

Produce swags and tails

Overview

The standard covers the skills and knowledge required to produce swags and tails for curtains.

This includes:

1. selecting materials
2. constructing swags and tails
3. cutting
4. folding and pleating swags symmetrically
5. folding and pleating tails
6. finishing

The standard is aimed at those working in soft furnishings.

Performance criteria

You must be able to:

1. comply with health, safety and environmental requirements, relevant statutory regulations and industry standards/codes of practice at all times
2. identify and confirm specifications for work being undertaken
3. work with colleagues to achieve specifications
4. select materials for construction of curtain swags and tails following standard operating procedures
5. evaluate materials used for construction of curtain swags and tails following standard operating procedures
6. select and match fabric types for curtain swags and tails following standard operating procedures
7. cut fabric and lining to specified measurements for swags and tails following standard operating procedures
8. construct swags and tails using exact measurements following standard operating procedures
9. use templates to cut out lining and contrasting fabric following standard operating procedures
10. measure and mark pleat positions following standard operating procedures
11. demonstrate symmetrical pleating following standard operating procedures
12. secure swag pleats in an even manner following standard operating procedures
13. fit a band to secure swag pleats following standard operating procedures
14. secure the pleats following standard operating procedures
15. finish swags and tails applying the suitable stitches, tension and methods following standard operating procedures
16. check there is no visible disturbance to the front following standard operating procedures
17. hand finish swags and tails applying suitable stitches, tension and method following standard operating procedures
18. attach velcro to curtain swags and tails following standard operating procedures
19. carry out work to required quality and output to meet production schedules and targets
20. identify problems and deal with them according to standard operating procedures
21. record information in the appropriate information systems

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Knowledge and understanding

You need to know and understand:

1. the relevant health, safety and environmental requirements, statutory regulations and industry standards/codes of practice that have to be complied with
2. how to confirm specifications for work being undertaken
3. level of details required in specifications
4. materials suitable for construction of curtain swags and tails
5. fabric types for curtain swags and tails
6. how to cut fabric and lining to specified measurements for swags and tails
7. methods to construct swags and tails using exact measurements
8. how to use templates to cut out lining or contrasting fabric
9. measuring and marking of pleat positions
10. symmetrical pleating
11. securing swag pleats
12. fitting bands to secure swag pleats
13. the spacing of swag pleats
14. machine stitching
15. stitches, tension and methods to machine finish
16. stitching to ensure there is no visible disturbance to the front
17. finishing stitching
18. hand stitching
19. measurements in order to attach velcro to curtain swags and tails
20. type of problems that can occur and the standard operating procedures for dealing with them
21. information systems that should be used and why it is important to record information
22. the flow and drape of swags and tails
23. swags and tails from an historical context

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Suite Upholstery & Soft Furnishings

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