

## Overview

This standard is about developing and agreeing individualised care plans for the baby and the family. It is relevant to practitioners who deliver services to babies, their families and those involved in the care of babies. A caring and compassionate approach should be adopted in line with current healthcare guidance. Users of this standard will need to ensure that practice reflects up to date information and policies.

## Performance criteria

You must be able to:

1. enable those involved in the care of the baby to access information, seek clarification and take an active part in decisions affecting them
2. identify and respect the privacy, confidentiality and wishes of those involved in the care of the baby
3. agree and use appropriate sources of information about the baby's needs to assist care planning
4. clearly identify and explain the options for addressing the health and well-being needs of the baby, including any benefits and risks
5. discuss and agree an individualised care plan with those involved in the care of the baby which takes account of all relevant factors
6. identify any areas of disagreement and attempt to resolve them with those involved in the care of the baby, in a way that respects different perspectives
7. work in partnership with those involved in the care of the baby to agree roles and responsibilities for meeting the baby's needs
8. obtain the valid consent of those legally responsible for the baby for the actions to be undertaken
9. produce records and reports that are clear, comprehensive, and accurate, and maintain the security and confidentiality of information

Develop and agree individualised care plans for babies and families

## Knowledge and understanding

You need to know and understand:

1. legal, organisational and policy requirements relevant to your role and the activities being carried out
2. the nature, extent and boundaries of your work role and its relationship to others in the organisation
3. the roles of other health and social care practitioners and how they relate between and across agencies
4. the legal requirements and good practice guidelines on consent, and consent for children, young people and vulnerable adults
5. the principle of information governance and the implications for your practice
6. how to recognise and respond to the signs of injury, abuse or neglect and your responsibility in relation to raising concerns with the appropriate person or agency
7. local systems, procedures and protocols for safeguarding children, young people and vulnerable adults
8. how to communicate effectively with individuals to meet the needs of a socio-economic, culturally diverse population
9. the ways in which those involved in the care of babies should be involved in communication in order to deliver the most effective outcome for the babies
10. the importance of focusing on the baby as an individual and the focus of care
11. how to respect the diversity and values of individuals
12. the best available evidence based practice and its role in improving services
13. the health conditions affecting babies in your area of practice
14. the process of adaptation to extra-uterine life
15. the risk factors for premature birth, including fetal, maternal and social influencing factors relative to birth history
16. the differing needs of babies at different stages of their development
17. neonatal development, including physiological, physical, psychological and social development, taking into account gestational age or delivery
18. the impact of positive parenting on the emotional well-being of babies
19. the impact of family and environment on the health and well-being of babies
20. how the needs of babies may affect others
21. the factors that increase the risk of significant harm to babies
22. the characteristics of preterm / term neonate
23. the neonatal physiological systems and problem identification
24. the interdependent relationship of the health and well-being of the mother and her baby/ies

25. the importance of identifying and gathering relevant information to inform care planning
26. where this information is held and how to access this, including information held by other practitioners and agencies
27. the options that are suitable and available to meet the needs of babies
28. the ways in which personal beliefs and preferences, including cultural or religious beliefs, may affect the options which are open to babies and those involved in their care
29. the information that those involved in the care of the baby are likely to want and/or need in relation to the care plan, and any concerns and/or particular needs they may have
30. the responsibilities which those involved in the care of the baby may take, if the care plan is to be successful and how to explain and agree these with them
31. local and national services, agencies and websites for people who want further information and support and how to access these
32. the purpose of determining during the planning phase how the plan will be monitored and reviewed, and the role of those involved in the care of the baby in this process
33. the information which it may be necessary to share with others as a result of the planning and how to make sure that those involved in the care of the baby are clear about this
34. the organisational constraints which may affect the care which it is possible to offer and to whom information about these should be passed
35. the possible impact on the health and well-being of the breastfeeding mother of decisions taken in relation to her baby
36. how to keep records in accordance with organisational policies and procedures

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**External Links**

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB2 Assessment and care planning to meet health and wellbeing needs

The candidate and assessor must only sign below when all Performance Criteria and Knowledge points have been met.

**Unit assessed as being complete**

<b>Candidate's Name:</b>	
<b>Candidate's Signature:</b>	
<b>Date submitted to assessor as complete:</b>	

<b>Assessor's Name:</b>	
<b>Assessor's Signature:</b>	
<b>Date assessed as complete:</b>	

**Internal Verification —**

to be completed in accordance with centre's IV strategy

<b>Evidence for this Unit was sampled on the following date/s:</b>	<b>IV's Signature</b>	<b>IV's Name</b>

This Unit has been subject to an admin check in keeping with the centre's IV strategy.

<b>Date of admin check</b>	<b>IV's Signature</b>	<b>IV's Name</b>

**Unit completion confirmed**

<b>IV's Name:</b>	
<b>IV's Signature:</b>	
<b>Date complete:</b>	