Overview

This standard is about planning, implementing and evaluating action targeted to address problems with community safety and social inclusion that have been identified through community safety audits and through consultation with local communities.

The problems which might be addressed include the incidence of crime, disorder and anti-social behaviour, the fear of crime and the extent of unreported crime. It may also address other safety hazards such as fire safety, and road safety, as well as taking into account social exclusion indicators, including the number of school exclusions.

You will need to be able to work with relevant parties, from within your own organisation, from organisations working in partnership with your organisation, and representatives from the community concerned and the wider community. The wider community includes multi-agency groups and partnerships, statutory agencies, voluntary sector agencies, commercial sector agencies, health care organisations, formal and informal leaders within the community, community groups, and those not involved in established community groups.

You will need to be able to use social methods, environmental methods and rule enforcement methods.

There are three elements
1. Plan action designed to address identified problems with community safety and social inclusion
2. Coordinate the implementation of action plans to address identified problems with community safety and social inclusion
3. Evaluate action designed to address identified problems with community safety and social inclusion

Target Group
This standard is applicable to those who work in statutory and non-statutory agencies to improve community safety and social inclusion, and support implementation of action plans.

It involves those working daily on the implementation of action plans, including community members supporting implementation, those with line management responsibilities for implementation, those who steer the implementation of action plans, and those with service level agreements or other arrangements for delivering specific human and financial resources.
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**Performance criteria**

You must be able to:

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**Coordinate the implementation of action plans to address identified problems with community safety and social inclusion**

You must be able to:

| **P11** | use formal and informal methods of co-ordination, appropriate to the nature of the action plan and the people involved in its implementation |
| **P12** | encourage those involved in the action plan to take ownership of their actions, and support them to achieve its objectives |
| **P13** | maintain contact with those involved at an appropriate level and frequency |
| **P14** | encourage those involved in implementing the action to involve the wider community and include their interests whenever possible |
| **P15** | support and encourage other workers to build similar |
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- development approaches into their own work
- monitor regularly the management of human and financial resources and take appropriate action when there are problems
- make explicit any conflicts of interest, and offer ideas as to how they can be dealt with
- offer appropriate acknowledgements to those involved in relation to their achievements in implementing the action plan

Evaluate action designed to address identified problems with community safety and social inclusion

You must be able to:

- gather information on the process and outcomes of the implementation of the action plan, and collate it in a form which facilitates evaluation
- encourage others involved in the implementation of the action plan to see the value of evaluation
- offer others involved in the implementation of the action plan the appropriate level and forms of support so that they can evaluate outputs, outcomes and processes systematically
- offer constructive feedback to others involved in the implementation of the action plan on their contributions
- reach agreement with all those involved about any changes which need to be made to the action plan, supporting them to consider the impact of such changes on the nature of their involvement
- present an evaluation of the implementation of the action plan against its agreed aims, objectives, methods and content, including the views and feedback from all those involved
- maintain accurate and up to date records in line with your organisation's requirements
- communicate information to people who are authorised to have it
- promote the outcomes of the evaluation in a manner which supports future implementation of action plans and contributes to the continuing development of best practice
- own role and responsibilities and from whom assistance and advice should be sought if the worker is unsure
- the reasoning processes the worker used in determining their approach and methodology
- how the worker has applied the principles of equality, diversity and anti-discriminatory practice to their work
- what is evidence-based practice; why it is important to use evidence from research about what is effective; methods for monitoring and evaluating practice; why it is important to share information about successes and failures
Knowledge and understanding

You need to know and understand:

Legislative, regulatory and organisational requirements

K1 legal and organisational requirements which relate to community safety and social inclusion, and their impact for your area of operations
K2 legislation, policies and procedures relating to data protection, health and safety, diversity and their impact for your area of operations
K3 the role of your organisation and its services, and the services which it provides in implementing action plans to address problems identified with community safety and social inclusion
K4 the organisation’s policy and procedures regarding confidentiality of information and the disclosure of information to third parties, and the specific circumstances under which disclosure may be made
K5 the limits of your authority and responsibility, and the actions to take if these are exceeded

Working with communities and community members

You need to know and understand:

K6 the profile of the local area with which the worker is concerned
   K6.1 communities (neighbourhoods, communities of interest, communities of identity)
   K6.2 crime and anti-social behaviour: incidence, types, levels, problems and contributing factors, the likely extent of unreported crime
   K6.3 structures and amenities
   K6.4 cultural diversity, community groups, formal and informal leaders, networks
K7 the social and environmental factors which contribute to social exclusion; the particular needs of individuals who may be socially excluded or stigmatised; why social justice is important to working effectively with socially excluded individuals, groups and communities
K8 the meaning of ‘hard to reach’ groups as it applies to the area with which the worker is concerned; why it is important to involve such groups in all community consultation and community-based action
K9 the impact of crime on victims and their families and their right to protection, recognition, respect, information and confidentiality; direct and indirect victimisation; the meaning and implications of repeat victimisation for community safety practice
K10 methods for determining the financial and social costs of crime and anti-social behaviour and for analysing and illustrating the cost benefits of community safety action
K11 the kinds of misinformation which people receive about crime and anti-social behaviour and how this can be counteracted
K12 why it is important that action to address crime and anti-social
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behaviour is in proportion to the scale and seriousness of the problem and does not:

K12.1 produce a fear that is disproportionate to the actual risk
K12.2 impede the rights of ordinary citizens to public space, goods and services
K12.3 stigmatise individuals, neighbourhoods or institutions and how account of this has been taken in the work

K13 the specific legislation, guidelines of good practice, charters and service standards that relate to the work being undertaken and the impact of these on the work

K14 the services, policies and priorities of community safety partnerships and their members; the relationship between community safety partnership strategies and the strategies of other multi-agency partnerships (for example youth offending, drug and alcohol action, health and education action, regeneration projects); how to strengthen these links in order to provide coherent services to communities

K15 the services, policies and priorities of the worker's agency and how it relates to other agencies in the community justice sector

K16 methods for managing resources effectively

K17 codes of practice and protocols about confidentiality and information sharing between agencies working in partnership

K18 methods for determining the costs of planned community safety action; methods for assessing available human and financial resources; methods for building budgets to meet the costs of planned work; sources of available funding and how to access them

K19 why it is important to incorporate community capacity building within resource allocation and funding bids

K20 methods for planning work: how to develop and agree objectives, targets, methods, evaluation criteria, timescales, key milestones and indicators of effective performance

K21 own role and responsibilities and from whom assistance and advice should be sought if the worker is unsure

K22 the reasoning processes the worker used in determining their approach and methodology

K23 how the worker has applied the principles of equality, diversity and anti-discriminatory practice to their work

K24 what is evidence-based practice; why it is important to use evidence from research about what is effective; methods for monitoring and evaluating practice; why it is important to share information about successes and failures
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