

Draft National Unit Specification



Unit title: Language in Work (Access 2)

SCQF: level 2 (6 SCQF credit points)

Unit code: to be advised

Unit outline

The general aim of this Unit is to develop learners' basic language skills in understanding instructions or requests for information, goods or services in a modern language, either orally or in writing. Learners will also provide information in a modern language, either orally or in writing.

Learners will read or listen to words, phrases and very simple texts, and will write or speak using words, phrases and very simple texts.

Any two topics can be chosen from work (shops, café/restaurant, travel/tourism, or hospitality).

Learners who complete this Unit will be able to:

- 1 Show understanding of very simple words, phrases and texts in the modern language
- 2 Interact with another user of the modern language by communicating and responding

This Unit is an optional Unit of the Access 2 Modern Languages Course and is also available as a free-standing Unit. The Unit Specification should be read in conjunction with the *Unit Support Notes* which provide advice and guidance on delivery, assessment approaches and development of skills for learning, skills for life and skills for work. Exemplification of the standards in this Unit is given in the *National Assessment Resource*.

Recommended entry

Entry to this Unit is at the discretion of the centre. In terms of prior learning and experience, relevant experiences and outcomes may also provide an appropriate basis for doing this Unit. Further information on relevant experiences and outcomes will be given in the *Unit Support Notes*.

Equality and inclusion

This Unit Specification has been designed to ensure that there are no unnecessary barriers to learning or assessment. The individual needs of learners should be taken into account when planning learning experiences, selecting assessment methods or considering alternative evidence. For further information please refer to the *Unit Support Notes*.

Standards

Outcomes and assessment standards

Outcome 1

The learner will:

1 Show understanding of very simple words, phrases and texts in the modern language by:

1.1 Identifying at least eight words and/or phrases about work

Outcome 2

The learner will:

2 Interact with another user of the modern language by communicating and responding by:

2.1 Making at least four relevant contributions to the interaction

Evidence Requirements for the Unit

Assessors should use their professional judgement, subject knowledge and experience, and understanding of their learners, to determine the most appropriate ways to generate evidence and the conditions and contexts in which they are used.

For Outcome 1, learners will demonstrate the ability to identify at least eight words and/or phrases about work.

For Outcome 2, learners will demonstrate the ability to make at least four contributions **or** four responses, or a mixture of contributions or responses, in the context of work.

Evidence is very likely to be integrated; that is, the words and phrases from Outcome 1 will be used within the interaction in Outcome 2.

It is expected that learners will receive support throughout the delivery of this Unit.

Exemplification of assessment will be provided in the *National Assessment Resource*. Advice and guidance on possible approaches to assessment is provided in the *Unit Support Notes*.

Development of skills for learning, skills for life and skills for work

It is expected that learners will develop broad, generic skills through this Unit. The skills that learners will be expected to improve on and develop through the Unit are based on SQA's *Skills Framework: Skills for Learning, Skills for Life and Skills for Work* and drawn from the main skills areas listed below. These must be built into the Unit where there are appropriate opportunities.

1 Literacy

1.3 Listening and talking

4 Employability, enterprise and citizenship

4.3 Working with others

5 Thinking skills

5.1 Remembering

5.2 Understanding

5.3 Applying

Amplification of these is given in SQA's *Skills Framework: Skills for Learning, Skills for Life and Skills for Work*. The level of these skills should be at the same SCQF level of the Unit and be consistent with the SCQF level descriptor. Further information on building in skills for learning, skills for life and skills for work is given in the *Unit Support Notes*.



Administrative information

Published: December 2011 (draft version 1.0)

Superclass: to be advised

History of changes

| Version | Description of change | Authorised by | Date |
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