NOS PSS SPO108 Respond to incidents and emergencies in ports

Unit PSS SPO108.5 Ensure your team's actions aim to protect the port environment (SQA Unit Code-H798 04)

Performance Criteria

You must be able to

Ensure your team's actions aim to protect the port environment

1. identify and address any working practices undertaken by own team which could cause harm to the environment
2. brief individuals and/or teams fully regarding their responsibilities in protecting the environment
3. check that team members understand the importance of protecting the environment and their associated responsibilities
4. monitor the activities of individuals and/or teams against the standards of performance expected in protecting the environment
5. provide constructive feedback on environmental protection performance
6. ensure that work is undertaken in line with relevant legislation, guidance and organisational procedures which relate to environmental impact
7. recognise any accidental damage to the environment and take action to minimise or rectify the damage
8. ensure that waste materials are disposed of safely
9. alert the relevant authority promptly, if encountering incidents of incorrect disposal of waste material
10. report and record all environmental incidents accurately to the appropriate persons and/or agencies
11. prioritise work to make the best use of time and resources
12. make information available to those who need it
13. recognise changes in circumstances and adjust plans and activities accordingly
14. seek opportunities to safely improve working procedures and practices
15. identify opportunities to encourage relevant people to maintain environmental good practice

Knowledge and understanding

You need to know and understand

1. the legal responsibilities for maintaining own and others' health and safety in your workplace
2. the requirements placed upon the individual and the organisation by current legislation, directions and bye-laws related to workplace incidents and emergencies
3. current industry guidance, relating to workplace incidents and emergencies
4. own organisation's policies, procedures and working practices that relate to workplace incidents and emergencies
5. the precautions appropriate for minimising the risks associated with ports
6. own responsibilities for reporting accidents and emergencies

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7. roles and responsibilities of others during incidents and emergencies
8. personal responsibility for being alert to, responding to and reporting incidents and emergencies
9. the scope of all relevant emergency plans and their impact upon emergency procedures
10. how to returning to normal operations or hand over to another competent and responsible authority
11. the types of environmental damage might occur at a port, what severity of impact might they have and what corrective actions would need to be taken
12. the methods for minimizing environmental damage in own area of operations
13. the suitable materials and equipment, given the nature and location of the work activity and its potential impact on the environment
14. how to use tools and materials to minimize environmental damage
15. the safe and approved methods of waste disposal
16. environmental good practice
17. how to assess and prioritise activities which have the greatest potential environmental impact
18. the methods for reducing impact upon the port environment, including: energy efficiency, oil recycling and waste reduction
19. who to report environmental incidents to

Additional Information

This standard is applicable to protecting the port environment and links to undertaking initial investigations into incidents in ports, managing port users in an emergency, responding to incidents and administering first aid.

The performance criteria, knowledge and understanding requirements are related to the individual's own organisation, job role and area of operations. This includes but is not limited to the individual's immediate place of work. It extends to areas, operations and persons that may be impacted upon by the individual's activity in the workplace.

The performance criteria, knowledge and understanding requirements are specific to the: regulations, industry and other guidance recognised by the individual's employer, employing organisation's objectives, policies, procedures, and working practices; that relate to the elements covered in this standard.

The performance criteria, knowledge and understanding requirements are specific to the individual's own level of authority and responsibility.

Ports and the activities which take place there vary. Employers and any other duty holders must comply with the legal duties imposed on them by health and safety legislation, including the Health and Safety at Work Act 1974. This will also involve careful and continuing risk assessments to enable duty holders to plan, implement, manage and review policies and procedures which address the risks associated with the conduct of their business. The statutory duty of the employee to take reasonable care for the health and safety of themselves and other persons who may be affected by their acts or omissions at work and to cooperate with the

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employer with regard to the employer's health and safety duties, are an essential part of this standard.