

SSR.B206 - SQA Unit Code HA99 04

Replenish stock on sale in a retail environment



Overview

This standard is about replenishing stock on sale in the store by ordering new supplies of stock, preparing stock for sale, rotating stock and checking demand for stock. This standard involves using a stock control system.

SSR.B206 - SQA Unit Code HA99 04

Replenish stock on sale in a retail environment

Performance criteria

- You must be able to:*
- P1 order enough stock to maintain the correct levels
 - P2 prepare stock for sale within the time allowed
 - P3 arrange for stock to be moved to the sales floor when it is needed
 - P4 rotate stock correctly and with the least possible disturbance to other people
 - P5 follow company procedures for recycling packaging waste
 - P6 update the stock control system promptly, accurately and completely
 - P7 notice changes in demand for stock and decide what stock levels are suitable
 - P8 suggest realistic changes to the right person and give reasons for your recommendations

Knowledge and understanding

You need to know and understand:

- K1 how to use the stock control system to identify the types and quantities of stock to order
- K2 how to prepare and send orders for stock, and why you should do so accurately and at the right times
- K3 how to prepare different types of stock for sale
- K4 company procedures for recycling packaging waste
- K5 how to decide when to move stock to the sales floor and the arrangements to make for moving stock
- K6 why stock needs rotating
- K7 how to rotate stock correctly and without disturbing other people any more than needed
- K8 why you should regularly check demand for stock
- K9 factors that can affect demand
- K10 who to approach with suggestions for changes to the levels of stock carried
- K11 how to present a clearly reasoned case for changing the levels of stock carried

SSR.B206 - SQA Unit Code HA99 04

Replenish stock on sale in a retail environment

Additional Information

[Links to other](#)

SSR.B205 Check the level of stock on sale in a retail environment

NOS

SSR.B206 - SQA Unit Code HA99 04

Replenish stock on sale in a retail environment

Developed by	Skillsmart Retail
Version number	2
Date approved	April 2011
Indicative review date	January 2013
Validity	Current
Status	Original
Originating organisation	Skillsmart Retail
Original URN	SSR.B206
Relevant occupations	Retail and commercial enterprise; Retailing and wholesaling; Sales and customer service occupations; Sales assistants and retail cashiers
Suite	Retail
Key words	Retailing; retailers; checks; checking; stocking; stocks; goods; products; items; produce; materials; replenishes; replenishing; replenishment; shelf filling; facing up