

## Higher National Unit Specification

### General information for centres

**Unit title:** Textiles for Commission: An Introduction

**Unit code:** F18J 34

**Unit purpose:** The Unit is designed to give candidates the opportunity to produce design ideas and present a solution for a textile design commission to comply with the specifications of a client's brief. This will allow the candidates to develop the skills to analyse specifications and plan in order to meet them within a given time scale.

On completion of the Unit the candidate should be able to:

- 1 Analyse specifications and negotiate the cost of a design commission.
- 2 Develop a range of design ideas to meet client's commission.
- 3 Develop a range of textile samples.
- 4 Present design ideas and textile samples.
- 5 Produce the textile design solution to meet the client's final choice.

**Credit points and level:** 2 HN Credits at SCQF level 7: (16 SCQF credit points at SCQF level 7\*)

*\*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

**Recommended prior knowledge and skills:** While entry is at the discretion of the centre, candidates should have experience of the design process at SCQF level 6 with evidence of certification such as Art and Design at Higher level or an equivalent suitable non-certificated portfolio.

**Core Skills:** There are opportunities to develop the Core Skills of Numeracy, Working with Others, Communications, and Problem Solving at SCQF level 5 in this Unit, although there is no automatic certification of Core Skills or Core Skills components.

**Context for delivery:** If this Unit is delivered as part of a Group Award, it is recommended that it should be taught and assessed within the subject area of the Group Award to which it contributes.

**Assessment:** The candidates will produce time planned, design evidence from source materials which match the specifications of a client commission. This will take the form of a work schedule with costs, the presentation of design ideas with co-ordinating textile samples and the production of a textile design solution to meet the client's choice.

## **Higher National Unit specification: statement of standards**

**Unit title:** Textiles for Commission: An Introduction

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The sections of the Unit stating the Outcomes, knowledge and/or skills, and Evidence Requirements are mandatory.

Where evidence for Outcomes is assessed on a sample basis, the whole of the content listed in the knowledge and/or skills section must be taught and available for assessment. Candidates should not know in advance the items on which they will be assessed and different items should be sampled on each assessment occasion.

### **Outcome 1**

Analyse specifications and negotiate the cost of a design commission

#### **Knowledge and/or skills**

- ◆ Specifications
- ◆ Time-schedule
- ◆ Costs

#### **Evidence Requirements**

Candidates will need evidence to demonstrate their knowledge and skills by showing that they can:

- ◆ plan a schedule which breaks down the time required to undertake the commission to comply with the client specifications and timescales
- ◆ negotiate the cost to the client for design services

The schedule should plan time to match with client's deadlines for specifications in terms of:

- ◆ gathering source material
- ◆ design development
- ◆ textile sampling
- ◆ presentation of designs and textile samples
- ◆ production of client's chosen solution

All specifications should be broken down with clear deadline dates for the completion of each activity and should allow for a meeting with the client at each stage to discuss progress.

Costs should be negotiated and broken down to detail:

- ◆ the client's budget
- ◆ the designer's fee which could be a single figure or an hourly rate
- ◆ materials required including wastage
- ◆ any specific development and production costs
- ◆ mark up

Costs should be clearly broken down with full initial estimates of likely requirements.

## **Higher National Unit specification: statement of standards (cont)**

## **Unit title:** Textiles for Commission: An Introduction

### **Assessment guidelines**

It is envisaged that this Outcome will be linked with the other Outcomes but it could be assessed separately from the others, but still form the basis for the design development and solution which follows.

A checklist could be used to record the candidate's performance and standards for this Outcome in relation to the terms detailed and to ensure parity of standards and levels throughout the class group.

## **Outcome 2**

Develop a range of design ideas to meet the client's commission

### **Knowledge and/or skills**

- ◆ Design Sources
- ◆ Design Development
- ◆ Design Media
- ◆ Time management

### **Evidence Requirements**

Candidates will need evidence to demonstrate their skills and knowledge by showing that they can:

- ◆ select and collate design sources relevant to the client's commission
- ◆ analyse these sources to develop a minimum of 10 design ideas to comply with the client's commission

Design sources should:

- ◆ show a clear relationship to the specifications of the client's commission
- ◆ show a variety of inspiration for design development
- ◆ be collated in a suitable manner for formal presentation to the client
- ◆ include visual information

The Design development should:

- ◆ use at least 5 different elements from the design sources in terms of shape, form, colour, texture, surface and pattern
- ◆ provide the client with 10 alternative solutions to comply within the specification
- ◆ use relevant design media which is appropriate to the specification
- ◆ use co-ordinating design media throughout the development
- ◆ be developed to meet the agreed deadline

### **Assessment guidelines**

See detail under Assessment guidelines for Outcome 4.

## **Higher National Unit specification: statement of standards (cont)**

**Unit title:** Textiles for Commission: An Introduction

### **Outcome 3**

Develop a range of textile samples

#### **Knowledge and/or skills**

- ◆ Visual references
- ◆ Design Development
- ◆ Textile techniques
- ◆ Materials and media
- ◆ Time management

#### **Evidence Requirements**

Candidates will need evidence to demonstrate their knowledge and skills by showing that they can: Using one of the design sources developed in Outcome 2 develop a minimum of 10 textile samples to meet the client's specifications.

The Textile samples should:

- ◆ show relevance to the design sources
- ◆ co-ordinate with the design ideas in terms of colour, pattern, surface and texture
- ◆ use textile techniques which are relevant to the client's specifications
- ◆ use materials and media which meet the client's specifications
- ◆ provide the client with alternatives selections to meet the specification
- ◆ be developed within the agreed deadline

#### **Assessment guidelines**

See detail under Assessment Guidelines for Outcome 4.

### **Outcome 4**

Present design ideas and textile samples

#### **Knowledge and/or skills**

- ◆ Methods of collation
- ◆ Methods of presenting
- ◆ Deadlines

#### **Evidence Requirements**

Candidates will need to provide evidence to demonstrate their knowledge and/or skills by showing that they can collate design sources, design ideas and textile samples in a suitable manner for formal presentation to a client within the agreed deadlines set out in the time schedule.

## **Higher National Unit specification: statement of standards (cont)**

**Unit title:** Textiles for Commission: An Introduction

The presentation should:

- ◆ be collated in a logical way which clearly shows the relevance of development of designs and textile samples from design sources
- ◆ clearly explain the alternative design ideas to the client and explain how they comply with the original commission and specifications
- ◆ allow for discussion and selection of a solution by the client

### **Assessment guidelines for Outcome 2, 3 and 4**

It is envisaged that the presentation to the client will serve to assess the co-ordination of the commission as a whole from relevance of design sources to innovation of designs and textile samples developed from these. The presentation should be assessed for the standard of clarity and creativity in response to the commission and compliance with the client's specifications.

At this stage the client (or lecturer who may act as client) will give a final appraisal of the alternatives presented and select the design which they wish to be produced.

The original time schedule will be used in this assessment to ensure that agreed deadlines for formal presentation have been successfully met.

A checklist could be used to record the candidate's achievements in relation to the terms detailed and to ensure parity of standards and levels throughout the class group.

## **Outcome 5**

Produce the textile design solution to meet the client's final choice

### **Knowledge and/or skills**

- ◆ Materials and Media
- ◆ Textile Techniques
- ◆ Production Techniques
- ◆ Technical Equipment
- ◆ Time management
- ◆ Costs
- ◆ Health and Safety

### **Evidence Requirements**

Candidates will need evidence to demonstrate their knowledge and skills by showing that they can produce the design solution of the client's choice by the agreed deadline and within the agreed budget.

## **Higher National Unit specification: statement of standards (cont)**

### **Unit title:** Textiles for Commission: An Introduction

The final solution should match the client's choice of design idea and textile sample in terms of:

- ◆ selection and use of materials and media
- ◆ use of textile techniques
- ◆ use of production techniques
- ◆ use of technical equipment in relation to health and safety
- ◆ care and attention to detail in completion and finish of the solution
- ◆ completion on the agreed deadline as set out in the time schedule
- ◆ costs and fee in relation to the agreed budget

### **Assessment guidelines**

The holistic assessment will be based on the process of developing a solution to match the requirements of a client commission. The original time schedule will be used in this assessment to ensure that agreed deadlines for completion of the textile design solution are met and that the costs, designers fee and client's budget have been matched to the original estimate.

A checklist could be used to record the candidates' ability and standards for this Outcome in relation to the terms detailed and to ensure parity of standards and levels throughout the class group.

## Administrative Information

**Unit code:** F18J 34

**Unit title:** Textiles for Commission: An Introduction

**Superclass category:** JK

**Original date of publication:** April 2007

**Version:** 01

### History of Changes:

Version	Description of change	Date

**Source:** SQA

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## **Higher National Unit specification: support notes**

### **Unit title:** Textiles for Commission: An Introduction

This part of the Unit specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

### **Guidance on the content and context for this Unit**

This Unit forms part of the Award HNC/D Textiles where it is an optional Unit.

This Unit is intended to give candidates an introduction to working on a design brief which a client has commissioned. Candidates should be given small projects to practice costing and time scheduling and should be given the opportunity to research fee levels charged by designers.

Exemplars of design sourcing and development for commission should be provided and explained to the candidates to inspire their own practice.

Throughout the Unit the lecturer should set aside time to discuss progress on the commission with each candidate. This should help develop the candidate's negotiation skills as well as their oral communication skills. Dates for progress reviews should be scheduled throughout the Unit and should help develop time management skills.

Exemplars of textile samples for commission could be provided and explained to the candidates to inspire their own practice. Additionally exemplars of formal presentation for commission could be provided to help develop the candidates' ideas.

When the textile for commission is successfully completed it would be expected that the client would make payment as agreed in the original budget which would imply that the candidate must meet the agreed deadline for completion.

### **Guidance on the delivery and assessment of this Unit**

Assessments are likely to take place at the end of the time available for each Outcome and should be by a visual, oral or written presentation. When creating visual materials candidates could maintain working notes of the ideas created. The assessor should record oral presentations for moderation purposes and written reports should be backed up with initial notes and sources referenced as appropriate.

Candidates will be working to a client brief which covers all the Outcomes and should comply with the specifications and agreed deadlines throughout.

When client meetings take place (real or simulated) this could serve to assess each Outcome in terms of compliance to the specifications and standards of work produced and presented. The client meetings should be arranged and conducted in a professional manner where question and answer sessions are undertaken during the presentations of each stage for the assessor to record standards.



## Higher National Unit specification: support notes (cont)

**Unit title:** Textiles for Commission: An Introduction

A suggested checklist for Outcome 1 is shown below which could adapted for each Outcome.

Analysis of specifications	Candidate comment	Assessor comment
Appropriate break down of design stages in compliance with specifications.		
Clarity of details recorded to meet the design stages.		
Appropriate scheduling of deadlines.		
Clarity of break down of costs in compliance with clients' budget.		
Appropriate negotiation of designer's fee in respect of costs and client's budget.		
Judgement of assessor.		

Visual references, design development and textile samples could be presented in sketch-books, sheets or stitched booklets and could be accompanied by technical notes.

The overall presentation for Outcome 4 and the completed textile for commission could be digitally recorded by the assessor for future reference and parity of standards for moderation of the class group.

### Outcome 1

The candidate should be given a commission from a client who could be real or fictional, (created by the lecturer) which has detailed specifications which they must comply with in relation to the design process. Specifications should be explained with exemplars provided in relation to creating a time schedule and agreeing costs, designer's fee and client's budget. The candidate should then analyse the given commission to agree their own time schedule and costs with a real client or in a simulated meeting with their lecturer.

### Outcome 2

Having agreed the time schedule and costs the candidate should source visual references which are relevant to the client's specifications. These could include drawings, photographs and found images and materials to create inspiration for design ideas and textile samples in terms of colours, shapes, forms, textures, surfaces and patterns.

The candidate should use these references to develop 10 design ideas which use at least 5 different elements of form, shape, colour, texture, surface and pattern and comply with the client's specifications. It is envisaged that the candidate will have previously undertaken experiments in a variety of drawing and rendering techniques in previous Units and should select materials and media which best represents their designs in terms of the specifications and show creativity and innovation in design development. The materials and media should be consistent throughout.

There could be a client meeting at the agreed deadline to discuss and evaluate the design development or in a simulated situation with the lecturer.

## **Higher National Unit specification: support notes (cont)**

**Unit title:** Textiles for Commission: An Introduction

### **Outcome 3**

Having discussed the design development with the client the candidate should then develop a textile sample for each of the 10 designs. It is envisaged that the candidate will have previously undertaken experiments in textile techniques, fabric construction and surface decoration in previous Units and should select appropriate methods, materials and media to create samples. The textile samples should be relevant to the design sources and design ideas in terms of colours, shapes, forms, textures, surfaces and patterns.

There could be a client meeting at the agreed deadline to discuss and evaluate the textile samples or in a simulated situation with the lecturer.

### **Outcome 4**

Exemplars of formal presentations for commission should be provided and explained to the candidates to inspire their own practice.

Having discussed the textile samples with the client the candidate should prepare a formal presentation to allow the client to discuss and evaluate the co-ordination of the whole commission and select a final solution for production.

The candidate could meet with the client at the agreed deadline in the most appropriate environment to allow for laying out the presentation, discussion and evaluation and selection in compliance with the specifications. This could take the form of a formal presentation to a real client or in a simulated situation with the lecturer. This could be digitally recorded for moderation and future exemplars.

### **Outcome 5**

The candidate should produce the selected solution to the commission in compliance with the selection made by the client from the design ideas and textile samples. The final textile for commission should show relevant use of production and textile techniques and the candidate would be expected to adhere to health and safety standards as agreed with the lecturer when using equipment. They would also be expected to use relevant materials and media which comply with the selected solution.

### ***Opportunities for developing Core Skills***

Communication will be developed throughout the Unit by question and answer sessions at agreed client meetings when discussions with the candidate take place. The candidate may choose to do present their final design solution with an oral presentation or they may use a Design board with visual and written evidence.

Numeracy skills will be developed in relation to negotiation of costs and the break down and adjustments of these in relation to the client's budget. Candidates will have to work out costs of materials as well as amounts of materials needed. They will also have to work out timelines for completion of the various parts of the commission.

## **Higher National Unit specification: support notes (cont)**

### **Unit title:** Textiles for Commission: An Introduction

Problem Solving will be developed by encouraging the candidate to reflect and evaluate their process of sourcing, development and selection throughout the commission to address their strengths and limitations against the client's specifications. Candidates will have to show evidence of planning, developing and evaluating their ideas. The evaluation may result in alterations being made to the original design ideas and textile samples intended and this is likely to be documented on the accompanying technical notes.

Skills in Working with Others are developed by the candidate discussing the proposed design solution and negotiating costs of design services with the 'client'. Additionally, the candidate will have to respond to questions from the "client" at the presentation stage.

### **Open learning**

This Unit is suitable for open learning but where this mode of delivery is used the centre will have to devise appropriate ways of ensuring authenticity of candidate work.

This might be done by use of questionnaire on client specifications and cost breakdowns and photographic/CD/DVD images of work in progress. This could be requested at various intervals at the centres discretion. Client meetings could be undertaken by means of video conferencing.

### **Candidates with disabilities and/or additional support needs**

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments, or considering alternative Outcomes for Units. Further advice can be found in the SQA document *Guidance on Assessment Arrangements for Candidates with Disabilities and/or Additional Support Needs* ([www.sqa.org.uk](http://www.sqa.org.uk)).

## General information for candidates

### Unit title: Textiles for Commission: An Introduction

In this Unit you will learn how to analyse the specifications of a textile commission for a client who could be real or simulated by your lecturer. You will have to comply with these specifications and create a time schedule to take into account sourcing visual images, developing designs, creating textile samples and producing the textile article which the client selects. After each stage of the design process is complete you will have a meeting with your lecturer to discuss your ideas and this will serve as the assessment for each Outcome in the commission.

You will also learn how to create a break down of the costs incurred which will include materials and production as well as your fee for undertaking the textile commission. You will have to negotiate these terms in compliance to the client's budget.

When you have analysed and agreed a time schedule and costs you will have to:

- ◆ source relevant visual inspiration
- ◆ develop 10 design ideas
- ◆ develop 10 co-ordinating textile samples
- ◆ formally present your ideas to the client for selection of a final idea to be produced
- ◆ produce the selected textile for commission

You will also have to show that you have used appropriate materials, media, techniques in designing and textile sampling, production techniques and adhere to health and safety standards in the use of equipment. All of these requirements will have to comply with the client's specifications.

You will be assessed on the standard and suitability of your planning of a time schedule and negotiation of costs and paying attention to costs throughout the commission. The standard and suitability of your design work will also be assessed in terms of matching the specifications and innovation in developing alternatives for selection to the client. Your presentation should clearly explain your ideas to the client and allow for discussion and selection of their final textile for production. The production of the textile chosen will be assessed for appropriate use of materials, media, and textile and construction techniques used in terms of care and innovation in the finish of the product.

You will develop your Communication skills throughout the Unit using by question and answer sessions at meetings arranged with your lecturer. You will also develop Numeracy skills through negotiation of costs and the break down and adjustments of these costs in relation to the client's budget.

You will develop Critical Thinking by reflecting and evaluating your work against the client's specifications. You will have to show evidence of planning, developing and evaluating your ideas. The evaluation may result in alterations being made to the original design ideas and textile samples intended and this is likely to be documented on the accompanying technical notes.