SFLWS32 SQA Unit Code (H2D1 04)

SfL32 Sort goods and materials for recycling or disposal

Overview

What this standard is about

This standard is about the recycling or disposal of goods and materials. It deals with identifying which goods and materials are suitable for recycling or disposal, preparing the goods and materials for onward movement and with any problems that might arise when sorting the goods and materials for recycling or disposal.

Who this standard is for

This standard is relevant to all operatives at every level in logistics operations. Operatives could, for example, be working in warehousing and storage, transport, or freight forwarding

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Performance criteria

You must be able to:

P1 identify the **goods or materials** and conduct initial checks to determine their suitability for **recycling** or **disposal**

P2 sort the **goods or materials** according to the organisation's procedures and specifications for **recycling** or **disposal**

P3 obtain information and advice from an appropriate person where there is a difficulty in identifying or classifying **goods or materials**

P4 handle **goods or materials** using the correct handling methods and **equipment**

P5 remove any parts of the **goods or materials** that cannot be recycled and dispose of them correctly

P6 position the **goods or materials** that are suitable for **recycling** or **disposal** into the correct locations

P7 prepare the **goods or materials** for further processing according to the **recycling** or **disposal** specifications

P8 identify any problems with **recycling** or **disposal**, and take the appropriate action to deal with them

P9 record work according to organisational procedures

P10 comply with the organisation's procedures and all relevant **legal, safety and operating requirements** relating to **recycling** or **disposal** of goods

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Knowledge and understanding

You need to know and understand:

K1 types of goods and materials that are suitable for **recycling**, and those that are not

K2 organisational safety requirements applicable to **recycling** or **disposal** of goods and materials

K3 organisational procedures and specifications for **recycling** or **disposal** of goods and materials

K4 sources of information on the status of different types of goods and materials

K5 types of problem arising from **recycling** or **disposal** of goods and materials

K6 roles and responsibilities of different **colleagues**

K7 the **relevant legal, safety and operating** requirements relating to **recycling** or **disposal** of goods

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Additional Information

Glossary

1. **Goods and materials:** any waste or discarded materials or damage goods
2. **recycling**: identifying goods or materials which can be used again
3. **Disposal:** identifying goods or materials which are not required for further re-use
4. **Colleagues:** permanent, temporary, agency staff
5. **legal, safety and operating requirements** safety regulations, codes of practice, load restrictions, working time directive, transport regulations
6. **Equipment:** tools, implements, machinery, lifts, conveyors, cranes, mechanical/manual, PPE

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Developed by	Skills for Logistics
Version number	1
Date approved	February 2010
Indicative review date	September 2013
Validity	Current
Status	Original
Originating organisation	Skills for Logistics
Original URN	NSfL32
Relevant occupations	Environmental conservation; Transportation operations and maintenance; Retailing and wholesaling; Warehouse and distribution; Managers in Distribution, Storage and Retail; General; Skilled Trades Occupations; Transport Drivers and Operatives; Elementary Goods Storage Occupations; Transport Associate Professionals
Suite	Warehousing and Storage
Key words	Sort, Separate, Check, Goods, Materials, recycle, dispatch, forward, forwarding