

Logos and certificate requirements for SQA accredited qualifications

SVQ logo

The Scottish Vocational Qualification (SVQ) logo must be used on a certificate for the commemorative SVQ. Only Awarding Bodies that are approved by SQA Accreditation to offer SVQs are entitled to use the logo.

The SVQ logo must not be used on SVQ Unit certificates.



SQA Accreditation logo

All non-SVQ Awarding Bodies must use the SQA Accreditation logo. Only Awarding Bodies that are approved by SQA Accreditation are entitled to use the logo. As of 31 October 2012, the SQA Accreditation logo replaced the SQA Approved Awarding Body logo.

Where an Awarding Body is offering SVQs, the SVQ logo must be used, however, the Awarding Body may also use the SQA Accreditation logo as a second logo.



SCQF logo

The SCQF logo can be used on any certificate where the qualification has been credit rated by a recognised Credit Rating Body or where the credit rating of the qualification has been approved by SQA's Accreditation Co-ordination Group (ACG).

The SCQF logo may be used in conjunction with both the SVQ logo and SQA Accreditation logo.



Promotional use of logos

Approved Awarding Bodies are advised to check with SQA Accreditation prior to using the above logos for marketing and promotional purposes.

Please note that none of the above logos can be used by Awarding Bodies on centre approval certificates used to indicate when centre approval was granted.

Certificate requirements

Certificates must include the following information:

- The title of the qualification in the format agreed at the time of accreditation
- The SQA Accreditation qualification code (4+2) issued at the time of accreditation
- The Awarding Body logo (or logos where the Awarding Body is in a partnership)

- The full name of the Awarding Body and authorised signatory (or signatories where the awarding body is in partnership)
- The date of issue of the certificate
- Use of the relevant SVQ, SQA Accreditation and SCQF logos as described above
- The SCQF level of the SVQ or qualification where it has been credit rated in line with current titling convention. SVQ Awarding Bodies may also show the overall credit value, however, this is not mandatory.
- Where the qualification has been credit rated the certificate should acknowledge the credit rating body.

Where non-SVQs have been credit rated, it is recommended that the Awarding Body shows the SCQF level and credit value however this is not mandatory.

It is not permitted for certificates to include centre names, co-branding logos or logos from other organisations, professional bodies and SSCs other than the Awarding Body(s).

Emergency First Aid at Work (EFAW) certificates

Approved Bodies offering EFAW qualifications must ensure certificates also contain the following information:

- The title 'Emergency First Aid at Work'
- Reference to the Health and Safety (First-Aid) Regulations 1981
- Confirmation that the certificate is valid for three years from the date of issue

General

Awarding Bodies are permitted to use their own wording on certificates, incorporate security enhancements such as barcodes or holographs and use unique candidate identification numbers.

For further advice and guidance on the use of logos and certificates, please refer to the certificate exemplars on the SQA Accreditation website or contact your appointed Regulation Manager.