

6 July 2006

To: SQA Co-ordinator

Action by Recipient
Response required
✓ Note and pass on
None — update/information only

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Dear Colleague

Travel and Tourism Higher National Qualifications Update

The contents of this letter should be passed to the members of staff responsible for HN awards in Tourism and Travel.

Arrangements document updated

The first year of implementation of the revised HN awards in Travel and Tourism is now almost complete and in response to the ongoing review of the deliver of the first year some minor changes have been made to the frameworks. The enclosed document is an extract from the Arrangements document for the awards and details the changes that have been made in consultation with the Qualifications Support Team during the first year.

The updated Arrangements document is available to download from the HN Travel and Tourism page of SQA's website. Also available on the same subject page is the action notes from the two Qualifications Support Team meetings that have taken place this year. The action notes will give further detail as to why specific changes have been made.

Graded Units

Following the first year of implementation and Central Moderation of the Graded Units we are planning to provide the opportunity for centres who have delivered either the Tourism or Travel Graded Units to attend a Graded Unit Review Day to discuss issues that may have arisen during implementation and to share good practice.

There will also be a Graded Unit Seminar Day for all new and existing centres to meet and discuss implementation of either the HNC or HND Graded Units. We are hoping to distribute candidate exemplification material at the event to support the implementation process for session 2006/07.

Assessment exemplars/student guides

Please find enclosed an updated list of assessment exemplar and student guides that are available to support delivery of the HN awards. The materials are available to download from the secure area of SQA's website. Your SQA Co-ordinator will be able to access these for you.

Amendments have been made to three assessment exemplars, the attached document details what the changes have been made.

HN comment form

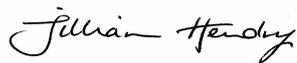
If you or a colleague has any comments regarding the frameworks, units or supporting documentation these can be forwarded to SQA using the HN comment form. Your comments, good or bad, will be raised at future Qualifications Support Team meetings and changes/additions made where appropriate. The HN Comment form is available on the general HN page of SQAs website.

Getting involved

Are you interested in unit writing/vetting or creating support materials? If so we would like to hear from you. Enclosed is a copy of a note of interest form for you to complete and return to us with a little bit of detail about what subject areas you cover and whether you would be interested in writing or vetting materials.

If you have any queries regarding this or any aspect of this update letter please do not hesitate to contact me using the e-mail address or number given above.

Yours faithfully



Jillian Hendry
Qualifications Officer
HN/SVQ Business and IT

Encs