1 April 2008

To: SQA Co-ordinator
Secondary Schools and FE Colleges
Directors of Education incs SCIS

| Action by Recipient | |
|---|---|
| ✓ | Response required |
| | Note and pass on |
| | None — update/information only |

Dear Colleague

**Information Event: Access 3 Cantonese and Mandarin**
**Friday 25 April 2008**

We are hosting an information event to present and discuss approaches to the delivery of Access 3 Courses in Cantonese and Mandarin, which provide new opportunities in Scotland to certificate candidates engaged in learning Cantonese and Mandarin.

The format of the event will include presentations and a workshop session. Specifically, the event will provide the opportunity for teachers, lecturers and members of the wider community to:

- familiarise themselves with approaches to the delivery of Access 3 Courses
- familiarise themselves with assessment procedures and evidence requirements
- familiarise themselves with the support available
- clarify issues

The event is scheduled to take place in Edinburgh on the morning of Friday 25 April.

This event is in addition to the main launch event for Courses at Intermediate 1 & 2 in Cantonese and Mandarin, which will take place in Edinburgh on Thursday 08 May 2008.

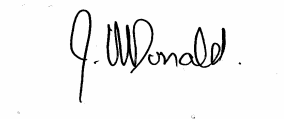
I do hope that a member of staff involved in or interested in the delivery of Cantonese and/or Mandarin in your centre can attend this event. I would be very grateful if you would return the enclosed reply form by **Friday 11 April 2008.**

Please note that places are limited to one person per centre and allocated on a first come first served basis. If you request an additional place, your contact details will be added to a reserve list and you will be contacted if there is a place available.

Full confirmation details, along with a map of directions will be sent to you approximately two weeks prior to the event.

If you have any enquiries about this event or the delegate registration procedures please contact SQA Customer Contact Centre on the telephone number or email address below.

Yours faithfully



Jim McDonald
Qualifications Manager
NQ Modern Foreign Languages

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