Unit PSSPO109.7 Maintain security in ports (SQA Unit Code-H776 04)

Performance Criteria

You must be able to

Maintain security in ports

1. follow regulations and organisational procedures for security at all times
2. display an ID badge prominently in all restricted areas
3. be vigilant and identify those who are not eligible to enter restricted areas
4. identify those individuals whose presence in the port area should be challenged
5. when considered necessary, challenge individuals within the port to justify their presence and to explain their activities
6. where necessary, refer unauthorised individuals or vehicles to the police or security personnel
7. address security **risks** and advise security personnel
8. notify security personnel regarding suspicious items, taking the necessary action to ensure the safety of people in the vicinity
9. maintain accurate records of incidents, where required to do so

Knowledge and understanding

You need to know and understand

1. the legal responsibilities for maintaining own and others' health and safety in the workplace
2. the requirements placed upon the individual and the organisation by current legislation and industry guidance, relevant to own area of operations
3. own organisation's policies and procedures and working practices relevant to own area of operations
4. specific role responsibilities of colleagues for health, safety and security
5. location of and how to operate alarm systems
6. procedures for contacting the emergency services
7. the limits of own responsibilities and of other when addressing health, safety and security in the port
8. the reasons for maintaining confidentiality when dealing with specific types of risk to security
9. the circumstances when it is appropriate to challenge individuals to justify their presence within the port

Scope

1. **The principle types of hazard and risks should relate to:** normal operations, dangerous cargo, working near water, lone working, heights (including when carrying or handling objects), confined spaces (including those associated with oxygen deficiency, contaminants, noise, sources of energy, temperature, falls, trips and slips, engulfment, entrapment and static discharge) and security

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2. **Personal Protective Equipment (PPE):** includes but is not limited to high visibility vests, hard hats, protective clothing, eye/hearing/respiratory protection, gloves
3. **Safety equipment:** includes but is not limited to: cages, chains, cut-off switches, isolators, signs, PPE, walkways
4. **Legal, safety and operating requirements** includes but is not limited to: safety regulations, operating procedures, codes of practice, guidance load restrictions, working time directive, port regulations