



**Higher National Qualifications (China)  
Internal Assessment Report 2015  
Legal Services**

The purpose of this report is to provide feedback to centres on verification in Higher National Qualifications in this subject.

# Higher National Units

HN Units verified:

F84P 34: Business Law: An Introduction

F84N 34: Business Contractual Relationships

## General comments

From the external verification activity carried out, it would appear that, overall, the centres have a clear and accurate understanding of the required national standards for HN Units.

From the external verification reports reviewed, there is evidence to indicate that all assessors are familiar with the current Unit specifications, instruments of assessment and exemplar materials. All centres have made use of SQA prior verification for instruments of assessment that they have produced.

## Evidence Requirements

From the evidence presented to External Verifiers, it is clear that all centres have an understanding of the Evidence Requirements of the Units delivered and assessed by the centres.

## Administration of assessments

Overall, centres had prepared their own assessments and the majority had been prior verified by SQA and, in the main, they met the standards set out in the Unit specifications.

The evidence presented to External Verifiers showed that candidate performance was at an appropriate level.

Standardisation and internal verification records showed that the consistency and quality of all assessor activity was being monitored.

All centres should be congratulated on the professional manner in which the Units that were externally verified have been managed.

## General feedback

There was evidence of excellent feedback being provided by assessors. Some candidates found the Units difficult; however, those interviewed were positive about the course and happy with communications between themselves and assessors. Candidates were encouraged to make use of English language classes provided.

### **Areas of good practice**

- ◆ Topic tutorials provided by lecturer for candidates
- ◆ Retention of SQA notes from the conference given to new members of staff
- ◆ Candidates encouraged to use the language team to aid them with understanding

### **Specific areas for improvement**

- ◆ None identified