H5TG 04 (SCDHSC03101) — Support the Development of Community Networks and Partnerships

Overview

This standard identifies the requirements when you support the development of community networks and partnerships. This includes identifying where these could inform and support practice, bringing people together to run them and contributing to running and evaluating the networks and partnerships.

Additional Information

Scope/range related to Performance Criteria

The details in this field are explanatory statements of scope and/or examples of possible contexts in which the NOS may apply; they are not to be regarded as range statements required for achievement of the NOS.

NOTE: Where an individual finds it difficult or impossible to express their own preferences and make decisions about their life, achievement of this standard may require the involvement of advocates or others who are able to represent the views and best interests of the individual.

Where there are language differences within the work setting, achievement of this standard may require the involvement of interpreters or translation services.

Active participation is a way of working that regards individuals as active partners in their own care or support rather than passive recipients. Active participation recognises each individual's right to participate in the activities and relationships of everyday life as independently as possible.

To **communicate** may include using the individual's preferred spoken language, the use of signs, the use of symbols or pictures, writing, objects of   reference, communication passports, other non-verbal forms of communication, human and technological aids to communication.

The **individual** is the adult, child or young person you support or care for in your work.

Key people are those who are important to an individual and who can make a difference to his or her wellbeing. Key people may include family, friends, carers and others with whom the individual has a supportive relationship.

Others are your colleagues and other professionals whose work contributes to the individual's wellbeing and who enable you to carry out your role.

Scope/range related to Knowledge and Understanding

The details in this field are explanatory statements of scope and/or examples of possible contexts in which the NOS may apply; they are not to be regarded as range statements required for achievement of the NOS.

All knowledge statements must be applied in the context of this standard.

Factors that may affect the health, wellbeing and development of individuals may include: adverse circumstances or trauma before or during birth; autistic spectrum conditions; dementia; family circumstances; frailty; harm or abuse; injury; learning disability; medical conditions (chronic or acute); mental health; physical disability; physical ill health; poverty; profound or complex needs; sensory needs; social deprivation; substance misuse.

Values

Adherence to codes of practice or conduct where applicable to your role and the principles and values that underpin your work setting, including the rights of children, young people and adults. These include the rights:

♦ to be treated as an individual
♦ to be treated equally and not be discriminated against
♦ to be respected
♦ to have privacy
♦ to be treated in a dignified way
♦ to be protected from danger and harm
♦ to be supported and cared for in a way that meets their needs, takes account of their choices and also protects them
♦ to communicate using their preferred methods of communication and language
♦ to access information about themselves

Performance Criteria — What you do in your job

You must provide evidence to meet all the 27 Performance Criteria for this Unit. The Performance Criteria are grouped under headings to assist you with planning how best to meet these points.

Place the number of the piece of work where this Performance Criteria has been met in the evidence box after each criteria.

Identify areas where community networks and partnerships could inform and support practice

	Performance Criteria	**Evidence Number where this criteria has been met**
1	Work in ways that promote **active participation** to enable **individuals** and **key people** to **communicate** gaps they have identified in provision.	
2	Work collaboratively with those within and outside your organization to identify areas of practice that could be supported by community networks and partnerships.	
3	Research the local area to identify possible sources of support for the development of community networks and partnerships to meet provision and practice needs.	
4	Investigate with **others** how gaps in the provision and areas of practice may be supported by the development of community networks and partnerships.	
5	Review information on existing community networks and partnerships that could help to meet provision and practice needs.	
6	Share your findings with relevant individuals, key people and others, within confidentiality agreements and according to legal and organisational requirements.	

Bring together relevant people and organisations to be involved in community networks and partnerships

	Performance Criteria	Evidence Number where this criteria has been met
7	Work with others to identify the type of public involvement and collaboration needed to meet local provision and practice needs.	
8	Work with others to identify who should be involved and how in order to enable individuals to participate in public collaborations.	
9	Liaise with people and organisations that could contribute.	
10	Promote the idea of public collaborations to people and organisations that could contribute.	
11	Liaise with similar collaborations to enable them to share experiences and practice with potential members of the new collaborations.	
12	Promote the value of collaborative working to all who may be involved.	
13	Work with others to organise meetings to bring together public collaborations partnerships.	
14	Encourage community members to evaluate the effectiveness of the public collaborations in meeting the provision and practice needs identified.	

Contribute to running and evaluating community networks and partnerships

	Performance Criteria	Evidence Number where this criteria has been met
15	Encourage members to examine and agree the reasons, aims, purpose and outcomes of community networks and partnerships.	
16	Work with networks to ensure that they are run in ways that value and respect individuals and the group.	
17	Work with networks to ensure that they do not discriminate within their own working practices or against other groups and networks.	
18	Work with networks to ensure that they promote inclusiveness and empowering ways of working within communities.	
19	Encourage networks to examine the best ways of organising their time, resources and collective endeavours to best meet their aims, purpose and outcomes.	
20	Support networks and partnerships to set up systems that can seek and acquire resources that will enable them to meet their aims, purpose and outcomes.	
21	Support networks and partnerships to set up systems that allow them to collect and provide up to date information on their purpose and functioning.	
22	Support networks and partnerships to set up systems that monitor and evaluate their activities.	
23	Support networks and partnerships to set up systems that evaluate external support and any costs incurred.	
24	Work with networks to examine the potential for collaboration with other groups, networks and collaborations.	

Contribute to running and evaluating community networks and partnerships (cont)

	Performance Criteria	Evidence Number where this criteria has been met
25	Work with others to ensure that activities carried out by networks and partnerships are working within legal and regulatory requirements.	
26	Support networks and partnerships to evaluate their activities, strengths, weaknesses, potential areas for development.	
27	Support networks and partnerships to make changes to structures and practices to make them more effective.	

Knowledge and Understanding — Why and how you do what you do in your job

You must provide evidence of your knowledge and understanding to meet all the 55 knowledge points for this Unit. The knowledge points are grouped under headings to assist you with planning how best to meet them.

Place the number of the piece of work where each knowledge point has been met in the 'evidence number 'box after each point.

Rights

	Knowledge and Understanding *You need to know and understand:*	Evidence Number where this knowledge point has been met
1	Legal and work setting requirements on equality, diversity, discrimination and rights.	
2	Your role in promoting individuals' rights, choices, wellbeing and active participation.	
3	Your duty to report any acts or omissions that could infringe the rights of individuals.	
4	How to deal with and challenge discrimination.	
5	The rights that individuals have to make complaints and be supported to do so.	

Your practice

	Knowledge and Understanding *You need to know and understand:*	Evidence Number where this knowledge point has been met
6	Legislation, statutory codes, standards, frameworks and guidance relevant to your work, your work setting and the content of this standard.	
7	Your own background, experiences and beliefs that may have an impact on your practice.	
8	Your own roles, responsibilities and accountabilities with their limits and boundaries.	
9	The roles, responsibilities and accountabilities of others with whom you work.	
10	The roles, responsibilities and accountabilities of others with whom you work.	
11	The meaning of person-centred/child centred working and the importance of knowing and respecting each person as an individual.	
12	The prime importance of the interests and wellbeing of the individual.	
13	The individual's cultural and language context.	
14	How to build trust and rapport in a relationship.	
15	How your power and influence as a worker can impact on relationships.	
16	How to work in ways that promote active participation and maintain individuals' dignity, respect, personal beliefs and preferences.	
17	How to work in partnership with individuals, key people and others.	
18	How to manage ethical conflicts and dilemmas in your work.	
19	How to challenge poor practice.	

Your practice (cont)

	Knowledge and Understanding *You need to know and understand:*	Evidence Number where this knowledge point has been met
20	How and when to seek support in situations beyond your experience and expertise.	

Theory

21	The nature and impact of **factors that may affect the health, wellbeing and development of individuals** you care for or support.	
22	Theories underpinning our understanding of human development and factors that affect it.	

Personal and professional development

23	Principles of reflective practice and why it is important.	

Communication

24	Factors that can affect communication and language skills and their development in children, young people and adults.	
25	Methods to promote effective communication and enable individuals to communicate their needs, views and preferences.	

Health and Safety

26	Your work setting policies and practices for monitoring and maintaining health, safety and security in the work environment.	
27	Practices for the prevention and control of infection in the context of this standard.	

Safe-guarding

	Knowledge and Understanding *You need to know and understand:*	**Evidence Number where this knowledge point has been met**
28	The responsibility that everyone has to raise concerns about possible harm or abuse, poor or discriminatory practices.	
29	Indicators of potential harm or abuse.	
30	How and when to report any concerns about abuse, poor or discriminatory practice, resources or operational difficulties.	
31	What to do if you have reported concerns but no action is taken to address them.	

Handling information

32	Legal requirements, policies and procedures for the security and confidentiality of information.	
33	Legal and work setting requirements for recording information and producing reports.	
34	Principles of confidentiality and when to pass on otherwise confidential information.	

Knowledge specific to this NOS

	Knowledge and Understanding *You need to know and understand:*	Evidence Number where this knowledge point has been met
35	How to enable group members to take responsibility (as far as they are able and within any restrictions placed upon them) and make and communicate their own decisions about how the group should be developed and run.	
36	Methods that are effective in supporting community networks and partnerships to be inclusive, respect the diversity of group members and deal with, and challenge discrimination appropriately.	
37	How stereotypical assumptions can affect the development and running of community networks and partnerships and the ways in which you can minimise your own stereotypical assumptions and challenge the assumptions of others.	
38	Policies, practices and procedures of other organisations and workers which affect the opportunities and boundaries for setting up and maintaining community networks and partnerships.	
39	How and where to access information and support that can inform your practice when contributing to the setting up and running of community networks and partnerships.	
40	How you can access, review and evaluate information about the community networks and partnerships and their benefits and risks to individuals.	
41	The range of existing networks and partnerships and the interest groups they serve and how to access this information.	
42	The variety of specialist skills and resources available within communities generally, and specifically in the area where you work.	

Knowledge specific to this NOS (cont)

	Knowledge and Understanding *You need to know and understand:*	Evidence Number where this knowledge point has been met
43	Strategies that are likely to promote a stable network and how they can be sustained.	
44	The different types of information which individuals may require before committing themselves to be involved.	
45	The reasons for disseminating information on networks and partnerships to colleagues.	
46	How to support individuals and group members to monitor and evaluate the effectiveness of the networks and partnerships.	
47	The role of networks and partnerships in promoting the wellbeing of the individuals with whom you work.	
48	What is meant by co-operation, collaboration, co-ordination and conflict, why these are important in network and partnership working and the positive and negative effects they can have on networks and partnerships.	
49	Principles for developing and running community networks and partnerships.	
50	Principles for community work and development to meet the needs of individuals and key people.	
51	Principles for team working in multi-agency and multi-disciplinary context.	
52	Principles for communicating with interest groups.	
53	Principles for managing change for individuals and key people.	

Knowledge specific to this NOS (cont)

	Knowledge and Understanding *You need to know and understand:*	**Evidence Number where this knowledge point has been met**
54	Where and how to access funding and resources to develop and run community networks and partnerships and the implications of the structure and type of network/partnership on access to funding and resources.	
55	The benefits of community networks and partnerships for individuals, key people and the service they receive.	

The candidate and assessor must only sign below when all Performance Criteria and knowledge points have been met.

Unit assessed as being complete

Candidate's name	
Candidate's signature	
Date submitted to Assessor as complete	

Assessor's name	
Assessor's signature	
Date assessed complete	

Internal Verification

To be completed in accordance with centre's internal verifier (IV) strategy.

Evidence for this Unit was sampled on the following date/s	Internal verifier's signature	Internal verifier's name

This Unit has been subject to an admin check in keeping with the centre's IV strategy.

Date of admin check	Internal verifier's signature	Internal verifier's name

Unit completion confirmed

Internal verifier's name	
Internal verifier's signature	
Date completed	