

## SFHPCS23 - SQA Code HC9H 04

Assist in the transfer and positioning of patients within the perioperative environment



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### Overview

This standard covers assisting in the preparation of patients and use of equipment for transfers and precise positioning for clinical procedures within the perioperative environment. Users of this standard will need to ensure that practice reflects up to date information and policies.

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#### Performance criteria

- You must be able to:*
- P1 apply standard precautions for infection prevention and control and take other appropriate health and safety measures when assisting in the transfer, movement and positioning of patients for perioperative procedures
  - P2 refer to the patient's risk assessment documentation for pressure area scoring system to check position and equipment required
  - P3 ensure the required positioning equipment is available, fit for purpose and ready for use before beginning the positioning procedure
  - P4 prepare the immediate surroundings appropriately for the transfer, move and position required, removing any potential hazards
  - P5 inform the patient of the nature and purpose of the transfer, move or position in a manner which encourages their understanding and co-operation
  - P6 move and handle the patient during transfer, movement and positioning in a way which minimises their pain, discomfort and friction, maintains their safety and maximises their dignity, taking account of all ancillary equipment
  - P7 offer the patient information, support and reassurance in a manner sensitive to their needs and concerns
  - P8 follow instructions from the Registered Practitioner ensuring your actions are co-ordinated effectively
  - P9 use safe and suitable moving and handling techniques ensuring:
    - P9.1 you avoid exceeding your personal weight and reach limits
    - P9.2 endangering the patient
    - P9.3 endangering other members of staff
    - P9.4 causing damage to equipment or the environment
  - P10 use positioning equipment safely and correctly in line with manufacturers' instructions and local policies
  - P11 promptly report any unexpected change in the patient's condition to the appropriate member of the care team
  - P12 confirm with the registered practitioner that the patient is in the correct position to:
    - P12.1 facilitate the clinical procedure
    - P12.2 maintain skin integrity
    - P12.3 avoid nerve damage
  - P13 use appropriate equipment:
    - P13.1 for preventing injury
    - P13.2 promoting patient comfort
    - P13.3 preventing heat loss

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P14 contribute to the assessment and evaluation of the patients skin integrity and document as appropriate

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#### Knowledge and understanding

*You need to know and understand:*

- K1 the current European and National legislation, national guidelines, organisational policies and protocols in accordance with Clinical/Corporate Governance which affect your work practice in relation to assisting in the transfer and positioning of patients within the perioperative environment
- K2 your responsibilities and accountability in relation to the current European and National legislation, national guidelines and local policies and protocols and Clinical/Corporate Governance
- K3 the duty to report any acts or omissions in care that could be detrimental to yourself, other individuals or your employer
- K4 the importance of working within your own sphere of competence and seeking advice when faced with situations outside your sphere of competence
- K5 the importance of applying standard precautions and the potential consequences of poor practice
- K6 the importance of checking pressure area risk assessment documentation prior to commencing positioning activities
- K7 the importance of offering effective verbal and non-verbal support and reassurance to patients:
  - K7.1 in preparation for transferring and positioning
  - K7.2 during transferring and positioning
- K8 the importance of good communication and teamwork when transferring and positioning patients
- K9 how patients may be able or unable to contribute to the transferring and positioning process and factors which limit their contribution
- K10 safe methods and techniques for transferring and positioning patients
- K11 the importance of co-ordinating actions effectively with others involved
- K12 the potential hazards of incorrect transferring and positioning
- K13 the skin and musculo-skeletal system and anatomical alignment in relation to transferring and positioning patients for clinical activities
- K14 the types, purpose and function equipment currently in use for :
  - K14.1 moving and handling and transferring patients
  - K14.2 positioning patients for perioperative procedures
- K15 methods for checking and preparing equipment ready for use
- K16 correct method(s) of using equipment
- K17 risk assessment tools in use in your area of practice relevant to:
  - K17.1 moving, handling and transferring patients
  - K17.2 positioning patients for perioperative procedures
- K18 the importance of close observation of patients during transfers / moves/positioning
- K19 the common signs that there is/may be a problem

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- K20 the action to take in the event of problems arising
- K21 the principles and techniques of safe moving and handling during transfer and positioning
- K22 the importance of ensuring freedom of passage before transferring patients
- K23 the purpose and importance of precise, accurate and stable positioning for perioperative procedures
- K24 special considerations when moving and handling, transferring and positioning patients who have undergone, or will be undergoing, perioperative procedures
- K25 factors which may compromise health and safety during moving and handling, transferring and positioning and how these can be avoided or minimised
- K26 the importance of working within open sphere of competence when moving and handling, transferring and positioning patients and how this relates to others in the team
- K27 the factors which may compromise patient comfort and dignity during moving and handling, transferring and positioning and how their effects can be minimised
- K28 the effects of medication on patients and the difference this makes to the way they should be handled during moving and handling, transfer and positioning
- K29 the factors which may compromise patient comfort and dignity during moving and handling, transferring and positioning and how their effects can be minimised
- K30 the potential hazards associated with moving and handling, transfer and positioning equipment and how to avoid / deal with them, including the risk of cross infection
- K31 the importance of keeping accurate and up to date records
- K32 the importance of immediately reporting any issues which are outside your own sphere of competence without delay to the relevant member of staff
- K33 the importance of checking risk assessment documentation prior to commencing moving and handling, transfer and positioning activities
- K34 reporting and documenting untoward incidents

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### **Additional Information**

#### **External links**

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB7 Interventions and treatments

The candidate and assessor must only sign below when all Performance Criteria and Knowledge points have been met.

**Unit assessed as being complete**

<b>Candidate's Name:</b>	
<b>Candidate's Signature:</b>	
<b>Date submitted to assessor as complete:</b>	

<b>Assessor's Name:</b>	
<b>Assessor's Signature:</b>	
<b>Date assessed as complete:</b>	

**Internal Verification —**

to be completed in accordance with centre's IV strategy

<b>Evidence for this Unit was sampled on the following date/s:</b>	<b>IV's Signature</b>	<b>IV's Name</b>

This Unit has been subject to an admin check in keeping with the centre's IV strategy.

<b>Date of admin check</b>	<b>IV's Signature</b>	<b>IV's Name</b>

**Unit completion confirmed**

<b>IV's Name:</b>	
<b>IV's Signature:</b>	
<b>Date complete:</b>	