

2106 Ensure the vehicle is unloaded correctly (Skills for Logistics DVG8)

SQA Unit Code

H3NK 04

Level 2

SCQF Level 5

Credit value 2

Unit Summary

What this standard is about

This standard is about unloading all or part of a load as part of driving duties. It covers the responsibility a driver has to ensure a goods vehicle remains safe and legal during and after unloading. It includes the need for appropriate communication with others involved in unloading and proof of delivery procedures.

Who this standard is for

This standard is relevant to drivers of good vehicles and those who are responsible for goods vehicles within logistics organisations

In order to be assessed as competent you must demonstrate to your assessor that you can consistently perform to the requirements set out below. Your performance evidence must include at least one observation by your assessor.

You must be able to:	You need to show:
<p>1. Protect the vehicle and the load</p> <p>This means you:</p> <p>Obtain information on the organisation's procedures and all relevant legal, safety and operating requirements relating to the protection of the vehicle and load</p> <p>Take appropriate action if you identify any problems in complying with the organisation's procedures</p> <p>Monitor the condition of the load at regular intervals</p> <p>Report any change in the condition of the load according to the organisations procedures</p> <p>Follow the organisations protection procedures in relation to the vehicle and the load in different locations</p>	<p>Evidence must be work-based, simulation alone is only allowed where shown in <i>bold italics</i></p> <p>Evidence of protecting the vehicle and the load in accordance with workplace procedures</p>

Report any theft or damage to the vehicle or load, according to the organisations procedures Carry out vehicle security checks at appropriate times	
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You need to know and understand:

Evidence of knowledge and understanding should be collected during observation of performance in the workplace. Where it cannot be collected by observing performance, other assessment methods should be used.

1. How to ensure the instructions are followed to unload the vehicle
2. What the potential requirements are for unloading
3. How the vehicle should be prepared to deliver typical loads
4. Where vehicle should be positioned
5. The appropriate personal protective equipment (PPE)
6. How to monitor the unloading of typical loads
7. What type of problems could occur with the unloading and how to deal with them
8. How to identify the appropriate equipment for moving the load
9. Different proof-of-delivery procedures or systems
10. The importance of communicating effectively with others
11. What the organisation's procedures and all relevant legal, safety and operating requirements are, relating to unloading the vehicle

Evidence of performance may employ examples of the following assessment:

- observation
- written and oral questioning;
- evidence from company systems (e.g. Food Safety Management System)
- reviewing the outcomes of work
- checking any records of documents completed
- checking accounts of work that the candidate or others have written