

EUSWO04 (SQA Unit Code- H9R5 04)

Manual collection of waste



Overview

This national occupational standard defines the competence required to collect waste safely in accordance with your organisation's guidelines. You will need to be able to operate equipment and machinery safely and with due care and attention to others as well as yourself.

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Performance criteria

You must be able to:

Collect waste

- P1 leave the designated collection area clean and safe
- P2 use Personal Protective Equipment (PPE) in accordance with organisational procedures
- P3 follow all health and safety and work procedures and instructions throughout the collection process
- P4 make sure there is safe access to the waste to be collected
- P5 collect waste, using manual and mechanical handling techniques, in a manner which avoids the risk of injury to self and others
- P6 reject waste and deal with non-conforming waste in accordance with organisational procedures
- P7 check and confirm containers contain the correct classification of waste
- P8 use the proper manual handling techniques for the different types of containers

You must be able to:

Operate equipment

- P9 follow organisational and manufacturer's procedures to operate machinery and equipment safely
- P10 report faults and defects as soon as possible in line with operational procedures
- P11 work in a manner which reduces the risk of injury and disease to self and others, and avoids risk of harm to self, others and the environment
- P12 operate equipment in a safe and efficient manner in accordance with risk assessment and equipment operating procedures

You must be able to:

Use and communicate information

- P13 give and request information to and from designated person
- P14 check the collection documentation is accurate and complete

You must be able to:

Resolve problems which arise from collecting waste

- P15 report promptly any circumstances which affect the collection of the waste, in accordance with operational procedures
- P16 report any damage which results from the collection process, in accordance with operational procedures
- P17 resolve problems within your limits of your own responsibility behaviour which underpins effective performance

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Knowledge and understanding

You need to know and understand:

General

- K1 the classifications and types of waste
- K2 the potential hazards associated with different wastes
- K3 how to identify work-related hazards and risks
- K4 details of operational procedures and documentation
- K5 how to deal constructively with colleagues and other people and resolve disagreements
- K6 how to use personal protective equipment (PPE) in line with operational procedures
- K7 operational procedures and why it is important to comply with them
- K8 the limits of the job responsibility when communicating with others

Collecting waste

You need to know and understand:

- K9 waste collection schemes relevant to the organisation
- K10 how to deal with non-conforming waste
- K11 the safe working areas and hazards associated with loading waste
- K12 the characteristics of different types of collection receptacle and how to handle them
- K13 how to avoid the risk of injury and disease
- K14 how to minimize the risk of harm to oneself and the environment
- K15 how to deal with hazardous waste
- K16 how to deal with unsuitable and damaged collection equipment
- K17 the reasons for rejecting waste
- K18 information required for the completion of organisational documentation
- K19 equipment operating procedures and the importance of carrying them out correctly

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Additional information

Behaviours

You work in a manner which:

1. recognises and acts when others need support
2. takes responsibility for resolving problems in your work area

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