

# Draft National Unit Specification



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**Unit title:** Practical Craft Skills: Working with Craft Tools:  
An Introduction (Access 2)

**SCQF:** level 2 (6 SCQF credit points)

**Unit code:** to be advised

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## Unit outline

The general aim of this Unit is to develop the learner's knowledge of the range of simple tools available and their uses in working with common materials (which can include wood, metal, plastics, glass, textiles or clay). This includes simple measuring and marking out, as well as preliminary cutting and adapting of materials. The learner will also develop an appreciation of the value of tools and equipment generally, and the importance of using tools and equipment correctly and safely. This will include developing an understanding of the need for safe working practices in a working environment, and the efficient use of tools and materials in a practical crafts context.

Learners who complete this Unit will be able to:

- 1 Recognise a range of simple tools, equipment and common materials associated with craft work
- 2 Use a range of simple tools and equipment

This Unit is a mandatory Unit of the Access 2 Practical Craft Skills Course and is also available as a free-standing Unit. The Unit Specification should be read in conjunction with the *Unit Support Notes* which provide advice and guidance on delivery, assessment approaches and development of skills for learning, skills for life and skills for work. Exemplification of the standards in this Unit is given in the *National Assessment Resource*.

## Recommended entry

Entry to this Unit is at the discretion of the centre. In terms of prior learning and experience, relevant experiences and outcomes may also provide an appropriate basis for doing this Unit. Further information on relevant experiences and outcomes will be given in the *Unit Support Notes*.

## Equality and inclusion

This Unit Specification has been designed to ensure that there are no unnecessary barriers to learning or assessment. The individual needs of learners should be taken into account when planning learning experiences, selecting assessment methods or considering alternative evidence. For further information please refer to the *Unit Support Notes*.

# Standards

## Outcomes and assessment standards

### Outcome 1

The learner will:

- 1 Recognise a range of simple tools, equipment and common materials associated with craft work by:**
  - 1.1 Identifying tools and stating how they are used
  - 1.2 Identifying equipment and stating how it is used
  - 1.3 Identifying common materials and their basic characteristics
  - 1.4 Correctly matching tools, equipment and common materials

### Outcome 2

The learner will:

- 2 Use a range of simple tools and equipment by:**
  - 2.1 Choosing tools and equipment appropriate to the craft activity
  - 2.2 Using tools and equipment to measure/mark out/cut/adapt common materials
  - 2.3 Using tools and equipment in accordance with safe working practices appropriate to the working environment and craft activity
  - 2.4 Storing tools safely during and after use

## Evidence Requirements for the Unit

Assessors should use their professional judgement, subject knowledge and experience, and understanding of their learners, to determine the most appropriate ways to generate evidence and the conditions and contexts in which they are used.

In this Unit, Evidence Requirements are as follows.

Evidence may be presented for individual Outcomes or it may be gathered for the Unit as a whole through integrating assessment holistically in one single activity. If the latter approach is used, it must be clear how the evidence covers each Outcome.

For Outcome 1, evidence is required of the learner's ability to identify and state the purpose of the simple tools, equipment and common materials associated with craft work. Evidence is required of the learner's ability to match tools and equipment with the appropriate common materials.

For Outcome 2, evidence is required of the learner's ability to choose and use tools, which may include items of equipment, appropriate to the craft work activity. Evidence is required of the learner's ability to use tools and equipment to mark out/cut/adapt common materials, as appropriate to the materials being used. Evidence is required of the learner's ability to demonstrate safe and efficient working, and to demonstrate proper care and storage of the tools, which may include items of equipment.

Evidence for both Outcomes can be provided in the form of logs, checklists, observation, photographic evidence or equivalent.

Exemplification of assessment will be provided in the *National Assessment Resource*. Advice and guidance on possible approaches to assessment is provided in the *Unit Support Notes*.

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## **Development of skills for learning, skills for life and skills for work**

It is expected that learners will develop broad, generic skills through this Unit. The skills that learners will be expected to improve on and develop through the Unit are based on SQA's *Skills Framework: Skills for Learning, Skills for Life and Skills for Work* and drawn from the main skills areas listed below. These must be built into the Unit where there are appropriate opportunities.

### **2 Numeracy**

2.2 Money, time and measurement

### **5 Thinking skills**

5.3 Applying

5.5 Creating

Amplification of these is given in SQA's *Skills Framework: Skills for Learning, Skills for Life and Skills for Work*. The level of these skills should be at the same SCQF level of the Unit and be consistent with the SCQF level descriptor. Further information on building in skills for learning, skills for life and skills for work is given in the *Unit Support Notes*.

## Administrative information

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**Published:** December 2011 (draft version 1.0)

**Superclass:** to be advised

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## History of changes

Version	Description of change	Authorised by	Date

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Note: readers are advised to check SQA's website: [www.sqa.org.uk](http://www.sqa.org.uk) to ensure they are using the most up-to-date version of the Unit Specification.