Our Ref: SONAug09SVQUpdate

20 August 2009

To: SQA Co-ordinator

For the attention of all staff responsible for the delivery of Accounting SVQs

Action by Recipient	
	Response required
✓	Note and pass on
	Note — update/information only

Contact: Linda Meikle
or Sharon O'Neil at Glasgow
Direct line: 0845 213 5466/5465
E-mail: linda.miekle@sqa.org.uk
sharon.o'neil@sqa.org.uk

Dear Colleague

SVQ Accounting Level 2 (G93T 22)
Level 3 (G925 23)

I am writing to you as a centre that currently offers or has previously offered SVQs in Accounting. This letter is a reminder of what is available to centres from SQA. I hope you find this useful.

In addition, I would be very grateful if you would complete the short questionnaire attached and return it to SQA using the pre-paid envelope by Friday 11 September 2009.

SQA re-accredited the above SVQs in summer 2008 when the agreement for joint certification of the SVQs with the Association of Accounting Technicians (AAT) came to an end. Candidates can be entered for these SVQs until 31 July 2010. Candidates will be required to complete the SVQ level 2 by 31 July 2012 and the SVQ level 3 by 31 July 2013.

The current Assessment Strategy, Assessor's Guidelines, National Occupational Standards (NOS) and blank recording forms (to record candidate progress) can be downloaded from SQA's website (**www.sqa.org.uk**). A bank of assessments to support the independent assessment element of the SVQs is available from the secure area of SQA's website. I would like to take this opportunity to remind you that the independent assessment element(s) of the SVQs can be offered to candidates 'on demand'. As such, I hope that centres will find this helpful in terms of planning assessment for candidates.

Entry charges for SVQs are as follows:

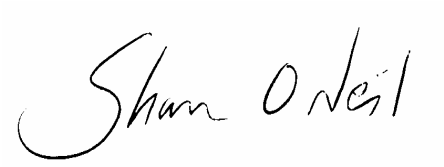
SVQ Level 2 – £49.25
SVQ Level 3 — £54.00

As you may be aware the NOS for Accountancy and Finance were recently revised by the Financial Services Skills Council (FSSC). The revised standards can be downloaded from FSSC's website — **www.fssc.org.uk**. These will be used to inform the development of future qualifications in Scotland.

Should you have any questions or queries regarding the above, please do not hesitate to contact my colleague Linda Meikle or myself.

Thanking you in anticipation

Yours faithfully



Qualifications Manager
Industry and Business

SVQs Accounting **Level 2 (G93T 22)**
Level 3 (G925 23)

Name of centre						
Contact name						
Contact details: **Telephone number** **E-mail**						
Date						
Does your centre *currently* offer SVQs in Accounting?						
If yes, at which level? (please circle)	**SVQ Level 2**	✓	✗	**SVQ Level 3**	✓	✗
If no, please give reasons why						
Do you plan to offer SVQs in Accounting in the future — over the next 3 years?						
Please provide any additional information which you think would be helpful. This will help SQA when planning what qualifications should be offered in Accounting in the future.						

Thank you for taking the time to complete this questionnaire