



Evidence for external verification of National 5, Higher and Advanced Higher internally- assessed Components of Course assessment

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National 5 and Higher Computing Science assignment and Advanced Higher project (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 and Higher Computing Science assignment	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
The completed digital solution(s) (observed by assessor).	Hard copy print-outs (including program listings, screenshots, web page source files, data files or similar as appropriate), or any electronic form that can be readily accessed by the visiting verifier during the visit.
A record of progress through the assignment including all items of evidence specified within the assessment task.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
A short report on the solution (in written, electronic and/or oral form).	<p>Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>Or:</p> <p>Where report is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p> <p>Or:</p> <p>Audio-visual recording, in any form that can be readily accessed by the visiting verifier during the visit.</p>
Ephemeral evidence of the candidate's work, including degree of independence, that cannot readily be judged on the basis of other evidence.	<p>Assessor's notes on independent working which can be hard copy (paper based) or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And:</p> <p>A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p>

Advanced Higher Computing Science project	
The assessed candidate evidence	Form of assessed candidate evidence acceptable to visiting verification
The detailed project plan, requirements specification and test plan.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
The candidate's 'record of progress' through the project including reflective commentary and all items of evidence specified within the task (including program listings, screenshots, web page source files, data files or similar as appropriate).	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
Evidence of final testing.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
Qualitative evaluation of the solution and development process.	Hard copy print-outs (including program listings, screenshots, web page source files, data files or similar as appropriate), or any electronic form that can be readily accessed by the visiting verifier during the visit.
The candidate's presentation or report on the solution, including possible implications.	Electronic copy of presentation that can be readily accessed by the visiting verifier during the visit. And: If presentation/report is given orally, an audio-visual recording and/or detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.
Evidence of the candidate's degree of independence and safe working practices.	Assessor's notes on independent and safe working which can be hard copy (paper based) or any electronic form that can be readily accessed by the visiting verifier during the visit. And: A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment

	judgements have been made in accordance with SQA marking instructions.
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National 5, Higher and Advanced Higher Design and Manufacture assignment (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Design and Manufacture assignment	
The assessed candidate evidence	Form of assessed candidate evidence to be submitted for visiting verification
A design folio — not exceeding 6 x A3-sized pages including the evaluation.	Hard copy (paper-based) candidate's evidence or any electronic form that can be readily accessed by the visiting verifier during the visit.
A manufactured prototype.	The manufactured prototype.
Evidence of skills and processes demonstrated during manufacture/production that cannot readily be judged on the basis of the manufactured prototype.	<p>Paper-based photographs showing relevant details which clearly show the evidence on which assessment judgements were made or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And/or:</p> <p>Detailed assessor's observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions or any electronic form that can be readily accessed by the visiting verifier during the visit.</p>

Higher Design and Manufacture assignment	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
A design folio — not exceeding 8 x A3-sized pages including the evaluation.	Hard copy (paper-based) candidate's evidence including photographs of models used in the design process, or any electronic form that can be readily accessed by the visiting verifier during the visit.

Advanced Higher Design and Manufacture project	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
Approved project proposal.	Hard copy (paper-based) candidate's evidence or any electronic form that can be readily accessed by the visiting verifier during the visit.
Project plan.	Hard copy (paper-based) candidate's evidence or any electronic form that

	can be readily accessed by the visiting verifier during the visit.
A design folio — not exceeding 20 A3-sized pages including photographic evidence of modelling.	Hard copy (paper-based) candidate's evidence including photographs of models used in the design process.
Evidence of candidate's reflection and decision-making.	Notes/annotations within the design folio. And/or: Notes/annotations in the separate 'record of progress' or equivalent which may be hard copy (paper-based) candidate's evidence or any electronic form that can be readily accessed by the visiting verifier during the visit.
Evidence of the candidate's degree of independence.	Assessor's notes on independent working which can be hard copy (paper based) or any electronic form that can be readily accessed by the visiting verifier during the visit. And: A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

National 5 and Higher Engineering Science assignment and Advanced Higher project (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 and Higher Engineering Science assignment	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
The completed solution (model or photographs and/or hard copy from simulation software).	<p>Hard copy (paper-based) candidate's evidence.</p> <p>Or:</p> <p>Paper-based photographs of candidate evidence, showing relevant details which clearly show the evidence on which assessment judgements were made.</p> <p>Or:</p> <p>Any electronic form that can be readily accessed by the visiting verifier during the visit.</p>
The record of progress through the task including all items of evidence specified within the assessment task.	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
A short report on the testing of the solution (in written, electronic and/or oral form).	<p>Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>Or:</p> <p>Where report is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p> <p>Or:</p> <p>Audio-visual recording, in any form that can be readily accessed by the visiting verifier during the visit.</p>
Evidence of candidate's degree of independence and safe working.	<p>Assessor observation notes on safe and independent working or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And:</p> <p>A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p>

Advanced Higher Engineering Science project	
The assessed candidate evidence	Form of assessed candidate evidence acceptable to visiting verification
The specification and detailed project plan	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
The candidate's 'record of progress' through the project, including reflective commentary and all items of evidence specified within the task	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Evidence of the completed solution (models or photographs and/or hard copy from simulation software)	Hard copy (paper-based) candidate's evidence Or: Paper-based photographs of candidate evidence, showing relevant details which clearly show the evidence on which assessment judgements were made Or: Any electronic form that can be readily accessed by the visiting verifier during the visit
Qualitative and quantitative evaluation of the solution and development process	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
The candidate's presentation or report on the solution, its possible uses and its implications	Electronic copy of presentation that can be readily accessed by the visiting verifier during the visit And: Where report/presentation is given orally, an audio-visual recording and/or detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions

<p>Evidence of the candidate's degree of independence and safe working practices.</p>	<p>Assessor's notes on independent working which can be hard copy (paper based) or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And:</p> <p>A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p>
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National 5 and Higher ESOL performance (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the External Verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for external verification?

Assessed candidate evidence

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Evidence to be submitted for a verification event

Evidence will be uplifted by SQA for this purpose. Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the External Verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 ESOL performance	
The assessed candidate evidence	Form of assessed candidate evidence to be submitted for verification event
<p>The performance is a paired conversation or discussion lasting 5–6 minutes (or proportionately longer for a group discussion).</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the marking instructions as laid out in the Coursework Assessment Task document.</p> <p>A mark for each candidate, for both Speaking and Listening, must be entered on the recording documentation contained in the Coursework Assessment Task. The total mark for each candidate's performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

Higher ESOL performance	
The assessed candidate evidence	Form of assessed candidate evidence to be submitted for verification event
<p>The performance is a paired conversation or discussion lasting 8-10 minutes (or proportionately longer for a group discussion).</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/ or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the marking instructions as laid out in the Coursework Assessment Task document.</p> <p>A mark for each candidate, for both Speaking and Listening, must be entered on the recording documentation contained in the Coursework Assessment Task. The total mark for each candidate's performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

National 5 and Higher Fashion and Textile Technology practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the Visiting Verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Fashion and Textile Technology practical activity	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
Evidence of the candidate's investigation	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
The candidate's solution for the fashion/textile item	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
The candidate's completed plan	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Evidence of skills and processes used during making of the fashion/textile item that cannot readily be judged on the basis of other candidate evidence	Audio-visual recording, in any form that can be readily accessed by the visiting verifier during the visit Or/and: Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made
The candidate's completed fashion/textile item	The fashion/textile item
The candidate's completed record of work	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
The candidate's completed evaluation	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit

Please note that for Higher only Stage 2: Making the fashion/textile item (Component 2) is internally assessed.

Higher Fashion and Textile Technology practical activity	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
The candidate's completed plan and record of work	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Evidence of skills and processes used during making of the fashion/textile item that cannot readily be judged on the basis of other candidate evidence	Audio-visual recording, or in any electronic form that can be readily accessed by the visiting verifier during the visit Or/and: Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made
The candidate's completed fashion/textile item	The fashion/textile item

National 5 and Higher Gàidhlig performance (event)

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External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for external verification?

Assessed candidate evidence

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Evidence to be submitted for a verification event

Evidence will be uplifted by SQA for this purpose. Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the External Verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Gàidhlig performance	
The assessed candidate evidence	Form of assessed candidate evidence to be submitted for verification event
<p>The performance is a discussion with the assessor lasting approximately 6 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the detailed marking instructions as laid out in the Coursework Assessment Task document. The total mark for each candidate's performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

Higher Gàidhlig performance	
The assessed candidate evidence	Form of assessed candidate evidence to be submitted for verification event
<p>The performance is a discussion with the assessor lasting no more than 10 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the detailed marking instructions as laid out in the Coursework Assessment Task document. The total mark for each candidate's performance should be entered on the Verification Sample Form.</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

National 5 and Higher Graphic Communication assignment (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

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External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Verification Selections

Centres selected for National 5/Higher verification must prepare the following evidence for the verification visit.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an

informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Graphic Communication assignment	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
A graphic communication folio — not exceeding eight A3-sized pages for graphics work and two A3-sized pages for analysis, research and the evaluation	Hard copy (paper-based) candidate's evidence or any electronic form that can be readily accessed by the visiting verifier during the visit

Higher Graphic Communication assignment	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
<p>A graphic communication folio — not exceeding ten A3-sized pages:</p> <ul style="list-style-type: none"> ◆ Analysis and research (1 A3-sized page or throughout) ◆ Preliminary graphics (2-3 A3-sized pages) ◆ Production drawings and CAD models (3-4 A3-sized pages) ◆ Promotional documents or publication (3-4 A3-sized pages) 	Hard copy (paper-based) candidate's evidence ,or any electronic form that can be readily accessed by the visiting verifier during the visit

Advanced Higher Graphic Communication project (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the External Verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for external verification?

Assessed candidate evidence

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Evidence to be submitted for a verification event

Whilst evidence for verification of Advanced Higher Graphic Communication project is uplifted by SQA for a verification event, the outcome (and feedback) for this activity will be delivered to centres as part of a verification visit where the visiting verifier will undertake the verification of the centre's assessment decisions for the Higher Assignment.

Centres must provide the following evidence for uplift of Advanced Higher:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the External Verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

Advanced Higher Graphic Communication project	
The assessed candidate evidence	Form of assessed candidate evidence acceptable to visiting verification
Detailed project plan showing ongoing refinement	Hard copy (paper-based) candidate's evidence.
Graphic communication folio — not exceeding 20 A3-sized pages or equivalent for graphics work	Hard copy (paper-based) candidate's evidence.
'Record of progress' or reflective commentary	Hard copy (paper-based) candidate's evidence.
Electronic copy of presentation not exceeding 10 minutes in length	<p>Any appropriate electronic format.</p> <p>This could be supported by:</p> <p>Speaker notes which accompany delivery of the presentation</p> <p>And/or could be supported by:</p> <p>If report/presentation is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions</p> <p>And/or could be supported by:</p> <p>Audio-visual recording, in any appropriate format visit.</p>
Evidence of the candidate's degree of independence	<p>Assessor's notes on independent working in hard copy (paper based)</p> <p>And:</p> <p>A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p>

National 5 and Higher Modern Languages — including Cantonese; French; Gaelic (Learners); German; Italian; Mandarin (Simplified); Mandarin (Traditional); Spanish; Urdu — performance (event)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the External Verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for external verification?

Assessed candidate evidence

Candidates' evidence submitted for external verification must have been assessed in centres prior to submission. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Evidence to be submitted for a verification event

Evidence will be uplifted by SQA for this purpose. Centres selected for external verification must prepare the following evidence for uplift.

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the External Verifier to make an

informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Modern Languages performance	
The assessed candidate evidence	Form of assessed candidate evidence to be submitted for verification event
<p>The performance is a presentation lasting approximately 1–2 minutes immediately followed by a conversation with the assessor, based on the candidate's presentation, lasting 4–5 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the detailed marking instructions as laid out in the Coursework Assessment Task document. The total mark for each candidate's performance should be entered on the Verification Sample Form. A breakdown of marks for each subsection of the performance should be provided on the candidate assessment record (or equivalent).</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

Higher Modern Languages performance	
The assessed candidate evidence	Form of assessed candidate evidence to be submitted for verification event
<p>The performance is a presentation lasting approximately 1½–2 minutes immediately followed by a conversation with the assessor, based on the candidate’s presentation and moving into at least one other context, lasting 4½–6 minutes.</p>	<p>For each candidate in the sample, an audio or audio-visual recording as appropriate on CD/DVD or other portable physical form, using SQA-approved file formats. (1 CD/DVD per candidate/or USB containing clearly labelled sound files/or 1 cassette per candidate is also acceptable). The recording must be playable on a variety of devices and not solely on the device on which it was made.</p> <p>The audio or audio-visual recording should be conducted in appropriate surroundings, free from disruptions and background noise.</p> <p>Each candidate must be clearly identified on the recording and the evidence referenced to the marks awarded to that candidate.</p> <p>Marking must be in accordance with the detailed marking instructions as laid out in the Coursework Assessment Task document. The total mark for each candidate’s performance should be entered on the Verification Sample Form. A breakdown of marks for each subsection of the performance should be provided on the candidate assessment record (or equivalent).</p> <p>Note that where the same performance provides candidate evidence for both Unit and Course assessment, a copy of the recorded performance must be submitted accompanied by the recording documentation from the Coursework Assessment Task (or equivalent). It is not necessary to submit the Unit candidate assessment record.</p>

National 5, Higher and Advanced Higher Physical Education performance (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

National 5 and Higher candidates' plans and evaluations must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 and Higher Physical Education performance	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
Evidence of planning and preparation for the performance.	<p>Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And/or:</p> <p>If candidate evidence was oral, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions</p> <p>Note that at National 5 only, some of the evidence for preparation (the 'warm up') will be obtained at the time of the performance, and evidence will be in the form described for evidence of performance, below.</p>
Evidence of a single performance for a chosen physical activity	<p>Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p> <p>Note that a sample of live performances will be observed and assessed by assessor and visiting verifier during the visit, but these will not be live assessments.</p>
Evidence of evaluation of the single performance	<p>Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>And/or:</p> <p>If candidate evidence was oral, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p>

Advanced Higher Physical Education performance	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
Evidence of a high-level single performance for a chosen physical activity	<p>Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.</p> <p>Note that a sample of live performances will be observed and assessed by assessor and visiting verifier during the visit, but these will not be live assessments.</p>

National 5 Practical Cake Craft practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents.

Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions contained in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Practical Cake Craft practical activity	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
The completed candidate pro forma or equivalent, including the candidate's design illustration, plan of work for baking and finishing the cake, and evaluation of the completed cake based on given factors	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.
The prepared and trimmed/filled cake base	Paper-based photographs showing relevant details. And/or: Audio-visual recording of relevant production stages in any form that can be readily accessed by the visiting verifier during the visit.
The candidate's completed cake	The completed cake.
Ephemeral evidence of skills demonstrated during production that cannot readily be judged on the basis of other candidate evidence	Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made. Or/and: Audio-visual recording of relevant evidence, in any form that can be readily accessed by the visiting verifier during the visit.

National 5 Practical Cookery practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates taking a subject at that level and can only take place if candidates' evidence is accompanied by a centre's clear judgement of that evidence. This allows the visiting verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents. Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Normally, all candidates' evidence for external verification must have been assessed by centres prior to the verification visit. In the case of this subject, however, only the completed candidate planning booklet (or equivalent) should have been assessed prior to the verification visit. The completed dishes, and ephemeral evidence of skills demonstrated during production, will be assessed during the verification visit.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Practical Cookery practical activity	
The candidate evidence	Form of candidate evidence acceptable for visiting verification
<p>The completed candidate planning booklet or equivalent that includes the candidate's completed time plan for carrying out the practical activity and the candidate's description of the service details for the three dishes.</p> <p>This must be assessed prior to the verification visit.</p>	<p>Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit.</p> <p>This must be assessed prior to the verification visit.</p>
<p>The completed dishes.</p>	<p>The completed dishes.</p>
<p>Ephemeral evidence of skills demonstrated during production.</p>	<p>Ephemeral evidence of those skills.</p>

National 5 Practical Electronics practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the Visiting Verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents.

Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Practical Electronics practical activity	
The assessed candidate evidence	Form of candidate evidence acceptable for visiting verification
The constructed circuit	The constructed circuit.
The record of progress through the task including all items of evidence specified within the assessment task and including hard copy printouts from simulation software	Hard copy (paper-based) candidate's evidence.
A short report on the testing of the solution (in written, electronic and/or oral form)	Hard copy (paper-based) candidate's evidence. Or: Where report is given orally, detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.
Evidence of candidate's degree of independence and safe working	Assessor observation notes on safe and independent working. And: A completed candidate assessment record or equivalent, commenting on all aspects of evidence, showing clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions.

National 5 Practical Metalworking practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the Visiting Verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents.

Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Practical Metalworking practical activity	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
The completed product	The completed product
The record of progress through the task (such as an electronic log or diary maintained by the candidate)	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Any jigs or templates created by the candidate and used in the manufacture of the product	Any jigs or templates created by the candidate and used in the manufacture of the product
Completed cutting list	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Evidence of skills and processes demonstrated during the manufacture of the product that cannot readily be judged on the basis of the completed product or other evidence, such as measuring and marking out, using correct tools and equipment, working safely and working independently	<p>Paper-based photographs showing relevant details which clearly show the evidence on which assessment judgements were made</p> <p>And/or:</p> <p>Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions (the record of progress can be used to support assessment judgements)</p>

National 5 Practical Woodworking practical activity (visit)

The purpose of this document is to provide guidance to centres on the evidence required for external verification of internally-assessed Components of Course assessment.

External verification of internally-assessed Course Components is based on the assessment judgements made for a sample of candidates and can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the Visiting Verifier to reach an informed and professional decision on whether the centre is making reliable assessment judgements in line with national standards.

External verification is also concerned with the internal verification processes the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal Verification: a guide for centres](#)).

What evidence is needed for a verification visit?

Assessed candidate evidence

Candidates' evidence for external verification must have been assessed by centres prior to the verification visit. Candidates' evidence for internally-assessed Components of Course assessment is described in the relevant *General assessment information* and *Coursework Assessment task* documents.

Candidate evidence must be marked in accordance with the detailed SQA Marking Instructions in the *Coursework Assessment task* document found on SQA's secure website.

Centres selected for external verification must provide the following:

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes.	
	2	The verification sample form completed with details provided for all candidates in the sample	
For each candidate in the sample	3	The assessment used	
	4	The assessed candidate evidence (see table below)	
	5	The recording documentation provided in the Coursework Assessment Task document, with detailed marking for each candidate.	

Centres should select candidates for their sample according to guidance in SQA's [Generating the Evidence](#) sample document.

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of the assessment arrangement must be provided. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

National 5 Practical Woodworking practical activity	
The assessed candidate evidence	Form of assessed candidate evidence acceptable for visiting verification
The completed product	The completed product
The record of progress through the task (such as an electronic log or diary maintained by the candidate)	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Any jigs or templates created by the candidate and used in the manufacture of the product	Any jigs or templates created by the candidate and used in the manufacture of the product
Completed cutting list	Hard copy (paper-based) candidate's evidence, or any electronic form that can be readily accessed by the visiting verifier during the visit
Evidence of skills and processes demonstrated during the manufacture of the product that cannot readily be judged on the basis of the completed product or other evidence, such as measuring and marking out, using correct tools and equipment, and working safely	<p>Paper-based photographs showing relevant details which clearly show the evidence on which assessment judgements were made</p> <p>And/or:</p> <p>Detailed assessor observation notes and a completed candidate assessment record or equivalent, along with any supporting evidence, that show clearly the basis on which the assessment judgements have been made in accordance with SQA marking instructions (the record of progress can be used to support assessment judgements)</p>