



NQ Verification 2014–15 Key Messages Round 1

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Section 1: Verification group information

Verification group name:	Business Management
Verification event/visiting information	Event
Date published:	March 2015

National Courses/Units/Awards verified:

H208 74	National 4	Business in Action
H281 74	National 4	Influences on Business
H20R 75	National 5	Understanding Business
H20V 75	National 5	Management of Marketing and Operations
H20R 76	Higher	Understanding Business
H20V 76	Higher	Management of Marketing and Operations
H20S 76	Higher	Management of People and Finance

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Section 2: Comments on assessment

Assessment approaches

Centres must ensure they are using the most up-to-date Unit assessment support packages.

In the vast majority of cases, centres have provided very good evidence of internal verification — often evidence was double-marked, using different colours of ink, and signed and dated by the internal verifier.

Internal verification should show any commentaries over disagreements in the marking between the original marker and the verifier.

SQA has produced an Internal Verification Toolkit which provides advice and support on designing and implementing the best model and approach to internal verification depending on your subject, centre and candidate needs. For more information, please visit: www.sqa.org.uk/IVtoolkit.

Paperwork and accompanying documentation (eg checklists, IV records) were in the main very good and well completed, which made the verification process smoother and easier to complete.

Centres are reminded that they should only submit one Unit at each level, ie one Unit only for National 5 and one Unit only for Higher. Some centres were still submitting two different Units for a single level.

Assessment judgements

Centres demonstrated a good knowledge of the Assessment Standards and are applying them correctly to the tasks.

In the main, centres are now detailing clearly where the Assessment Standards have been met — using a simple tick or bracket, then detailing the pass or fail for each Assessment Standard in the margin.

Where any verbal re-assessment has taken place it must be recorded verbatim and signed by the candidate and the assessor.

In any assessment task where impacts are asked for, these impacts should be clearly detailed before a pass can be awarded. In some cases the impact is not clear, yet candidates are being awarded a pass for that Assessment Standard.

Centres should be fully aware of the minimum competence to pass each Assessment Standard and should familiarise themselves with the making assessment judgements column of the judging evidence tables in the Unit assessment support packs.

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Section 3: General comments

The vast majority of centres were accepted at verification with no problems. Many candidates showed a real depth of knowledge in their responses.

Most centres are now practising internal verification, which is recommended and should be adopted for all future Unit assessments.

The accompanying documentation for this round of verification was of a very high standard and centres are to be commended for this.