

## National Unit Specification: general information

**UNIT** Hairdressing: Working in the Salon (Intermediate 1)

**CODE** DX0N 10

**COURSE** Hairdressing (Intermediate 1)

### SUMMARY

This Unit has been designed as a mandatory Unit of the *Hairdressing (Intermediate 1) Course* and should be taken as part of that Course.

The focus of this Unit is practical. This Unit introduces candidates to the general salon duties that will be undertaken by someone initially entering work in a hairdressing salon.

Candidates will also learn how to shampoo and condition hair and will develop skills in drying techniques, that will be beneficial to them as they progress in the hairdressing industry.

Candidates will participate in a number of activities that will help them to develop the skills contained within this Unit.

This Unit is suitable for those who have no previous qualifications or experience and wish to gain an introductory qualification as part of a general education or as a first step to more specialised study.

### OUTCOMES

- 1 Carry out general salon duties in a hairdressing salon environment.
- 2 Prepare for and carry out shampooing and conditioning in a hairdressing salon environment.
- 3 Develop skills in drying techniques in a hairdressing salon environment.

### RECOMMENDED ENTRY

Entry is at the discretion of the centre.

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#### Administrative Information

**Superclass:** HL

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## **National Unit Specification: general information (cont)**

### **UNIT**    Hairdressing: Working in the Salon (Intermediate 1)

#### **CREDIT VALUE**

1 credit at Intermediate 1 (6 SCQF credit points at SCQF level 4\*).

*\*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

#### **CORE SKILLS**

There is no automatic certification of Core Skills in this Unit.

Opportunities for developing aspects of Core Skills are highlighted in *Guidance on Learning and Teaching Approaches for this Unit*.

## **National Unit Specification: statement of standards**

### **UNIT Hairdressing: Working in the Salon (Intermediate 1)**

Acceptable performance in this Unit will be the satisfactory achievement of the standards set out in this part of the Unit Specification. All sections of the statement of standards are mandatory and cannot be altered without reference to the Scottish Qualifications Authority.

#### **OUTCOME 1**

Carry out general salon duties in a hairdressing salon environment.

##### **Performance Criteria**

- (a) Identify and carry out general salon duties that support the work of stylists.
- (b) Follow salon procedures to maintain a tidy, clean work area.
- (c) Assist with reception and customer care duties.
- (d) Contribute to the smooth running of the salon by undertaking these duties.
- (e) Comply with relevant health and safety requirements while working in the salon.

#### **OUTCOME 2**

Prepare for and carry out shampooing and conditioning in a hairdressing salon environment.

##### **Performance Criteria**

- (a) Prepare client for shampooing and conditioning.
- (b) Position client at the basin effectively and comfortably.
- (c) Identify appropriate products to be used.
- (d) Carry out shampooing and conditioning using appropriate massage techniques.
- (e) Remove excess moisture from hair and wrap hair in a towel.
- (f) Comply with relevant health and safety requirements while shampooing and conditioning.

#### **OUTCOME 3**

Develop skills in drying techniques in a hairdressing salon environment.

##### **Performance Criteria**

- (a) Carry out appropriate steps to prepare hair for drying.
- (b) Select appropriate tools.
- (c) Develop dexterity in use of tools.
- (d) Use dryer airflow and temperature appropriately.
- (e) Comply with relevant health and safety requirements while drying hair.

## **National Unit Specification: statement of standards (cont)**

### **UNIT Hairdressing: Working in the Salon (Intermediate 1)**

#### **EVIDENCE REQUIREMENTS FOR THIS UNIT**

Performance evidence that covers all the Outcomes and Performance Criteria is required for this Unit.

Practical activities for this Unit should be carried out either in a realistic working environment or real workplace, which involves working with customers and working with others in a team, and develops good working practice.

#### **Outcome 1 — Performance Evidence**

Candidates will be required to demonstrate by practical activity on a minimum of **two** occasions that they are able to:

- ◆ identify and carry out general salon duties which support the work of stylists
- ◆ follow salon procedures to maintain a tidy, clean work area
- ◆ assist with reception and customer care duties
- ◆ contribute to the smooth running of the salon by undertaking these duties
- ◆ comply with relevant health and safety requirements while working in the salon

An assessor observation checklist should be used to provide evidence of performance.

#### **Outcome 2 — Performance Evidence**

Candidates will be required to demonstrate by practical activity on a minimum of **two** occasions that they are able to:

- ◆ prepare client for shampooing and conditioning
- ◆ position client at the basin effectively and comfortably
- ◆ identify appropriate products to be used
- ◆ carry out shampooing and conditioning using appropriate massage techniques
- ◆ remove excess moisture from hair and wrap hair in a towel
- ◆ comply with relevant health and safety requirements while shampooing and conditioning

An assessor observation checklist should be used to provide evidence of performance.

#### **Outcome 3 — Performance Evidence**

Candidates will be required to demonstrate by practical activity on a minimum of **two** occasions that they are able to:

- ◆ carry out appropriate steps to prepare hair for drying
- ◆ select appropriate tools
- ◆ develop dexterity in use of tools
- ◆ use dryer airflow and temperature appropriately
- ◆ comply with relevant health and safety requirements while drying hair

## **National Unit Specification: statement of standards (cont)**

### **UNIT**    Hairdressing: Working in the Salon (Intermediate 1)

An assessor observation checklist should be used to provide evidence of performance.

The NAB pack provided for this Unit illustrates the standard that should be applied. It includes assessor checklists for Outcomes 1, 2 and 3. If a centre wishes to design its own assessments for this Unit, they should be of a comparable standard.

## National Unit Specification: support notes

### UNIT Hairdressing: Working in the Salon (Intermediate 1)

This part of the Unit Specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

#### GUIDANCE ON THE CONTENT AND CONTEXT FOR THIS UNIT

The focus of this Unit is practical. The Unit will introduce candidates to the general salon duties which need to be carried out on entry into work in a hairdressing salon — eg cleaning work stations, providing tea/coffee, sweeping floor, maintaining a towel supply, client preparation for a range of services, preparing products, tools and equipment. Candidates will also learn how to shampoo and condition hair and develop skills in drying techniques.

Sectioning and control of hair, brush handling, control of dryer airflow and developing dexterity when using tools and equipment are areas which will be included. At this level it is not anticipated that candidates will be assessed on a full blow dry, but on the skills that make the end result possible. This may be carried out either on a client or a mannequin head.

The inclusion of basic reception skills — such as answering the telephone, assisting with taking appointments, greeting clients and assisting with taking money, will give candidates an opportunity to sample reception work within the hairdressing industry which may prove to be a career they wish to pursue.

It is essential that relevant aspects of current health and safety legislation are explained and adhered to as part of the work of this Unit.

Key areas of knowledge are:

- ◆ Working safely in the salon
- ◆ Basic hygiene procedures
- ◆ Preventing infection
- ◆ Basic resources required for specific services
- ◆ Awareness of the requirements of appropriate current health and safety legislation and where to find further information on:
  - Health and Safety at Work Act
  - Control of Substances Hazardous to Health (COSHH) Regulations
  - Electricity at Work Regulations
  - Personal Protective Equipment at Work Regulations
- ◆ Organisational requirements relating to treatment areas, storage and disposal
- ◆ Client preparation
- ◆ Salon's range of shampoos and conditioners
- ◆ Basic shampoo techniques – effleurage, rotary
- ◆ Basic conditioning techniques – effleurage, petrissage
- ◆ Procedure for shampooing and conditioning the hair
- ◆ Methods used to detangle hair
- ◆ Sectioning methods
- ◆ Salon's range of styling and finishing products







