

PROHSP13 SQA Unit Code H8WL 04

Influence and keep pace with improvements in health and safety practice



Overview

This standard is for people with a role which involves:

- 1 keeping up to date with new health and safety legislation and best practice;
- 2 reading and responding to health and safety information;
- 3 attending relevant health and safety groups and committees both internal and external; and
- 4 influencing professional colleagues and others on health and safety matters

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Performance criteria

Identify new developments in health and safety:

You must be able to:

- P1 identify appropriate sources of information and advise on the latest developments in health and safety
- P2 evaluate the impact on your organisation of developments in health and safety legislation, policies and practices
- P3 present best practice and new developments in health and safety to your organisation
- P4 contribute to appropriate professional technical groups to enhance the development of health and safety
- P5 maintain your continuous professional development

Influence professional colleagues on health and safety matters:

You must be able to:

- P6 identify appropriate opportunities to participate in professional discussion and reviews on best practice in health and safety matters
- P7 contribute to appropriate groups and committees engaged in developing health and safety practice
- P8 influence the policies and practices of appropriate professional organisations and groups on health and safety matters
- P9 exchange health and safety best practice with colleagues through meetings, publications, conferences and other appropriated methods

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Knowledge and understanding

The nature and role of improvements in health and safety practice within the organisation

You need to know and understand:

K1 sources of relevant information and advice on health and safety matters

Principles and concepts

You need to know and understand:

K2 effective communication methods

External factors influencing improvements in health and safety practice

You need to know and understand:

K3 appropriate professional, non-professional and technical groups and organisations

K4 the level of relevant statutory duties and interpretation of 'so far as is reasonably practicable' when considering improvements to health and safety

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Additional Information

Glossary

Control(s): the means by which the risks identified are eliminated or reduced to acceptable levels.

Hazard: a hazard is something with the potential to cause harm (this can include articles, substances, plant or machines, methods of work, the working environment and other aspects of work management)

Notice: includes all types of enforceable statutory document which may be drafted and served on a duty holder, such as improvement, prohibition and deferred prohibition notices, notices of taking into possession or to leave undisturbed, notices under the Food and Environment Protection Act and the Control of Major Accident Hazards Regulations, as well as approvals and licences, and associated notices of withdrawal, amendment or extension

Personal presentation: this includes personal hygiene, use of personal protective equipment, clothing and accessories suitable to the particular workplace

Procedures: a series of steps, instructions and/or decisions, a task. This includes the documentation prepared by the employer about the procedures to be followed for health, safety and welfare matters. Instructions covering, for example:

- 1 the use of safe working methods and equipment
- 2 the safe use of hazardous substances
- 3 smoking, eating, drinking and drugs
- 4 what to do in the event of an emergency
- 5 personal presentation

Risk: a risk is the likelihood of potential harm from that hazard being realised. The extent of the risk depends on:

- 1 the likelihood of that harm occurring;
- 2 the potential severity of that harm, i.e. of any resultant injury or adverse health effect; and
- 3 the population which might be affected by the hazard, i.e. the number of people who might be exposed.

Stakeholders: is any person(s) or group with an interest in an organisation, which may include, employees (at any level), duty holders, employee representatives, contractors, customers, community

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