

LANNEC8(SQA Unit Code-H51K 04)

Work with children during environmental activities



Overview

This unit focuses on the competencies you need to undertake work with children and young people on a formal basis. You will do this under the direction of a more senior or specialist person who will have been responsible for planning the activities or outings. This person may be from your own organisation or from another organisation, a class teacher for example. You are expected to maintain the children's welfare and safety and understand why this is necessary, and to recognise where more specialised help is required.

The elements are:

1. Work with children during activities
2. Deal with accidents and emergencies

You need to maintain appropriate levels of supervision and to protect children from dangerous situations or hazards - this includes explaining safety rules to them in a way that they can understand.

This unit covers your ability to protect children from dangerous situations. You must be aware of the actions that you can take where you are concerned about the welfare of children in your care. This involves the ability to recognise where there may be a cause for concern.

In the event of an accident or emergency, you need to assess its severity and determine whether further assistance is required. You must be able to apply basic first aid and offer reassurance to the children throughout. You must also record details of the accident or emergency, and follow agreed plans to inform parents or guardians as soon as possible.

You must be aware of relevant legislation and statutory guidelines including the Children's Act and the Safe from Harm Guidelines.

This unit is relevant to any worker who is involved, under the guidance and direction of others, in any type of formal activity with children and young people.

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Performance criteria

You must be able to:

Work with children during activities

- P1 ensure that agreed levels of supervision are maintained at all times
- P2 ensure that those working with you understand their own roles and responsibilities
- P3 take appropriate action to protect children where dangerous situations or hazards arise
- P4 **work with children** in a calm and relaxed manner to promote their understanding and self confidence
- P5 explain safety rules to children clearly and in a manner appropriate to their level of
- P6 take the appropriate **action** in cases where you have concerns over the welfare of children in your care
- P7 ensure that agreed procedures for collecting children are followed and that children are not handed over without authorisation

You must be able to:

Deal with accidents and emergencies

- P8 promptly assess the severity of the **accident or emergency** to determine whether first aid or medical attention is required
- P9 carry out the appropriate procedures for dealing with **accidents and emergencies** promptly and calmly
- P10 maintain suitable standards of hygiene when dealing with **accidents and emergencies** and, where relevant, take action to prevent others from harm or infection
- P11 offer comfort and reassurance to the children and others throughout
- P12 write an accurate record of the **accident or emergency** as soon as possible
- P13 make sure that accurate information about any **accident or emergency** is communicated to your supervisor or line manager as soon as possible

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Knowledge and understanding

You need to know and understand:

Work with children during activities

- K1 the implications for your work of relevant legislation and sector, organisational and statutory codes of practice
- K2 the agreed levels of supervision appropriate for the activity
- K3 how to identify potentially dangerous situations or hazards
- K4 action in cases where potentially dangerous situations or hazards have been identified
- K5 how to promote understanding and self confidence in children
- K6 the necessary safety rules and procedures, and how to explain them to children in a manner appropriate to their level of understanding
- K7 action to take where you are concerned about the welfare of a child in your care, including your organisation's procedures for dealing with suspected child abuse
- K8 the importance of procedures for the collection of children

You need to know and understand:

Deal with accidents and emergencies

- K9 the implications for your work of sector, organisational and statutory codes of practice for dealing with accidents and emergencies
- K10 organisational procedures for dealing with accidents and emergencies, and the importance of adhering to them
- K11 how to assess the severity of accidents and emergencies and determine the action required
- K12 how to apply basic First Aid
- K13 the importance of maintaining suitable levels of hygiene, and ways of protecting people from infection and harm
- K14 how to recognise and cope with emotional reactions to accidents or emergencies
- K15 the importance of carrying out procedures in a calm and reassuring way
- K16 the importance of maintaining and using accurate records
- K17 the procedures and responsibilities for conveying information to parents or guardians

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Additional Information

Scope/range related to performance criteria

Work with children during activities

1. **work with children:**
 - 1.1. indoors
 - 1.2. outdoors

2. **action:**
 - 2.1. referral of your concerns to your line manager
 - 2.2. referral of your concerns to specialists outside your organisation

Deal with accidents and emergencies

3. **accidents/emergencies:**
 - 3.1. minor accidents or emergencies
 - 3.2. major accidents or emergencies

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