

## 2107 Use equipment to move goods in logistics operations (Skills for Logistics WS24)

**SQA Unit Code**

**H2CR 04**

**Level 2**

**SCQF Level 5**

**Credit value 4**

### Unit Summary

#### What this standard is about

This standard is about the safe use of equipment to move goods. It deals with the selection of the correct equipment, checking that the working area is safe for the use of the equipment and with the process of lifting, transferring and setting down goods.

#### Who this standard is for

This standard is relevant to all operatives at every level in logistics operations. Operatives could, for example, be working in warehousing and storage, transport, or freight forwarding

In order to be assessed as competent you must demonstrate to your assessor that you can consistently perform to the requirements set out below. Your performance evidence must include at least one observation by your assessor.

You must be able to:	You need to show:
<p>1. Use equipment to move goods in logistics operations</p> <p>This means you:</p> <p>Identify the goods to be moved from work instructions and confirm that they are suitable for lifting</p> <p>Check that the area of work is safe and is secure for the movement and transfer of goods</p> <p>Identify any hazards and potential difficulties in carrying out the operation, and resolve them with the appropriate people</p> <p>Check that the moving equipment to be used has been prepared correctly and is operational</p> <p>Confirm the location for the positioning and setting down of the goods in accordance with work instructions</p>	<p>Evidence must be work-based, simulation alone is only allowed where shown in <b><i>bold italics</i></b></p> <p>Evidence of using equipment to move goods in logistics operations in accordance with workplace procedures</p>

<p>Lift and transfer the goods to their designated location securely and without loss or damage Set down the goods in a suitable position at the designated location ready for further activities</p> <p>Undertake operations in a safe and controlled manner with due regard to the surrounding environment</p> <p>Identify any problems with the goods at any stage, and take the appropriate action to deal with them</p> <p>Record work according to organisational procedures</p> <p>Comply with the organisation's procedures and all relevant legal, safety and operating requirements relating to the use of equipment to move goods</p>	
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You need to know and understand:

Evidence of knowledge and understanding should be collected during observation of performance in the workplace. Where it cannot be collected by observing performance, other assessment methods should be used.

1. Characteristics of different types of goods to be moved, and how they need to be moved
2. Types of workplace hazards that may be encountered, and how to deal with them
3. Type of equipment used in moving and transferring goods
4. Methods for lifting, moving, and setting down particular goods in relation to the type of equipment used and the characteristics of the load
5. Importance of positioning goods in a suitable way for future use
6. Procedures for dealing with loss or damage to goods
7. Role and responsibilities of different colleagues
8. The relevant legal, safety and operating requirements relating to the use of equipment to move goods

Evidence of performance may employ examples of the following assessment:

- observation
- written and oral questioning;
- evidence from company systems (e.g. Food Safety Management System)
- reviewing the outcomes of work
- checking any records of documents completed
- checking accounts of work that the candidate or others have written