



Unit title	Edit audiovisual journalistic material
SQA Unit code	H6PK 04
SCQF level	7
SCQF credit points	6
SSC Ref	CDM25

History of changes to Unit

Publication date: February 2014

Version: 01

Version	Description of change	Date

© Scottish Qualifications Authority 2014

This publication may be reproduced in whole or in part for educational purposes provided that no profit is derived from reproduction and that, if reproduced in part, the source is acknowledged.

Title:	Edit audiovisual journalistic material	
Learning outcomes <i>The learner will be able to:</i>	Assessment criteria <i>The learner can:</i>	
1 Be able to obtain key contextual information relating to editing audio-visual material	1.1 Explain key elements of the editorial brief	1.2 Identify the editorial requirements of the commissioning agent or channel
2 Be able to review recorded material	2.1 Review the sufficiency and quality of material recorded, indicating any impact on the brief	2.2 Correct technical errors while retaining essential content
3 Be able to use editing techniques and equipment to create a narrative	3.1 Select footage to meet the brief, identifying reasons for choice	3.2 Work with relevant parties to resolve any problems which might impact on the proposed purpose, content or treatment of material
	3.3 Cut material to allocated durations	3.4 Present complex material in a clear way
	3.5 Integrate material from different sources as appropriate	3.6 Change the sequence of material as required, with due awareness of misrepresentation
	3.7 Remove any extraneous sounds and/or distortion using appropriate techniques and equipment	3.8 Enhance the production as required through the addition of effects or extra material
4 Be able to evaluate own work	4.1 Review edited material to ensure appropriateness for the target audience, house style and time of broadcast	4.2 Check that deadlines for edited material have been met
5 Be able to comply with relevant legal and regulatory requirements	5.1 Identify legal and other restrictions which might affect the editing of the story	5.2 Investigate any identified legal or compliance issues

Additional information about the Unit
Unit purpose and aim(s)
This unit assesses the ability to use editing and sequencing skills to create an attractive, easily assimilated and unambiguous narrative and news story. Learners will demonstrate competence when using different editing systems and editing techniques. They will be able to simplify complex material, recognise technical and journalistic errors and the need for changes, and know how to carry them out.
Details of the relationship between the Unit and relevant national occupational standards (if appropriate)
This Unit is based on the NOS (SKSJ30 and SKSJ31) developed by Creative Skillset.
Details of the relationship between the Unit and other standards or curricula (if appropriate)
N/A
Assessment requirements specified by a sector or regulatory body (if appropriate)
N/A

Assessment (evidence) Requirements

Evidence for this Unit should be generated in the workplace or a real work environment under normal commercial operating conditions. Simulation is only acceptable under certain circumstances, please refer to section 4.1 of Creative Skillset's 'Principles of Assessment for use with SVQs and competency-based qualifications in the SCQF'

Guidance on Instruments of Assessment

This Unit is designed to assess the skills and knowledge of candidates in the workplace.

Acceptable types of evidence

The following sources of evidence can be used in the assessment of the competency based learning outcomes:

- Direct observation of learners carrying out the relevant task;
- Portfolios (hard-copy and digital);
- Inspection and evaluation of products produced (this includes electronic evidence where appropriate);
- Questioning of learners to support performance;
- Simulation where agreed (see section 4.1 of Creative Skillset's 'Principles of Assessment');
- Expert Witness where specific expertise is required;
- Supplementary evidence (i.e. Witness Testimony);
- Recorded Internal competency assessments carried out as part of a structured in-company approach (i.e. ISO9000). Assessors should carry out only confirmatory observation.

For knowledge based learning outcomes the following sources of evidence can be used:

- Oral or written exams/test;
- Portfolios (hard-copy and digital);
- Presentations;
- Simulation on where agreed (see section 4.1 of Creative Skillset's 'Principles of Assessment');
- Assignments;
- Projects;
- Case studies.
- Professional Discussion

Please note: This is not an exhaustive list, all of the assessment methods associated with effective delivery and assessment of qualifications that attest to occupational competency may be used.

SQA's Guide to Assessment is designed to provide support for everyone who assesses for SQA qualifications. It looks at the principles of assessment, and brings together information on assessment in general as well as on best practice in assessment. The Guide to Assessment can be downloaded free from SQA's website:

http://www.sqa.org.uk/files_ccc/GuideToAssessment.pdf