



Higher National Graded Unit Specification

General Information for Centres

This Graded Unit has been validated as part of the HNC Gamekeeping with Wildlife Management. Centres are required to develop the assessment instrument in accordance with this validated specification. Centres wishing to use another type of Graded Unit or assessment instrument are required to submit proposals detailing the justification for change for validation.

Graded Unit Title: Gamekeeping with Wildlife Management:
Graded Unit 1

Graded Unit Code: DP0L 34

Type of Graded Unit: Project

Assessment Instrument: Practical Assignment

Credit points and level: 1 HN credit at SCQF level 7: (8 SCQF credit points at SCQF level 7*)

**SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

Purpose: This Graded Unit is designed to provide evidence that the candidate has achieved the following principal aims of the HNC Gamekeeping with Wildlife Management:

- ◆ to enable candidates to integrate knowledge, theory and practical skills in field sport situations
- ◆ to ensure that candidates recognise the need for a client focus for field sports activities and that they apply this focus
- ◆ to prepare candidates to work as part of a team with estates personnel to engage with clients and the general public
- ◆ to develop knowledge and skills relating to field sports etiquette
- ◆ to enable candidates to demonstrate Health and Safety requirements for gamekeeping
- ◆ to develop knowledge and skills of the legislative framework relating to field sports activities
- ◆ to prepare candidates to apply habitat management
- ◆ to work to a professional standard

Recommended Prior Knowledge and Skills: It is recommended that the candidate should have completed or be in the process of completing the following Units relating to the above specific aims prior to undertaking this Graded Unit:

- ◆ *Gamekeeping: Sporting Habitat Planning*
- ◆ *Gamekeeping: Managing Game Sporting Activities*
- ◆ *Gamekeeping: Public Relations for Wild Life Management and Field Sports*
- ◆ *Gamekeeping: Workplace Practice*

General Information for Centres (cont)

Core Skills: There is no automatic certification of Core Skills or Core Skill components as part of this Graded Unit. However, there may be opportunities to develop the Core Skill of *Problem Solving*, *Communication* and *Working with Others*.

Assessment: This Graded Unit will be assessed by the use of a practical assignment. The developed practical assignment should provide the candidate with the opportunity to produce evidence that demonstrates she/he has met the aims of the Graded Unit that it covers.

Administrative Information

Graded Unit code: DP0L 34

Graded Unit title: Gamekeeping with Wildlife Management: Graded Unit 1

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History of changes:

Version	Description of change	Date

Source: SQA

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Higher National Graded Unit Specification: Instructions for designing the assessment task and assessing candidates

Graded Unit Title: Gamekeeping with Wildlife Management: Graded Unit 1

Conditions of Assessment

The candidate should be given a date for completion of the practical assignment. However, the instructions for the assessment task should be distributed to allow the candidate sufficient time to assimilate the details and carry out the assessment task. During the time between the distribution of the assessment task instructions and the completion date, assessors may answer questions, provide clarification, guidance and reasonable assistance. The assessment task should be marked as soon as possible after the completion date. The final grading given should reflect the quality of the candidate's evidence at the time of the completion date.

The evidence for the project is generated over time and involves three distinct stages, where each stage has to be achieved before the next is undertaken. Thus any re-assessment of stages must be undertaken before proceeding to the next stage.

If a candidate fails the project overall or wishes to upgrade, then this must be done using a *substantially different* project, ie all stages are undertaken using a new project, assignment, case study, etc. In this case, a candidate's grade will be based on the achievement in the re-assessment, if this results in a higher grade.

Reassessment of this Graded Unit should be based on a significantly different assessment task.

At this level, candidates should work independently. It is up to Centres to take reasonable steps to ensure that the project is the work of the candidate. For example, Centres may wish to informally question candidates at various stages on their knowledge and understanding of the project on which they have embarked. Centres should ensure that where research etc, is carried out in other establishments or under the supervision of others that the candidate does not receive undue assistance.

Instructions for designing the assessment task

The assessment task is a project. The project undertaken by the candidate must be a complex task which involves:

- ◆ variables which are complex or unfamiliar
- ◆ relationships which need to be clarified
- ◆ a context which may be familiar or unfamiliar to the candidate

The assessment task must require the candidate to:

- ◆ analyse the task and decide on a course of action for undertaking the project
- ◆ plan and organise work and carry it through to completion
- ◆ reflect on what has been done and draw conclusions for the future
- ◆ produce evidence of meeting the aims which this Graded Unit has been designed to cover

Higher National Graded Unit Specification: Instructions for designing the assessment task and assessing candidates (cont)

Guidance on grading candidates

Candidates who meet the minimum Evidence Requirements will have their achievement graded as C — competent, or A — highly competent or B somewhere between A and C. The grade related criteria to be used to judge candidate performance for this Graded Unit is specified in the following table.

Grade A	Grade C
<p>Is a seamless, coherent piece of work which:</p> <ul style="list-style-type: none"> ◆ has sufficient evidence for the three essential phases of the project, is produced to a high standard and is quite clearly inter-related ◆ demonstrates an accurate and insightful interpretation of the project brief ◆ is highly focused and relevant to the tasks associated with the project brief ◆ is clear and well structured throughout and language used is of a high standard in terms of level, accuracy and technical content ◆ effectively consolidates and integrates required knowledge and skills 	<p>Is a co-ordinated piece of work which:</p> <ul style="list-style-type: none"> ◆ has sufficient evidence of the three essential phases of the project, is produced to an adequate standard ◆ demonstrates an acceptable interpretation of the project brief ◆ is focused and relevant to the tasks associated with the project brief ◆ is satisfactorily structured and language used is adequate in terms of level, accuracy and technical content ◆ consolidates and integrated knowledge and skills but this may lack some continuity and consistency

The project will be marked out of 100. Assessors will mark each stage of the project, taking into account the criteria outlined. The marks will then be aggregated to arrive at an overall mark for the project. Assessors will then assign an overall grade to the candidate for this Graded Unit based on the following grade boundaries.

A = 70% — 100%
 B = 60% — 69%
 C = 50% — 59%

Note: the candidate must achieve all of the minimum evidence specified below for each stage of the project in order to achieve the Graded Unit.

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

Evidence Requirements

The project consists of three stages: planning; developing; and evaluating. The following table specifies the minimum evidence required to pass each stage.

Note: The candidate must achieve **all of the minimum evidence** specified below for each stage of the project in order to pass the Graded Unit.

Project Stage	Minimum Evidence Requirements
Stage 1 — Planning	<p>Evidence of assessing the work to be planned for the activity/event with reference to:</p> <ul style="list-style-type: none"> ◆ time-scales ◆ resources: human, physical ◆ location ◆ equipment ◆ Health and Safety Requirements ◆ any relevant legislation <p>A brief written plan for the activity/event with reference to:</p> <ul style="list-style-type: none"> ◆ time-scales ◆ staff required ◆ care of the general public ◆ requirements for the activity ◆ equipment ◆ a risk assessment for the activity/event ◆ seasonality and seasonal needs ◆ Health and Safety requirements ◆ any relevant legislation <p>The mark allocation for the planning stage is 40%.</p> <p><i>The candidate must achieve all of the minimum evidence specified above in order to pass the Planning stage.</i></p>

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

Project Stage	Minimum Evidence Requirements
Stage 2 — Developing	<p>Evidence of evaluating the background of clients and identifying their needs with respect to their experience, competence and specific needs.</p> <p>Evidence of practical skills demonstrated during the activity/event</p> <p>Evidence of undertaking appropriate activities for a field sporting event or activity under guidance of workplace supervisor or lecturer</p> <p>With reference to:</p> <ul style="list-style-type: none"> ◆ the requirements of the client/clients ◆ due care for staff and clients ◆ Field Sports Etiquette ◆ appropriate dress ◆ Estate Codes of Practice ◆ Health and Safety Requirements ◆ any relevant legislation <p>The mark allocation for the developing stage is 40%.</p> <p><i>The candidate must achieve all of the minimum evidence specified above in order to pass the Developing stage</i></p>
Stage 3 — Evaluating	<p>Evidence of evaluating and reviewing the activity/event</p> <p>With reference to:</p> <ul style="list-style-type: none"> ◆ reflection on own contribution ◆ evaluation of team performance ◆ recommendations for future improvement of activity/event <p>The mark allocation for the evaluating stage is 20%.</p> <p><i>The candidate must achieve all of the minimum evidence specified above in order to pass the Evaluating stage.</i></p>

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

Support notes

Project Brief

The candidate will be required to plan, implement and evaluate a field sports activity or event.

Candidates will be asked to:

- ◆ work to a brief for the planned activity
- ◆ decide on the event/activity to be organised and undertaken
- ◆ gather information for a plan
- ◆ select and manage equipment
- ◆ organise and implement the activity or event
- ◆ document activities in a log-book
- ◆ evaluate the activity or event

Examples of field sports activities would include a game shoot for clients, deer stalking or a days fishing.

In the developing stage specific needs of clients could include language and security needs which could require an interpreter or a security aid. Reference should be made where appropriate to the additional needs of foreign clients regarding fire arms/security and relevant documentation.

The planning stage of the project can be undertaken with the support of a mentor and can be undertaken as a group activity as long as there is clear evidence that the candidate has contributed to the plan and written it up personally.

The plan could be written in a formal style. Alternatively it could be in note form or in tabular format. The plan should be presented on one page of A4 paper.

In the second stage evidence of undertaking the activity or event should be presented in the form of a log-book.

In the third stage evidence evaluating and reviewing the activity or event could be in the form of a brief written or oral account.

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

The project brief should sample the listed topics and activities from the mandatory units listed below:

Unit Title	Topic/Activity
<i>Gamekeeping: Sports Habitat Management</i>	Identify and interpret current legislation affecting a habitat management plan.
<i>Gamekeeping: Manage Game Sporting Activities</i>	<p>Planning, organising, controlling, monitoring a game sporting activity which could be a game shoot for clients, deer stalking, or a days fishing.</p> <p>Managing an aspect of the activity or event.</p>
<i>Gamekeeping: Public Relations for Wildlife Management and Field Sports</i>	Demonstrates public relations skills in the context of promoting field sports and working as part of a team to find ways of improving public attitudes and enhancing the image of the industry/profession.
<i>Gamekeeping: Workplace Practice</i>	<p>Establish and maintain effective working relationships with estate personnel, clients and general public</p> <p>Undertake work effectively for a range of field sporting activities</p> <p>Evaluate the field sport activity undertaken</p>

Higher National Graded Unit specification: Instructions for designing the assessment task and assessing candidates (cont)

Candidates with disabilities and/or additional support needs

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments or considering alternative assessment arrangements. For information on these, please refer to the SQA document *Guidance on Assessment Arrangements for Candidates with Disabilities and/or Additional Support Needs*, which is available on SQA's website: www.sqa.org.uk.