

Higher National Graded Unit Specification

General information for centres

This Graded Unit has been validated as part of the HND Make-up Artistry. Centres are required to develop the assessment instrument in accordance with this validated specification. Centres wishing to use another type of Graded Unit or assessment instrument are required to submit proposals detailing the justification for change for validation.

Graded Unit title: Make-up Artistry: Graded Unit 2

Graded Unit code: F0WG 35

Type of Graded Unit: Project

Assessment Instrument: Practical

Credit points and level: 2 HN Credits at SCQF level 8: (16 SCQF credit points at SCQF level 8*)

**SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

Purpose: This Graded Unit is designed to provide evidence that the candidate has achieved the following principal aims of the HND Make-up Artistry.

- ◆ apply sound technical knowledge together with practical expertise in all aspects of Make-up Artistry, enabling them to work confidently and competently within this industry
- ◆ develop the candidates' organisational and interpersonal skills when dealing with people
- ◆ develop competencies in a range of specialist areas
- ◆ adopt an innovative and creative approach to their work and be able to respond quickly to the challenges posed by changes in the Make-up Artistry industry
- ◆ develop the candidates' ability to produce high quality work which is demanded by the industry for employment
- ◆ encourage and develop entrepreneurial skills
- ◆ produce a portfolio of work to professional standards

Recommended prior knowledge and skills: It is recommended that the candidate should have completed or be in the process of completing the following Units relating to the above specific aims prior to undertaking this Graded Unit:

General information for centres (cont)

Product code	Unit title	Credit value	SCQF level
FOJB 34	Make-up Artistry: Continuity, Cutting and Colouring Techniques for Production	2	7
FOJD 34	Make-up Artistry: Maintenance and Styling Postiche	2	7
FOJA 35	Make-up Artistry: Period Make-up and Hairstyles	3	8
FOJG 35	Make-up Artistry: Special effects	2	8
FOJJ 35	Make-up Artistry: Character make-up	2	8
D7HJ 34	Employment Experience 1	1	7
FOJF 35	Make-up Artistry: Production Study	1	8
New	Make-up Artistry: Graded Unit	2	8

Core Skills: There are opportunities to develop the Core Skills of Communication, Problem Solving (planning and organising, reviewing and evaluating) and Working with Others all at SCQF level 6 in this Unit, although there is no automatic certification of Core Skills or Core Skills components.

Assessment: This Graded Unit will be assessed by the use of a practical assignment. The developed practical assignment should provide the candidate with the opportunity to produce evidence that demonstrates she/he has met the aims of the Graded Unit that it covers.

Administrative Information

Graded Unit code: F0WG 35

Graded Unit title: Make-up Artistry: Graded Unit 2

Original date of publication: August 2006

Version: 01

History of Changes:

Version	Description of change	Date

Source: SQA

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Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates

Graded Unit title: Make-up Artistry: Graded Unit 2

Conditions of Assessment

The candidate should be given a date for completion of the practical assignment. However, the instructions for the assessment task should be distributed to allow the candidate sufficient time to assimilate the details and carry out the assessment task. During the time between the distribution of the assessment task instructions and the completion date, assessors may answer questions, provide clarification, guidance and reasonable assistance. The assessment task should be marked as soon as possible after the completion date. The final grading given should reflect the quality of the candidate's evidence at the time of the completion date. Reassessment of this Graded Unit should be based on a significantly different assessment task.

The evidence for the project is generated over time and involves three distinct stages, where each stage has to be achieved before the next is undertaken. Thus any reassessment of stages must be undertaken before proceeding to the next stage.

If a candidate fails the project overall or wishes to upgrade, then this must be done using a *substantially different* project, ie all stages are undertaken using a new project, assignment, case study, etc. In this case, a candidate's grade will be based on the achievement in the *reassessment*.

Instructions for designing the assessment task

The assessment task is a project. The project undertaken by the candidate must be a complex task which involves:

- ◆ variables which are complex or unfamiliar
- ◆ relationships which need to be clarified
- ◆ a context which may be familiar or unfamiliar to the candidate

The assessment task must require the candidate to:

- ◆ analyse the task and decide on a course of action for undertaking the project
- ◆ plan and organise work and carry it through to completion
- ◆ reflect on what has been done and draw conclusions for the future
- ◆ produce evidence of meeting the aims which this Graded Unit has been designed to cover

Guidance on grading candidates

Candidates who meet the minimum Evidence Requirements will have their achievement graded as C — competent, or A — highly competent or B somewhere between A and C. The grade related criteria to be used to judge candidate performance for this Graded Unit is specified in the following table.

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

Grade A	Grade C
<p>Is a seamless, coherent piece of work which:</p> <ul style="list-style-type: none"> ◆ has sufficient evidence for the three stages of the project is produced to a high standard and is clearly inter related ◆ demonstrates a creative interpretation of the project brief ◆ the language used is of a high standard in terms of technical content ◆ effectively consolidates and integrates required knowledge and skills 	<p>Is a co-ordinated piece of work which:</p> <ul style="list-style-type: none"> ◆ has sufficient evidence of the three stages of the project, is produced to an adequate standard ◆ demonstrates an acceptable interpretation of the project brief ◆ is satisfactorily structured and language used is adequate in terms of technical content ◆ consolidates and integrates knowledge and skills but this may lack creativity

The project will be marked out of 100. Assessors will mark each stage of the project, taking into account the criteria outlined. The marks will then be aggregated to arrive at an overall mark for the project. Assessors will then assign an overall grade to the candidate for this Graded Unit based on the following grade boundaries.

A	=	70%	—	100%
B	=	60%	—	69%
C	=	50%	—	59%

Note: the candidate must achieve all of the minimum evidence specified below for each stage of the project in order to achieve the Graded Unit.

Evidence Requirements

The project consists of three stages: planning; developing; and evaluating. The following table specifies the minimum evidence required to pass each stage.

Instructions to candidates

The candidate is required to carry out a Practical Assignment. The candidate is required to prepare a detailed catalogue of preparatory work together with a tangible piece of evidence to be exhibited at an organised event. The candidate has a choice of three assignment topics, the details of which appear below on a separate sheet.

In undertaking the practical assignment the candidate will be required to investigate, plan and research fully their chosen topic from the given selection.

The candidate will:

- ◆ plan, develop and evaluate the chosen task
- ◆ access relevant information which reflects the image of the chosen task
- ◆ design and create a detailed catalogue of evidence which will lead onto the finished product
- ◆ exhibit at a suitable venue all Evidence Requirements
- ◆ produce an evaluation of the processes involved and the effectiveness of the Project

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

Tutors are responsible for the planning and organising of the venue for exhibiting the Graded Unit evidence. This exhibition can be single centre or multi centre. The choice is at the discretion of each delivery centre. This event could be used to assist in gaining employment or to access further study. The evidence **must include** the following.

A support mechanism will be in place through a mentoring system, to guide candidates on a one to one basis with their assessor. Meetings should be pre planned, and action points from discussion should be recorded and signed by both parties.

Project Topics

The product/exhibit must take the form of either:

- 1 A live model displaying a **full Total Look (hair, make-up and costume)** choosing one theme from the selection below.
 - ◆ A Period look
 - ◆ Character look
 - ◆ Fantasy look

Each Total Look must include the use of added hair, and can be suitable for any form of performance. The look must be an original design and not previously produced for any other Unit assessment.

OR

- 2 A specialist make-up incorporating the **Face and Body**. Demonstrate the use of sculpting techniques and prosthetics, developing a three dimensional make-up of a given theme. This make-up must be original and not previously produced for any other Unit assessment.

OR

- 3 An individually made piece of postiche suitable for the **Head or Face** of a subject. The postiche must cover at least **50%** of the **Head** or form **one complete, styled beard**. The use of the finished postiche should be presented as part of a completed make-up effect, (may be photographic evidence or other chosen media).

The candidates are required to complete all evidence and use a method of their choice for displaying it within the exhibition.

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

The following table specifies the minimum evidence required to pass each stage.

Project Stage	Minimum Evidence Requirements
Stage 1 — Planning 30 marks	Action plan which includes: <ul style="list-style-type: none"> ◆ The candidates interpretation of the project ◆ Any information gathered to clarify the project ◆ Aims of the practical assignment ◆ Identification of information sources used ◆ Detailed task analysis for the project ◆ Timescales for conducting the project ◆ An identification of the resources required to carry out the project ◆ A step to step plan <p>Evidence of the planning stage should be a minimum of 1,000 words or equivalent</p> <p><i>The candidate must achieve all of the minimum evidence specified above in order to pass the Planning stage. The action plan is worth 30 marks for the project (minimum 15 marks required to progress to next stage.)</i></p>
Stage 2 — Developing 50 marks	<ul style="list-style-type: none"> ◆ Output of the practical activity which meets required quality ◆ Record of the processes involved in the creation of the Task. ◆ A detailed catalogue of preparatory work. (media form of candidates choice) ◆ Presentation of work ◆ A tangible piece/s of evidence displaying completed project ◆ Exhibition of completed work at an event <p><i>The candidate must achieve all of the minimum evidence specified above in order to pass the Developing stage. This stage is worth 50 marks. (Minimum 25 marks required to progress to the next stage.)</i></p>

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

Project Stage	Minimum Evidence Requirements
Stage 3 — Evaluating 20 marks	<ul style="list-style-type: none"> ◆ Review and update the action plan in light of experience ◆ Summary of any unforeseen events and how they were handled ◆ Identify any knowledge and skills which have been gained ◆ Assessment of strengths and weaknesses of the output of the practical assignment ◆ A conclusion to what extent the assignment met the original brief <p>The evaluation should closely reflect the practical Evidence Requirements and should be a minimum of 1,000 words or equivalent.</p> <p><i>The candidate must achieve all of the minimum evidence specified above in order to pass the Evaluating stage. The evaluation is worth 20 marks. (Minimum 10 marks required to pass this stage.)</i></p>

Candidates with disabilities and/or additional support needs

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments or considering alternative assessment arrangements. For information on these, please refer to the SQA document *Guidance on Assessment Arrangements for Candidates with Disabilities and/or Additional Support Needs*, which is available on SQA's website: www.sqa.org.uk.