
Overview

This standard is about the skills needed to deliver a professional shaving service. The preparation and use of professional shaving tools is required, including the application of finishing products to suit the needs of your client.

To carry out this standard, you will need to maintain a high level of health, safety and hygiene throughout your work. You will also need to maintain a professional personal appearance and demonstrate effective communication skills.

The main outcomes of this standard are:

- 1 maintain effective and safe methods of working when shaving
- 2 prepare the hair and skin for shaving
- 3 shave hair and apply finishing products

**Performance
criteria**

Maintain effective and safe methods of working when shaving

- You must be able to:
- P1 maintain your responsibilities for health and safety throughout the service
 - P2 prepare your client to meet salon's requirements
 - P3 protect your client's clothing throughout the service
 - P4 wear gloves through the **shaving service**
 - P5 keep your client's skin free of excess hair clippings throughout the service
 - P6 position your client to meet the needs of the service without causing them discomfort
 - P7 ensure your own posture and position whilst working minimises fatigue and the risk of injury
 - P8 keep your work area clean and tidy throughout the service
 - P9 use working methods that:
 - P9.1 minimise the risk of damage to **tools and equipment**
 - P9.2 minimise the risk of cross-infection
 - P9.3 make effective use of your working time
 - P9.4 ensure the use of clean resources
 - P9.5 minimise the risk of harm or injury to yourself and others
 - P9.6 promote environmental and sustainable working practices
 - P10 ensure your personal hygiene, protection and appearance meets accepted industry and organisational requirements
 - P11 follow workplace and suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
 - P12 dispose of waste materials and sharps
 - P13 complete the service within a commercially viable time

Prepare the hair and skin for shaving

- You must be able to:
- P14 identify **factors** that may influence the service prior to shaving
 - P15 choose products, **tools and equipment** based on the results of consultation with your client
 - P16 prepare, apply and adapt the use of hot towels to suit the needs of the service and the comfort of your client

- P17 cleanse and or exfoliate the skin, when necessary
- P18 use a pre shave product prior to **lathering** the client
- P19 prepare **lathering products** so they are fit for use in time for the **shaving service**
- P20 apply **lathering products** in a way that takes account of **factors** you have identified
- P21 apply **lathering products** in a way that minimises the risk of the product being spread to your client's eyes, clothes and surrounding area
- P22 use **lathering techniques** which achieve an even coverage of product to the areas to be shaved

Shave hair and apply finishing products

You must be able to:

- P23 confirm with your client the look agreed at consultation before starting the shave
- P24 adapt your **shaving techniques** to take account of **factors** you have identified as affecting the service
- P25 adapt your **shaving techniques** and your client's position throughout the service to ensure safety and the effective removal of hair
- P26 maintain or replace the cutting edge of razors during the **shaving service**, when required
- P27 take suitable remedial action to resolve any problems arising during the **shaving service**
- P28 leave your client's skin free from **lathering products** after shaving
- P29 apply **facial massage techniques** in a way that avoids discomfort, when required
- P30 apply **finishing products** to achieve the desired effect
- P31 leave your client's skin free from excess moisture at the end of the service
- P32 confirm the completed service is to the satisfaction of your client
- P33 give your client **advice and recommendations** on the service provided

Knowledge and understanding

Maintain effective and safe methods of working when shaving

You need to know and understand:

- K1 your responsibilities for **health and safety** as defined by any specific legislation covering your job role
- K2 your salon's requirements for client preparation
- K3 the range of protective clothing that should be available for clients
- K4 why it is important to use disposable gloves when shaving
- K5 how the position of your client and yourself can affect the desired outcome and reduce fatigue and the risk of injury
- K6 the importance of using the correct type of barber's chair
- K7 the safety considerations which must be taken into account when shaving facial hair
- K8 why it is important to avoid cross-infection and infestation
- K9 why it is important to keep your work area clean and tidy
- K10 the correct use and maintenance of shaving tools
- K11 methods of cleaning, disinfecting and sterilisation used in salons
- K12 why it is important to position your shaving tools for ease of use
- K13 the hazards and risks which exist in your workplace and the safe working practices which you must follow
- K14 the different types of working methods that promote **environmental and sustainable working practices**
- K15 methods of working safely and hygienically and which minimise the risk of cross-infection and cross-infestation
- K16 the importance of personal hygiene, protection and presentation in maintaining health and safety in your workplace
- K17 suppliers' and manufacturers' instructions for the safe use of equipment, materials and products which you must follow
- K18 the correct methods of waste disposal
- K19 your salon's expected service times for shaving facial hair

Prepare the hair and skin for shaving

You need to know

- K20 the **factors** that must be taken into consideration prior to and during the

and understand:

- shaving service
- K21 the types of open blade razors with disposable blades available for professional use
 - K22 how to prepare an open blade razor with disposal blade for use
 - K23 how to prepare and use lathering products correctly
 - K24 the structure and function of the skin
 - K25 the scalp and facial skin disorders commonly affecting men and how to recognise them
 - K26 the importance of lathering and the function it performs on the skin and the hair
 - K27 the effect of heat on the hair and skin
 - K28 the potential risk of ingrowing hair resulting from continual close shaving
 - K29 how the natural ageing process affects facial skin and muscle tone
 - K30 how environmental and lifestyle factors affect the condition of the skin
 - K31 when not to carry out shaving

Shave hair and apply finishing products

You need to know
and understand:

- K32 the importance of confirm with your client the look agreed at consultation before starting the shave
- K33 when and why it is necessary to reduce beard length prior to shaving
- K34 how to carry out different shaving techniques
- K35 why skin needs to be tensioned during shaving
- K36 the importance of working in a way which maintains the right skin temperature throughout the shaving process
- K37 the importance of adapting shaving techniques in relation to the direction of hair growth
- K38 when and why to use brush and massage techniques to apply lathering products
- K39 when and why to use sponge shaving
- K40 the reasons for and effects of using cool towels after shaving
- K41 why cold towels should not be used if the face is to be massaged
- K42 the types of finishing products available for use and their effects on the skin
- K43 how to carry out the massage techniques in the range
- K40 the benefits and effects of facial massage

-
- K41 how and why massage techniques should vary on the different areas of the face
 - K42 problems which may arise during the shaving process such as shaving hair too close, damage to your client's and your own skin and ways of resolving such problems
 - K43 the importance of providing **advice and recommendations** on the products and services provided in the salon

Additional information

Scope/range related to performance criteria	1	Shaving service
	1.1	full shave
	1.2	partial shave
	1.3	beard outlines
	2	Tools and equipment
	2.1	open blade razors, with disposable blades
	2.2	shaving brushes
	2.3	sponges
	3	Factors
	3.1	hair classification
	3.2	hair characteristic
	3.3	adverse skin conditions
	3.4	unusual features
	3.5	skin elasticity
	3.6	facial contour
	3.7	facial piercing
	3.8	clients' wishes
	4	Lathering products
	4.1	creams
	4.2	oils
4.3	gel	
4.4	soap	

5 Lathering techniques

- 5.1 application by brush
- 5.2 application by massage

6 Shaving techniques

- 6.1 skin tensioning
- 6.2 forehand razoring
- 6.3 backhand razoring
- 6.4 sponge shaving

7 Facial massage techniques

- 7.1 effleurage
- 7.2 petrissage
- 7.3 tapotement

8 Finishing products

- 8.1 astringents
- 8.2 moisturising cream
- 8.3 aftershave balm
- 8.4 powder

9 Advice and recommendations

- 9.1 how to maintain their look
- 9.2 time interval between services
- 9.3 present and future products and services
- 9.4 skin care

**Scope/range related
to knowledge and
understanding**

1 Health and safety

your responsibilities for health and **safety** as defined by any specific legislation covering your job role

- 1.1 Health and Safety at Work Act
- 1.2 The Reporting of Injuries, Diseases and Dangerous Occurrence Regulations (RIDDOR)
- 1.3 The Health and Safety (First Aid) Regulations
- 1.4 The Regulatory Reform (Fire Safety) Order
- 1.5 The Manual Handling Operations Regulations
- 1.6 The Control of Substances Hazardous to Health Regulations (COSHH)
- 1.7 The Electricity at Work Regulations
- 1.8 The Environmental Protection Act
- 1.9 The Management of Health and Safety at Work Regulations
- 1.10 The Health and Safety (Information for Employees) Regulations

2 Environmental and sustainable working practices

the different types of working methods that promote environmental and sustainable working practices

- 2.1 reducing waste and managing waste (recycle, reuse, safe disposal)
- 2.2 reducing energy usage (energy efficiency hairdryers, low energy lighting, utilising solar panels)
- 2.3 reducing water usage and other resources
- 2.4 preventing pollution
- 2.5 using disposable items (easy dry towels)
- 2.6 using recycled, eco friendly furniture
- 2.7 using low chemical paint
- 2.8 using organic and allergy free hair products
- 2.9 using ultra-low ammonia hair colourants
- 2.10 using environmentally friendly product packaging
- 2.11 choosing responsible domestic products (Fairtrade tea and coffee)

2.12 encouraging carbon reducing journeys to work

3. Factors

the different factors that must be taken into consideration prior to and during shaving and how these may impact on the shaving service

- 3.1 hair characteristics
- 3.2 hair classifications
- 3.3 head and face shape
- 3.4 hair style
- 3.5 adverse skin conditions
- 3.6 facial piercing
- 3.7 client's wishes
- 3.8 ingrowing hair
- 3.9 skin elasticity

4 Advice and recommendations

- 4.1 additional services
- 4.2 additional products

Values

- 1 The following key **values** underpin the delivery of services in the hair and barbering sector:
 - 1.1 a willingness to learn
 - 1.2 the completion of services in a commercially viable time
 - 1.3 meeting both organisational and industry standards of appearance
 - 1.4 ensuring personal hygiene and protection meets accepted industry and organisational requirements
 - 1.5 a flexible working attitude
 - 1.6 a team worker
 - 1.7 maintaining customer care
 - 1.8 a positive attitude
 - 1.9 personal and professional ethics
 - 1.10 the ability to self manage
 - 1.11 creativity skills
 - 1.12 excellent verbal and non-verbal communication skills
 - 1.13 the maintenance of effective, hygienic and safe working methods
 - 1.14 adherence to workplace, suppliers or manufacturers' instructions for the safe use of equipment, materials and products

Behaviours

1. The following **behaviours** underpin the delivery of services in the hair and barbering sector. These behaviours ensure that clients receive a positive impression of both the salon and the individual:
 - 1.1. meeting the salon's standards of behaviour
 - 1.2. greeting the client respectfully and in a friendly manner
 - 1.3. communicating with the client in a way that makes them feel valued and respected
 - 1.4. identifying and confirming the client's expectations
 - 1.5. treating the client courteously and helpfully at all times
 - 1.6. keeping the client informed and reassured
 - 1.7. adapting behaviour to respond effectively to different client behaviour
 - 1.8. responding promptly to a client seeking assistance
 - 1.9. selecting the most appropriate way of communicating with the client
 - 1.10. checking with the client that you have fully understood their expectations
 - 1.11. responding promptly and positively to the client's questions and comments
 - 1.12. allowing the client time to consider the response and give further explanation when appropriate
 - 1.13. quickly locating information that will help the client
 - 1.14. giving the client the information they need about the services or products offered by the salon
 - 1.15. recognising information that the client might find complicated and checking whether they fully understand
 - 1.16. explaining clearly to the client any reasons why their needs or expectations cannot be met

Glossary

1 Hair classification (this is a guideline only)

Type 1 – Straight hair

- 1.1 Fine/Thin – hair tends to be very soft, shiny and oily, and it can be difficult to hold a curl.
- 1.2 Medium – hair has lots of volume and body.
- 1.3 Coarse – hair is normally extremely straight and difficult to curl.

Type 2 – Wavy hair

- 2.1 Fine/Thin – hair has a definite “S” pattern. Normally can accomplish various styles
- 2.2 Medium – hair tends to be frizzy and a little resistant to styling.
- 2.3 Coarse – hair is also resistant to styling and normally very frizzy; tends to have thicker waves.

Type 3 – Curly hair

- 3.1 Loose curls – hair tends to have a combination texture. It can be thick and full with lots of body, with a definite “S” pattern. It also tends to be frizzy.
- 3.2 Tight curls – also tends to have a combination texture, with a medium amount of curl.

Type 4 – Very curly hair

- 4.1 Soft – hair tends to be very fragile, tightly coiled and has a more defined curly pattern.
- 4.2 Wiry – also very fragile and tightly coiled; however with a less defined curly pattern – has more of a “Z” pattern shape.

2 Hair characteristics includes the following:

- 2.1 hair density
- 2.2 hair texture
- 2.3 hair elasticity
- 2.4 hair porosity
- 2.5 hair condition
- 2.6 hair growth patterns

SKACB10 SQA Unit Code H9D8 04
Provide shaving services



Developed by	SkillsActive
Version number	2
Date approved	February 2014
Indicative review date	April 2018
Validity	Current
Status	Original
Originating organisation	SkillsActive
Original URN	SKAGB6
Relevant occupations	Retail and commercial enterprise; Service enterprises; Personal Service Occupations; Hairdressers and Related Occupations
Suite	Barbering
Key words	Shaving; men; barbering
