is relevant to all operatives at every level in logistics operations. Operatives could, for example, be working in warehousing and storage, transport, or freight forwarding

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Performance criteria

- You must be able to:*
- P1 identify the goods to be moved or handled
 - P2 identify any **hazards** in moving or handling the goods, and take the appropriate action to minimize any risks
 - P3 use suitable methods to handle the goods correctly and safely
 - P4 position and set down the goods correctly in the desired location
 - P5 place the goods so that they can be identified and accessed easily
 - P6 identify any problems with the goods at any stage, and take the appropriate action to deal with them
 - P7 record work according to organisational procedures
 - P8 comply with the organisation's procedures and all relevant **legal, safety and operating requirements** relating to the movement or handling of goods

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Knowledge and understanding

You need to know and understand:

- K1 the types of goods being handled or moved
- K2 types of workplace **hazards** that may be countered, and how to deal with them
- K3 ways of safely moving or handling different types of goods
- K4 when to ask for help in handling goods, and who to ask
- K5 locations of different types of goods
- K6 how to place goods so that they can be easily identified and accessed
- K7 procedures for dealing with loss or damage to goods
- K8 roles and responsibilities of different **colleagues**
- K9 the relevant **legal, safety and operating requirements** relating to the movement or handling of goods

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Additional Information

Glossary

1. **Hazards:** size, weight, description, damage
2. **Colleagues:** permanent, temporary, agency staff
3. **legal, safety and operating requirements** safety regulations, codes of practice, load restrictions, working time directive, transport regulations

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