



**National Qualifications 2012
Internal Assessment Report
Skills for Work: Sport and
Recreation**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Qualifications (NQ) Awards

Titles/levels of NQ Awards verified:

Skills for Work: Sport and Recreation Intermediate 1 (C219 10)

Skills for Work: Sport and Recreation Intermediate 2 (C219 11)

General comments

Many centres have been making effective use of the Awards for a number of years and have used their growing experience to ensure candidates have a meaningful and positive experience. A number of these more experienced centres have shared good practice with centres that are new to the Awards and this has been valuable. Centres therefore seem to be well aware of the national standards expected.

Course Arrangements, Unit specifications, instruments of assessment and exemplification materials

Centres sampled this year were, in every case, making use of SQA-produced assessment material. There were no issues which gave rise to concerns that centres were unaware of the course requirements. However, the attention of new centres is always drawn to the most recent Arrangements Documents which are available on the SQA website for each level of the Awards.

Evidence Requirements

Visiting verifiers were confident that centres visited had understood the Evidence Requirements and were applying the guides fairly and consistently at both levels of the course. In many cases, evidence could not be seen by the verifier as it is related to performance. In those cases, an assessor checklist has normally been used to record the assessment. The quality of feedback given to candidates allows the verifier to see how well an activity or task was performed. The main purpose is of course to inform the candidate as to their progress but it also allows the verifier to see why a judgement was made. Centres are encouraged to continue to make full use of detailed feedback to candidates where possible.

Administration of assessments

All centres had procedures in place to ensure that internal verification had been carried out and also recorded. However in a number of centres, the systems were particularly robust with detailed records available for the verifier to view.

The timing of assessments was also carried out at times which were appropriate to the stage of learning of the candidates to give a fair chance of success. All centres supported candidates well in their tasks and some centres allowed

candidates to add additional evidence of competence (photos, videos, etc). All this is good practice and enhances the candidate experience.

Areas of good practice

As noted above, all centres met the required standard but in a number of centres candidate feedback was particularly high. This served the candidates well and showed them how they could improve. Even if they were deemed competent, they could still see ways in which to improve. The feedback also showed the verifier why an assessment decision had been made.

The high quality of records was good practice in some centres with records being extremely well documented. Some centres used online recording of candidate evidence and assessments along with feedback and internal verification.

Some centres made use of pupil action plans – devised at one to one interviews with candidates to support learning.

Specific areas for improvement

There were no obvious areas for improvement this year, although centres should continue to ensure they are familiar with the relevant Arrangements Documents and Unit specifications – even when SQA assessments are in use.