

## Higher National Unit Specification

### General information for centres

**Unit title:** Complementary Therapies: Clinical Practice

**Unit code:** F1BA 34

**Unit purpose:** This Unit is designed to give candidates practical experience of preparing for and working within a clinical environment.

On completion of the Unit the candidate should be able to:

- 1 Investigate suitable clinical setting/environments.
- 2 Demonstrate performance of treatments within a clinical setting/environment.
- 3 Review and evaluate the experience of working in a clinical setting/environment.
- 4 Delivering and evaluating Complementary Therapies within health care settings/environments.

**Credit points and level:** 1 HN Credit at SCQF level 7: (8 SCQF credit points at SCQF level 7\*)

*\*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

**Recommended prior knowledge and skills:** Candidates should have completed the first year of the HND in Complementary Therapies group award or possess the HNC in Complementary Therapies.

**Core Skills:** There are opportunities to develop the Core Skills of Problem Solving; Written and Oral Communication; Numeracy and Working with Others at Higher in this Unit, although there is no automatic certification of Core Skills or Core Skills components.

**Context for delivery:** If this Unit is delivered as part of a Group Award, it is recommended that it should be taught and assessed within the subject area of the Group Award to which it contributes.

**Assessment:** This Unit can be holistically assessed. Candidates should gather and present their evidence in a portfolio.

## **Higher National Unit specification: statement of standards**

**Unit title:** Complementary Therapies: Clinical Practice

**Unit code:** F1BA 34

The sections of the Unit stating the Outcomes, knowledge and/or skills, and Evidence Requirements are mandatory.

Where evidence for Outcomes is assessed on a sample basis, the whole of the content listed in the knowledge and/or skills section must be taught and available for assessment. Candidates should not know in advance the items on which they will be assessed and different items should be sampled on each assessment occasion.

### **Outcome 1**

Investigate suitable clinical environments

#### **Knowledge and/or skills**

- ◆ Local and national clinical setting/environments
- ◆ Professionalism and etiquette in seeking employment experience
- ◆ Preparation of Curriculum Vitae (CV)
- ◆ Policies and procedures in the clinical working environment

#### **Evidence Requirements**

Candidates will need to provide evidence to demonstrate their knowledge and/or skills by showing that they can:

- ◆ research suitable local and national clinical settings in which to negotiate a work placement
- ◆ explain the importance of professionalism and etiquette in seeking employment experience, including the presentation of a CV
- ◆ describe health and safety policies and procedures for the chosen clinical working environment

#### **Assessment guidelines**

Details of the holistic assessment are given at Outcome 4.

### **Outcome 2**

Demonstrate performance of treatments within a clinical setting

#### **Knowledge and/or skills**

- ◆ Holistic consultation
- ◆ Preparation of treatment area
- ◆ Confidentiality
- ◆ Empathy

## **Higher National Unit specification: statement of standards**

**Unit title:** Complementary Therapies: Clinical Practice

### **Evidence Requirements**

Candidates will need to provide evidence to demonstrate their knowledge and/or skills by carrying out Complementary Therapy treatments showing that they can:

- ◆ complete an in-depth consultation with clients
- ◆ prepare suitable treatment area
- ◆ perform practical treatments
- ◆ maintain client confidentiality
- ◆ demonstrate an empathic approach to clients and colleagues

### **Assessment guidelines**

Details of the holistic assessment are given at Outcome 4.

## **Outcome 3**

Review and evaluate the experience of working in a clinical environment

### **Knowledge and/or skills**

- ◆ Evaluation methods
- ◆ Critical analysis
- ◆ Remedial action

### **Evidence Requirements**

Candidates will need to provide evidence to demonstrate the knowledge and/or skills by showing that they can:

- ◆ evaluate the work experience by means of a report/journal
- ◆ update their CV

The evaluation should include details of work experience planning, duties undertaken and a review of the candidate's specific roles and responsibilities.

### **Assessment guidelines**

Details of the holistic assessment are given at Outcome 4.

## **Higher National Unit specification: statement of standards (cont)**

**Unit title:** Complementary Therapies: Clinical Practice

### **Outcome 4**

Delivering and evaluating Complementary Therapies within health care settings/environments

#### **Knowledge and/or skills**

Candidates will need to provide evidence to demonstrate their knowledge and/or skills of:

- ◆ Consultation and referral protocol within a health care environment
- ◆ Quality assurance procedures within the health care environment including clinical audit
- ◆ Cost effectiveness of Complementary Therapies treatments

#### **Evidence Requirements**

Candidates will need to provide evidence to demonstrate their knowledge and/or skills by developing relevant forms and procedures for use within an integrated system. The documentation should include:

- ◆ referral letter
- ◆ clinical audit questionnaire
- ◆ evaluation form
- ◆ cost effectiveness survey
- ◆ relevant procedures for application of specific documentation

#### **Assessment guidelines**

This Unit should be holistically assessed. Candidates should present a portfolio demonstrating their knowledge and understanding of Outcomes 1 and 3. The portfolio should contain the evaluation report, updated CV and observation checklists for Outcome 2.

Candidates should develop relevant forms and a policy/procedures document to demonstrate their understanding of acceptable working procedures within the health care environment.

## Administrative Information

**Unit code:** F1BA 34  
**Unit title:** Complementary Therapies: Clinical Practice  
**Superclass category:** PC  
**Original date of publication:** February 2007  
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### History of Changes:

Version	Description of change	Date

**Source:** SQA

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## **Higher National Unit specification: support notes**

### **Unit title:** Complementary Therapies: Clinical Practice

This part of the Unit specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

### **Guidance on the content and context for this Unit**

This Unit is intended to enable candidates to extend their knowledge and existing skills in preparation for application of complementary therapies in a clinical environment.

#### **Outcome 1**

- ◆ Investigation of clinical workplace settings, both local and national, for work experience.
- ◆ Importance of communication, professional etiquette and CV presentation in securing a work experience placement.
- ◆ Knowledge of health and safety policies and procedures in relation to the work place environment.

#### **Outcome 2**

- ◆ Correct preparation of the treatment area.
- ◆ Ability to carry out in-depth client consultation
- ◆ Effective performance of treatments
- ◆ Confidentiality issues in clinical practice
- ◆ Empathic approach to clients and colleagues

#### **Outcome 3**

Candidates will reflect on, and evaluate, their performance while working in the clinical environment. Information gathered should be critically analysed and remedial action taken if appropriate.

#### **Outcome 4**

Candidates will understand procedures set within Health Care settings.

### **Guidance on the delivery and assessment of this Unit**

This Unit is a mandatory Unit in the framework for HND Complementary Therapies. Candidates should have sufficient knowledge and practical experience to ensure competence and confidence in their specialist practical area before undertaking a work experience placement.

The Unit is holistically assessed. The assessment may take the form of a reflective journal which encompasses clinical environment, practical experience and the reflective and evaluative process of the clinical experience.

## **Higher National Unit specification: support notes (cont)**

**Unit title:** Complementary Therapies: Clinical Practice

### ***Opportunities for developing Core Skills***

*(This section should be used to provide information on the opportunities to develop Core Skills in this Unit. It should expand on the summary information given on page 1).*

### **Open learning**

If this Unit is delivered by open learning methods, additional planning resources may be required for candidate support, assessment and quality assurance.

For further information and advice please refer to *Assessment and Quality for Open and Distance Learning* (SQA, February 2001 – publication code A1030).

### **Candidates with disabilities and/or additional support needs**

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments, or considering alternative Outcomes for Units. Further advice can be found in the SQA document *Guidance on Assessment Arrangements for Candidates with Disabilities and/or Additional Support Needs* ([www.sqa.org.uk](http://www.sqa.org.uk)).

## General information for candidates

### Unit title: Complementary Therapies: Clinical Practice

This Unit will give you the practical experience of preparing for and working within a clinical environment. It will extend your knowledge and existing skills in the preparation for and application of complementary therapies in a clinical environment.

**Outcome 1:** You will research source clinical workplace settings, both local and national, in which to carry out work experience. The importance of good communication skills, professional etiquette and presentation of CV will be discussed. You will also learn about health and safety policies and procedures in relation to the workplace environment.

**Outcome 2:** This is a practical Outcome. You will carry out an in-depth consultation with a client to ascertain the therapy to be applied. You will then prepare the treatment area and effectively perform the treatment/s. An empathic approach to clients and colleagues should be demonstrated and client confidentiality adhered to.

**Outcome 3:** You will reflect on the planning process for your work experience placement and evaluate your performance. Information gathered should be critically analysed and remedial action take if appropriate.

**Outcome 4:** You will develop relevant forms and a policy/procedures document to demonstrate your understanding of acceptable working procedures within the health care environment.

The Unit is holistically assessed. The assessment will take the form of a reflective journal which encompasses clinical environment, practical experience and the reflective and evaluative process of the clinical experience.