



**Higher National Qualifications**

**And**

**Scottish Vocational Qualifications**

**Senior Verifier Report**

**2008**

**Subject: Hairdressing**

**Sector Panel or SSC: Hairdressing**

**Date: 07.08.08**

The purpose of this report is to provide feedback to centres on verification which has taken place within Higher National and Scottish Vocational Qualifications in this subject.

## HIGHER NATIONAL UNITS

### FEEDBACK TO CENTRES

*Insert details relating to specific guidance which should be offered to centres based on the verification of centres.  
Include:*

- *General comments*
- *Areas of good practice*
- *Areas for further development*

#### General comments:

##### HNC Hairdressing

**DN5W 34 Hairdressing: Cutting creative design**

**DN5V 34 Hairdressing: Colouring: colour correction and innovative design**

**DN66 35 Hairdressing: Specialised treatments**

**DN5Y 33 Hairdressing: Long hair design**

**DN63 34 Hairdressing: Style hair with the use of pastiche and padding**

##### HNC Fashion Make up

**DP2Y 34 Make up Artistry: Applied Hairdressing**

**DP30 34 Make up Artistry: Basic make up skin care and eye treatments**

**DP31 34 Make up Artistry: Fashion and photographic**

##### HND Make up Artistry

**F0JJ 35 Make up Artistry: Character make up**

This was the first year that individual units were subject to External verification. Previously, only the Graded unit has been subject to Central verification. Due to delivery of these units and timing of external verification most units were not completed but evidence available showed that centres are complying with required standards.

The overall standard of work produced is of a good quality. Portfolios for all units are well developed and are innovative in their content. All centres are using assessment exemplars produced by SQA where available. In many cases this is the first time of delivery and development visits have been carried out when requested. The use of photographic evidence was well presented.

Standardisation meetings were in place giving tutors delivering an opportunity to discuss any problems they were experiencing.

#### Advice on good practice and areas for further development:

The External Verification Visits during this session highlighted a number of areas of good practice within centres. Examples of the main good practice has been

##### Good practice

- Cross assessment with units creating a holistic approach to assessment
- Competition experience
- Industrial experience
- Training days prior to course in use of Photographic evidence and I.T
- Innovative evidence
- Centre developed material to give clear understanding of unit requirements
- Use of web-sites to enable candidates to carry out research
- Excellent photographic evidence

### **Areas for further development**

**A review meeting will take place early in session 2008-09 to discuss and clarify the areas identified in this section. Any suggested amendments agreed as a result of the meeting will be further discussed by the design team. Centres will be notified of any amendments/updates prior to them being finalised.**

- **Evidence requirements Character Make up Outcome 3 misleading checklist to be reviewed**
- **Master packs for units in Make up Artistry need further developed**
- **Review of some evidence checklists to ensure they meet criteria**
- **I.V evidence in some cases this had been done informally but formal recording should be in place**
- **College must make sure all unit specifications are being followed**
- **As most units require evaluation and candidates may have no previous knowledge of this extra guidance should be available**

## HIGHER NATIONAL GRADED UNITS

### TITLES/LEVELS OF HN GRADED UNITS VERIFIED

*Insert details below*

**HNC Hairdressing: DP9L**

**HNC Fashion make up: DP9T 34**

**HND Make up Artistry: FOWG 35**

### FEEDBACK TO CENTRES

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*Include:*

- *General comment*
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#### **General comments:**

##### **HNC Hairdressing**

All centres had completed planning and development stages but only a small number had completed and given grades to the Graded unit. Candidates felt that they were under pressure to complete the Graded unit as practical units within the course were being delivered at the same time and felt that repetition of evidence gave an undue burden of assessment.

Marking of grades where completed seemed in some cases to be problematic and in a few areas candidate evidence provided did not reflect grades given. Marking schemes in the assessment exemplar were thought to be unclear this is being addressed.

Delivery of Graded unit varied greatly. The purpose of this unit is to show skills gained within the mandatory units and in some cases this unit had been delivered very early in the course where these skills had not been embedded. The graded unit is a mentored unit not taught. It was felt that in some centres that this was not the case.

All centres were very supportive in their feedback to candidates through planning and development stages. Presentation of portfolios, although in many cases not complete, was innovative and photographic evidence was of a good standard.

Internal verification had not been completed due to the nature and timing of this unit, but systems in place were robust and met the requirements of the standards.

##### **HNC Fashion make up.**

The centres subject to external verification were limited. One of the centres was in first year of delivery. In all centres the standard of work completed was good, in most centres planning had taken place but development of the portfolio was not complete. The Graded unit in Make up Artistry has a large amount of photographic evidence and some candidates held all photographs on disc, but were not intending to download these until nearer completion of the unit. Research had been done and evidence of this and all planning stages were completed. Internal verification had not been completed due to the nature and timing of this unit, but systems in place were robust and met the requirements of the standards.

##### **HND Make up Artistry**

Only one centre was subject to external verification. Three of the Colleges delivering had collaborated and held an event in the Arches venue in Glasgow where they presented their work. This showed that the candidates had actively planned and presented on stage the completed development of the unit where live models and any props used were presented. The external verifiers were invited to this event, although not in their official capacity, and this gave them an opportunity to see the finished

result of the evidence for the Graded unit. One College had presented a similar event as an open night within their College where External verifiers were invited. This is an excellent platform to see candidates' completed work. The standard of work for this unit is very high and evidence of Portfolios C.D.s and live models were excellent. Grading scheme for this unit seems to still be causing a problem, this is being reviewed and discussion has taken place.

#### **Advice on good practice and areas for further development:**

Overall the majority of centres were delivery and assessing the qualification in line with National Standards. External Verification visits have highlighted good practice currently being used in centres.

#### **Good practice**

##### **HNC Hairdressing**

- **Innovative portfolio presentation**
- **Excellent photographic evidence**
- **Supportive feedback in place**
- **Inclusion of S.M.A.R.T plan**
- **Interviews with candidates making sure timelines were being kept**
- **Working with communication lecturer to provide support for candidates in producing written evidence for portfolio**
- **Good use of centre devised checklists to ensure standardization of assessment decisions**
- **Centres are providing candidates with well equipped salons giving excellent resources to complete all units**

##### **HNC Fashion make up**

- **High standard of photographic evidence**
- **Taking part in competitions in skills area**
- **Helping in Fashion Shows in skills area**
- **Log books showing skills gained**
- **Good feedback and support from tutors**
- **Innovative presentation of portfolios**
- **Centres are providing candidates with well equipped Make up studios giving excellent resources to complete all units**

##### **HND Make up Artistry**

- **Collaboration with other Colleges to present work in a stage format giving a greater opportunity to exhibit to a wider audience and increase links with industry. Also giving candidates the opportunity to mix with peers from other centres and share experience**
- **Portfolio presentation**
- **Photographic evidence and C.Ds**
- **Work experience in industry**
- **Centres are providing candidates with well equipped Make up studios giving excellent resources to complete all units**

## **Further development**

**External Verification Visits found that in some instances the graded unit was being delivered too early in the course, when the required skills had not been fully delivered. This has lead in some cases to candidates being over assessed.**

**This is reflected in the following points for development:**

### **HNC Hairdressing**

- **Delivery of this unit should be at a stage when candidates have completed or are in the process of completing the mandatory units**
- **SMART plans to be included in all cases**
- **Development stage focus should be on evidence for the chosen process to reflect industry, not the photo shoot**
- **Word count at all stages to meet the requirements of the assessment exemplar**
- **Lecturer input (not taught but mentored)**
- **I.V. in place at all stages planning development and evaluation**
- **Planning stage to reflect requirements step by step time bound**
- **Development stage evidence to reflect chosen company**
- **Evaluation more emphasis on evaluative writing**
- **Timing of delivery for unit**
- **Timing of E.V. visit**

### **HNC Fashion Make up**

- **Expansion on evidence of chosen company to reflect unit needs**
- **S.M.A.R.T plan to be included**
- **Timing of delivery of unit**
- **I.V. to be carried out at all stages to ensure standardization**
- **Evaluation making sure all areas are covered.**
- **Photographic evidence available for E.V visits.**
- **Marking of each section planning , development and evaluation this is being reviewed**
- **Marking scheme ( marks allocated for each area )**
- **Grading of unit**
- **Timing of E.V. visit**

### **HND Make up Artistry.**

- **Timing of delivery**
- **Best time to give out unit brief**
- **I.V to be carried out at each stage**
- **Marking of each section planning , development and evaluation this is being reviewed**
- **Marking scheme ( marks allocated for each area )**
- **Grading of unit**
- **Timing of E.V. visit**

## TITLES/LEVELS OF SVQ AWARDS VERIFIED

*Insert details below*

SVQ Hairdressing Level 1 G77M 21  
SVQ Hairdressing Level 2 G77N 22  
SVQ Hairdressing Level 3 G77L 23  
SVQ Barbering Level 2 G77J 22

## FEEDBACK TO CENTRES

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*Include:*

- *General comments*
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**A full programme of EV visits was carried out during session 2007-08. These visits indicated that the majority of centres were delivering and assessing to the National Standards. The visits highlighted areas of general comment, good practice and areas for further development. In most centres the internal verification and standardisation are being carried out to a good standard and where problems have been identified, advice and actions have been put in place to resolve any issues.**

**The points listed below will be used to ensure standardisation is consistent within the award during next sessions EV visits.**

**All centres are enthusiastic, motivated and looking forward to the new standards in 2009**

**General comments:**

- **Candidate feedback showed a positive learning experience.**
- **Centres were still questioning the content and set up of some of the mandatory units.**
- **In the main centres are complying with the marking of the P.C. (after the range has been completed). Use of evidence key is satisfactory in most centres, and mandatory evidence is being marked to comply with the assessment strategy.**
- **Some concern has been noted that the units which cross reference to Advise and Consult with Clients are still not being related to (technical units).**
- **The weighting of questions for the E.K.U. has improved and shows standardization in this area.**
- **Evidence of centre developed material covering non mandatory questions is of a good standard, but in some cases this has meant that over assessment has been noted, care should be taken not to overburden candidates with unnecessary assessment as this takes away from the ethos of the award.**
- **In most cases centres are using % marking for essential knowledge and understanding.**
- **Centres are advised that CPD should be recorded from September to August and must meet the standards of 30 hrs per year.**
- **All assessment material must be completed in pen in some instances this has been in pencil**
- **Internal verification is in most instances being carried out in a satisfactory manner, for those who have been experiencing problems advice and actions have been put in place**
- **In many centres the use of photographs in units in level 3 shows excellent evidence and is noted as good practice**
- **Use of electronic formative assessment is being used in a few centres candidates are enthusiastic about this**

- Where APL is being claimed the evidence key for this should be used.
- Centre devised Consultation sheets are in the main very well developed, but in some instances timings relate to the whole service, not as set out in the assessment standards where timings should relate to specific treatment.
- Centres should ensure all assessor signatures are completed
- One centre is delivering a customized award and has moved from paper based to electronic version, candidates and assessors are finding this rewarding.
- Very few centres are delivering the Barbering award.

### Advice on good practice and areas for further development:

#### Good Practice

- Examples of diverse material is being developed by centres these are innovative and show good examples learning styles
- Good photographic evidence
- Well developed client consultation sheets giving excellent evidence
- Some centres are using Blackboard, giving candidates excellent support
- Good use of I.T.
- Practical Salons are of a good standard and products and equipment give candidates excellent experience
- More centres are developing and taking part in College competitions and National competitions giving candidates opportunities to develop skills, this is very motivational and means that candidates are having a much broader experience, and meeting candidates from other areas.
- Centre developed overview sheets, making tracking of assessment clearer.
- Good range of clients
- Industrial experience
- Field trips to Hairdressing Academies
- Links with industry taking part in fashion shows
- Buddy system for new assessors
- Excellent supportive feedback from assessors
- Candidate exchange system with international College
- Staff visiting International agencies to develop skills

#### Further development

- Make sure all assessors sign all assessment material
- Signatures should always be in pen
- CPD to be recorded and hours to meet the required standards
- Range to be completed before P.C is signed off
- Specific timings to be recorded as the assessment strategy
- Ensure standardisation meetings are recorded
- Make sure all HABIA assessment strategies are adhered to keeping up to date with any changes (HABIA ) website
- Ongoing review of consultation sheets to make sure all requirements are in place
- Portfolio presentation using systems that made evidence clear and authentic
- Use of comment sheet within portfolio
- Cross referencing for Consultation unit using **technical units**
- Candidates signatures to be completed where required
- Appropriate key to be used to show what has been evidenced

### NATIONAL UNITS

**(i.e. Freestanding units which contribute to NPAs or NCs etc.)**

**TITLES/LEVELS OF NATIONAL UNITS VERIFIED**

*Insert details below*

**The National Certificate Group Award in Hairdressing Level 5 has now been developed and will be verified for the first time in session 2008-09.**

**FEEDBACK TO CENTRES**

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**General comments:**

**Advice on good practice and areas for further development:**