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**Overview**

This standard is about assisting lecturers, teachers or trainers with the delivery of learning activities. You will be expected to following workplace procedures and use relevant knowledge, ideas, skills and procedures to ensure that the learning activity is completed successfully. You will work with the member of staff to ensure that all learners gain the most from the activity.

A practical activity will only be successful if all the learners participate. They need to follow the instructions and work in a safe manner. By working with the member of staff in charge of the activity, you will help all learners gain the most from the activity.

are expected to be familiar with the learning activity and to anticipate any problems that might arise. Under the supervision of the, lecturer, teacher or trainer, you will work with learners to ensure they work safely and to help them complete the activity. Who this standard is for

The standard is recommended for all staff, but particularly new recruits and junior employees.

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**Performance**

**criteria**

- You must be able to:
- P1 ensure that your work is carried out in accordance with workplace procedures
  - P2 receive requests for support and respond to them correctly
  - P3 evaluate your capacity to provide the support, discussing any problems with the teacher, lecturer or trainer involved
  - P4 support teachers, lecturers or trainers and follow their instructions when monitoring the learner activities
  - P5 instruct the student/learners correctly and clearly on best working practices
  - P6 encourage the students/learners to adopt best working practices when carrying out learning activities
  - P7 monitor the student/learner activities and adhere to procedures and health and safety requirements
  - P8 take the appropriate action to address problems encountered before, during and after learning activities
  - P9 report problems or concerns from the learning activities to the relevant people

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**Knowledge and understanding**

**You need to know and understand:**

- K1 the health and safety requirements of the area in which you are carrying out the activities
- K2 the techniques and processes you must use correctly in the workplace
- K3 the limits of your own authority and to whom you should report if you have problems that you cannot resolve
- K4 the basic techniques and knowledge required to help with the learning activity
- K5 how to promote best scientific or technical working practices amongst student/learners
- K6 how to encourage learners to ask questions
- K7 the scientific or technical hazards associated with the learning activity and how to deal with them
- K8 how to deal with spillages or any other incident that may occur
- K9 how to identify and deal with problems with learners before, during or after the learning activity has taken place

## COGLS210(SQA Unit Code-H6F4 04)

Provide support for learning activities in life sciences and related industries



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