

SFHGEN80 - SQA Code HD47 04

Move and transport individuals within a healthcare environment



Overview

This standard is about moving and transporting individuals within healthcare work areas. You will need to be able to identify the individual to be moved and make sure the necessary resources are available to move the individual. You will also need to move the individual safely and securely, and maintain their privacy and dignity during the move.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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Performance criteria

- You must be able to:*
- P1 communicate effectively with relevant people involved in the move
 - P2 check all details before commencing the move
 - P3 accurately identify the individual that needs to be moved
 - P4 clearly explain to the individual who you are and where you are taking them
 - P5 maintain the individual's dignity at all times
 - P6 ensure you have any necessary accompanying documentation
 - P7 check that the transportation equipment is safe and functioning correctly
 - P8 use the transportation equipment correctly
 - P9 co-operate with other members of staff involved to achieve the best possible outcome for the individual
 - P10 care for the individual during transportation in accordance with the individual's needs taking into account the nature of the illness or injury
 - P11 maintain the health safety and security for yourself and the individual throughout the move in accordance with current policy and legislation
 - P12 use the most suitable route for the individual
 - P13 take the correct action where problems arise
 - P14 hand over the individual and any necessary documentation to the appropriate member of staff
 - P15 assist with any further movement of the individual
 - P16 communicate the completion of the move to the relevant person
 - P17 where appropriate, return transportation equipment to the correct location

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Knowledge and understanding

You need to know and understand:

- K1 organisational policies and protocols in accordance with Clinical/Corporate Governance as affect your work practice in relation to moving and transporting individuals
- K2 your responsibilities and accountability under organisational policies and protocols within your work environment
- K3 the duty to report any acts or omissions in care that could be detrimental to individuals, self or others
- K4 the importance of working within your own sphere of competence and seeking advice when faced with situations outside your sphere of competence
- K5 procedures for identifying, moving and handing over individuals
- K6 how to communicate effectively with others
- K7 how to make individuals feel at ease
- K8 how to maintain individuals privacy, dignity and confidentiality
- K9 how to move and transport individuals correctly taking into account the nature of the illness or injury
- K10 the safe techniques for moving and handling individuals
- K11 the circumstances under which an individual escort is needed
- K12 the geography of the work area
- K13 the types of problems which may occur and how these should be dealt with
- K14 the types of records and documentation that must accompany the individual in your organisation
- K15 the types of transportation equipment available
- K16 how to use transportation equipment correctly
- K17 the types of medical equipment which may require movement with the individual
- K18 how to handle medical equipment safely
- K19 how and when to use personal protective equipment

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Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: EF3 Transport and logistics

The candidate and assessor must only sign below when all Performance Criteria and Knowledge points have been met.

Unit assessed as being complete

Candidate's Name:	
Candidate's Signature:	
Date submitted to assessor as complete:	

Assessor's Name:	
Assessor's Signature:	
Date assessed as complete:	

Internal Verification —

to be completed in accordance with centre's IV strategy

Evidence for this Unit was sampled on the following date/s:	IV's Signature	IV's Name

This Unit has been subject to an admin check in keeping with the centre's IV strategy.

Date of admin check	IV's Signature	IV's Name

Unit completion confirmed

IV's Name:	
IV's Signature:	
Date complete:	