



National unit specification

General information

Unit title: Painting and Decorating: Ceiling Paperhanging
(SCQF level 6)

Unit code: F79Y 12

Superclass: TG

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Version: 02

Unit purpose

This unit is suitable for learners working towards a Modern Apprenticeship in Painting and Decorating and will develop the learner's craft skills in hanging paper to ceilings. This unit is designed to provide learners with competence in the use of tools and equipment to prepare surfaces, plan work, measure, cut and hang paper to ceilings incorporating obstacles and the ability to apply these skills in the workplace. It is also designed to enable learners to develop their understanding and use of painting and decorating terminology, equipment, techniques and practices

Outcomes

On successful completion of the unit the learner will be able to:

- 1 Demonstrate knowledge and understanding of terminology, equipment and practices used in hanging paper to ceilings.
- 2 Prepare surfaces for papering.
- 3 Plan the hanging of paper to surface.
- 4 Mix and apply adhesive.
- 5 Hang papers to ceiling.

Credit points and level

2 National unit credits at SCQF level 6: (12 SCQF credit points at SCQF level 6)

Recommended entry to the unit

Entry to this unit is at the discretion of the centre.

National unit specification: General information (cont)

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Core Skills

There is no automatic certification of Core Skills or Core Skill components in this unit.

Opportunities for developing aspects of the following Core Skills are highlighted in Support Notes of this unit.

- ◆ *Problem Solving* at SCQF level 4
- ◆ *Numeracy* at SCQF level 4
- ◆ *Communication* at SCQF level 4

Context for delivery

If this unit is delivered as part of a Group Award, it is recommended that it should be taught and assessed within the subject area of the Group Award to which it contributes.

The Training and Assessment Programme (TAP) for this unit provides assessment and marking guidelines that exemplify the national standard for achievement. It is a valid, reliable and practicable assessment. Centres wishing to develop their own assessment should refer to the TAP to ensure a comparable standard. A list of existing ASPs is available to download from SQA's website (<http://www.sqa.org.uk/sqa/46233.2769.html>).

Equality and inclusion

This unit specification has been designed to ensure that there are no unnecessary barriers to learning or assessment. The individual needs of learners should be taken into account when planning learning experiences, selecting assessment methods or considering alternative evidence.

Further advice can be found on our website www.sqa.org.uk/assessmentarrangements.

National unit specification: Statement of standards

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Acceptable performance in this unit will be the satisfactory achievement of the standards set out in this part of the unit specification. All sections of the statement of standards are mandatory and cannot be altered without reference to SQA.

Outcome 1

Demonstrate knowledge and understanding of terminology, equipment and practices used in hanging paper to ceilings.

Performance Criteria

- (a) Identify and select appropriate terminology used in hanging paper to ceilings.
- (b) Identify and select equipment and practices.
- (c) Calculate surface areas and quantities of materials.

Outcome 2

Prepare surfaces for papering.

Performance Criteria

- (a) Select correct tools and equipment to prepare surface.
- (b) Fill and rub down surface area.
- (c) Remove all debris.
- (d) Mix and apply sizing materials to ceiling area.

Outcome 3

Plan the hanging of paper to surface.

Performance Criteria

- (a) Determine suitable start and finish point for the given task.
- (b) Measure and chalk line for first length of paper accurately.
- (c) Measure and cut lengths accurately for given surface and obstacles.

Outcome 4

Mix and apply adhesive.

Performance Criteria

- (a) Select appropriate adhesive for the type of paper being used.
- (b) Ensure that the adhesive is mixed in accordance with the instructions supplied.
- (c) Apply adhesive correctly using the appropriate tools.

National unit specification: Statement of standards (cont)

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Outcome 5

Hang papers to ceiling.

Performance Criteria

- (a) Hang paper to ceiling incorporating obstacles to the given specification.
- (b) Ensure all completed work is free from defects.
- (c) Trim paper accurately to given specification.

Evidence Requirements for this unit

These Evidence Requirements will be met by the completion of the Painting and Decorating Training and Assessment Programme (TAP).

Evidence is required to demonstrate that the learner has achieved this unit to the standard specified in all Outcomes and Performance Criteria.

Written and/or oral recorded evidence is required to demonstrate that the learner has achieved Outcome 1 to the standard specified in the Performance Criteria. Learners will be required to demonstrate their knowledge of terminology, equipment, techniques and practices used in hanging papers to ceilings. Learners will also be required to calculate surface areas and quantities of materials and identify different types of papers. This assessment will take the form of a question paper and will be conducted under controlled, closed-book supervised conditions.

Product and performance evidence is required to demonstrate that the learner has achieved Outcomes 2, 3, 4 and 5 to the standards specified in the Performance Criteria. Learners will be required to prepare ceiling area by filling, rubbing down and sizing surfaces, planning the hanging of the paper taking into account the type of paper, surface to be covered and any obstacles. Learners will also mix and apply appropriate adhesive and hang coverings. Assessment of these Outcomes will be evidenced through observation of work processes and assessment of the completed work. Learners must meet the given standards and tolerances during the practical assessments. An assessor observation checklist must be used to record this evidence. Assessment should be conducted under controlled, supervised conditions.

National unit specification: Statement of standards (cont)

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Summary of standards (working towards industrial tolerances)	
Item	Measurement of standard
Using a suitable ceiling area complete the following:	
Measure and cut paper to correct length	<ul style="list-style-type: none"> ◆ Paper measured and cut to a length ◆ Stacked in sequence on paste table ◆ Paper cut clean and straight
Select and mix correct paste/adhesive	<ul style="list-style-type: none"> ◆ Correct type of paste/adhesive used ◆ Mixing process correct ◆ Finished mix clean and free from bits and lumps
Mark suitable starting point for hanging paper	<ul style="list-style-type: none"> ◆ Starting point placed to minimise joint visibility
Apply pastes/adhesives correctly	<ul style="list-style-type: none"> ◆ Paste/adhesives applied are correct and evenly spread ◆ Soaking techniques correct for weight of paper
Hang relief design paper to ceiling Hang wood ingrain paper to ceiling Hang non-match (anaglypta) paper to ceiling	<ul style="list-style-type: none"> ◆ Folding and handling techniques correct for vertical, cross-lining and ceiling work ◆ Soaking techniques correct for weight of paper ◆ Handling techniques satisfactory and cause no damage to paper ◆ First length of paper placed accurately to marked line ◆ Joints butted with no more than hairline gap ◆ No evidence of air bubbles/blisters or wrinkles ◆ Trimming of paper ends, tops, bottoms and around obstacles is straight, neat, with no evidence of chewing or scissor marks ◆ Gaps and overlaps are not excessive
Health and safety	<ul style="list-style-type: none"> ◆ Complies at all times
Risk assessment	<ul style="list-style-type: none"> ◆ Carried out and appropriate PPE worn at all times
Method statement	<ul style="list-style-type: none"> ◆ Working area kept clean at all times ◆ Materials stored safely at all times ◆ Tools handled correctly at all times ◆ Tools cleaned and stored safely at end of working day

National unit specification: Statement of standards (cont)

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Learners must adhere to relevant Health and Safety and Environmental regulations and legislation relating both to working practices within the construction environment, as well as those specific to any practical task they are requested to carry out (such as emphasising the importance of selecting and using the correct PPE at all times, keeping waste to a minimum at all times, recycling and disposal of waste).



National unit Support Notes

Unit title: Painting and Decorating: Ceiling Paperhanging
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Unit Support Notes are offered as guidance and are not mandatory.

While the exact time allocated to this unit is at the discretion of the centre, the notional design length is 10 hours.

Guidance on the content and context for this unit

This unit has been developed as a mandatory unit in the Professional Development Award in Painting and Decorating at SCQF level 6.

The successful completion of this unit will provide learners with the required underpinning knowledge and skills relating to preparing for and hanging papers to ceilings incorporating obstacles.

This unit should be offered to learners from the construction craft and related services industries. The skills and knowledge and understanding are transferable within different working environments but the unit is primarily aimed at learners whose normal place of work would be a site, workshop, or similar environment.

The unit deals with preparing surfaces for papering, planning the hanging of paper, mixing and applying adhesives and hanging papers to ceilings. It should be delivered as part of a structured programme of training and orientated to the context of the learner's work and area of responsibility.

Health and safety and sustainability are integral and key to the construction industry therefore throughout the unit emphasis will be placed where appropriate on the application of health and safety and sustainability. Safety working practices should be looked at in accordance with current safety codes of practice and regulations. Sustainability should include reference to the criteria affecting sustainability, the impact of not implementing sustainability on the environment and the legislation promoting sustainability.

Guidance on approaches to delivery of this unit

The learner is required to develop the ability to prepare for and apply paper to ceiling surface area in a safe manner at all times and, therefore, it is anticipated that the majority of learning will take place in a workshop/site environment.

National unit Support Notes (cont)

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Practical demonstrations underpinned by effective questioning techniques should focus on key skills, construction practices, techniques and underpinning knowledge related to hanging paper to ceilings. During the learning process, practical learning is fundamental as learners must become proficient in terminology and construction practices relevant to paperhanging.

Opportunities should be taken throughout delivery of this unit to meet the requirements of the generic units of the Training and Assessment Programme including:

- ◆ Conform to General Workplace Safety
- ◆ Confirm Work Activities and Resources for the Work
- ◆ Develop and Maintain Good Working Relationships
- ◆ Confirm the Occupational Method of Work
- ◆ Conform to Efficient Working Practices
- ◆ Move and Handle Resources

Guidance on approaches to assessment of this unit

Detailed assessment material for this unit will be found in Section 4 of the Painting and Decorating Training and Assessment Programme (TAP). Centres may use the instruments of assessment which they consider to be most appropriate but are advised to use the TAP which has been developed centrally by SQA. Any other instruments of assessment used must be comparable to the TAP and have been through prior verification.

The learners' knowledge and understanding of terminology, techniques and practices related to the preparation and hanging of paper and borders to ceilings, calculation of areas and quantities will be assessed through a question paper.

Learners should be given as much practise as possible prior to being set the assessment. Evidence will be gathered through observation of work processes and assessment of the completed work to ensure that the learners have met the given standards and tolerances during the practical assessment. An assessor observation checklist should be used to record this evidence.

Opportunities for e-assessment

E-assessment may be appropriate for some assessment in this unit. By e-assessment we mean assessment which is supported by Information and Communication Technology (ICT), such as e-testing or the use of e-portfolios or social software. Centres which wish to use e-assessment must ensure that the national standard is applied to all learner evidence and that conditions of assessment as specified in the Evidence Requirements are met, regardless of the mode of gathering evidence. The most up-to-date guidance on the use of e-assessment to support SQA's qualifications is available at www.sqa.org.uk/e-assessment.

National unit Support Notes (cont)

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Opportunities for developing Core and other essential skills

The Core Skill of *Problem Solving* at SCQF level 4 will be developed as learners undertake this unit. Learners will need to take account of a range of factors in order to work efficiently and safely, such as the choice of tools, appropriate materials, safety issues, safety equipment and sustainability. Individual discussions with assessors will enhance the evaluation of efficient working practices.

Numeracy at SCQF level 4 could be developed through calculations and measuring areas and quantities of materials required for practical elements of this unit.

There will be opportunities for learners to develop the Core Skill of *Communication* at SCQF level 4. Learners will have the opportunity to develop written and/or oral communication skills for the knowledge part of the assessment for Outcome 1. As learners complete practical tasks, they should be expected to communicate with others using the correct terminology, tone and style suited to the workplace.

History of changes to unit

Version	Description of change	Date
02	Updated to remove the requirement to Border to Ceiling.	13/12/16

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General information for learners

Unit title: Painting and Decorating: Ceiling Paperhanging (SCQF level 6)

This section will help you decide whether this is the unit for you by explaining what the unit is about, what you should know or be able to do before you start, what you will need to do during the unit and opportunities for further learning and employment.

This unit will enable you to select suitable tools, equipment and prepare ceiling surfaces for papering.

You will learn how to select and mix and apply adhesive prior to hanging papers on a ceiling.

You will develop knowledge and understanding of work methods and terminology used in wallpaper hanging. This unit may provide further progression in the Construction Craft industry.

You will also be provided with the knowledge to allow you to appreciate the reasons for carrying out the practical work in the manner directed and the reasons for using specific tools, materials, components and equipment.

Health and Safety and Sustainability are integral and key to the Construction Industry therefore throughout the unit emphasis will be placed where appropriate on the application of Health and Safety and Sustainability. Safety working practices will be looked at in accordance with current safety codes of practice and regulations.

There will be a series of training exercises followed by some practical tasks based assessment and multi choice knowledge assessment. Completion of the unit will provide you with the basic skills necessary to enable you to progress to more complex aspects of Painting and Decorating which in turn will further develop your skills and knowledge.

During practical activities you must comply with all aspects of Health and Safety. This includes wearing appropriate personal protective equipment (PPE) and compiling risk assessment and method statements for each practical assessment. This will be assessed on an on-going basis for performance evidence.

Health and Safety is an extremely important part of this programme. Achievement of a unit will not be awarded where practical assessment are not carried out in a safe manner — even if the other standards have been met.

In order to successfully complete the programme, you must learn to think, work and behave in a safe manner, and be aware of the safety of others.

The Core Skill of *Problem Solving* at SCQF level 4 will be developed as you undertake this unit. You will need to take account of a range of factors in order to work efficiently and safely, such as the choice of tools, appropriate materials, safety issues, safety equipment and sustainability. Individual discussions with assessors will enhance the evaluation of efficient working practices.

Numeracy at SCQF level 4 could be developed through calculations and measuring areas and quantities of materials required for practical elements of this unit.

General information for learners (cont)

Unit title: Painting and Decorating: Ceiling Paperhanging
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There will be opportunities for you to develop the Core Skill of *Communication* at SCQF level 4 as you will have the opportunity to develop written and/or oral communication skills for the knowledge part of the assessments. As you complete practical tasks, you will be expected to communicate with others using the correct terminology, tone and style suited to the workplace.

To pass the unit you will have to demonstrate your practical skills to agreed national and industrial standards. This is known as performance evidence. You will be set a range of practical assessment to demonstrate your skills. You will carry out the assessment at the end of the first year of your apprenticeship and they will be assessed by your lecturer/assessor. You will be given regular feedback while doing the practical assessment and you will be told the Outcome soon after completing them.