

# SSR.B205 - SQA Unit Code HA98 04

## Check the level of stock on sale in a retail environment



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### Overview

This standard is about using a stock control system to record and check the level of stock on sale.

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#### **Performance criteria**

- You must be able to:*
- P1 use the stock control system to identify current stock levels, the stock levels needed and any shortfalls in stock
  - P2 work out how often to check stock so that there will be enough time to replace stocks before they run out
  - P3 check stock levels at suitable intervals
  - P4 tell the right person promptly when stock needs replacing
  - P5 notice when stock is no longer saleable, promptly remove it from sale and update the stock control system

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#### Knowledge and understanding

*You need to know and understand:*

- K1 why the store needs to carry the right levels of stock
- K2 why the quality of stock needs checking regularly
- K3 the maximum and minimum levels of stock that need to be on display
- K4 the factors that can affect demand for stock, and how to work out how often to check stock levels
- K5 how to plan and organise your time so that you check stock at suitable intervals
- K6 how to use the stock control system to identify current stock levels, the stock levels needed and any shortfalls in stock
- K7 how to identify unsaleable stock
- K8 how to deal with unsaleable stock
- K9 how to update the stock control system to reflect changes in stock levels

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### **Additional Information**

[Links to other](#)

SSR.B206 Replenish stock on sale in a retail environment

**NOS**

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<b>Developed by</b>	Skillsmart Retail
<b>Version number</b>	2
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<b>Indicative review date</b>	January 2013
<b>Validity</b>	Current
<b>Status</b>	Original
<b>Originating organisation</b>	Skillsmart Retail
<b>Original URN</b>	SSR.B205
<b>Relevant occupations</b>	Retail and commercial enterprise; Retailing and wholesaling; Sales and customer service occupations; Sales assistants and retail cashiers
<b>Suite</b>	Retail
<b>Key words</b>	Retailing; retailers; checks; checking; stocking; stocks; goods; products; items; produce; materials; stock taking; inventorying