Marking Scheme for ICT (Level 1) - Sample Assessment

Candidate:

No.		Possible Mark	Actual Mark	Marker Comments
	Task 1 (2 Marks)			
1	Folder Viewer • Folder viewer accessed – award 1 mark	1		
2	Folder created • New folder created – award 1 mark	1		
	Task 2 (10 Marks)			
3	Database opened • File 'resort.db' saved – award 1 mark • File opened using database application - award 1 mark	2		
4	Query correctly created to produce data for the report • Query created - award 1 mark • Fully correct query (pensioner discount='yes') – award 1 mark • Query output includes hotel name, resort name and pensioner discount 'yes' - award 1 mark	3		
5	Create Appropriate Report • Accurate report created with 9 entries (see example at end of marking scheme) - award 2 marks	2		
6	Report emailed as directed • Email sent to y.i.gannon@goaway.com – award 1 mark • Report file attached – award 1 mark • Email includes appropriate message - award 1 mark	3		
	Task 3 (11 Marks)			
7	Image saved • Image saved to folder – award 1 mark	1		
8	Poster Content • Includes 'resorts.jpg' image supplied in email – award 1 mark • Includes other suitable explanatory text for a display poster – award 2 marks • Includes appropriate heading/headline – award 1 mark • Includes all four bullet points from email – award 1 mark	5		
9	Poster Fit for Purpose • Appropriate font and text size provide clear and easy reading – award 1 mark • Image/graphic size and position is appropriate for layout – award 1 mark	4		

No.		Possible Mark	Actual Mark	Marker Comments
	• Layout is clear and effective for use as a poster – award up to 2 marks			
10	Accuracy of information • Typing and spelling is mainly accurate – award 1 mark	1		
	Task 4 (9 Marks)			
11	Web browser search • Evidence that web browser opened – award 1 mark • Evidence that search carried out - award 1 mark • Evidence that multiple websites accessed - award 1 mark	3		
12	Appropriate search words • Phrases including reference to Bolkas, temperature, winter or similar - award 1 mark	1		
13	Email Reply • Use of email reply button – award 1 mark • Information on Bolkas temperatures in winter included in e-mail – award 2 marks • Email includes appropriate message - award 1 mark • Email sent to millie_jay@spotmail.co.uk – award 1 mark	5		
	Task 5 (11 Marks)			
14	Access Data • Access Data file `price_list.csv' – award 1 mark	1		
15	File Saved in Folder • File saved into folder - award 1 mark	1		
16	Required formulae correctly implemented • Formula used to calculate the price per week for adults at all hotels –award 2 marks ○ formula used but errors in formula - award 1 mark ○ Totals calculated but no formula used – award 1 mark • Formula used to calculate the price per week for children at all hotels – award 2 marks ○ formula used but errors in formula - award 1 mark ○ Totals calculated but no formula used – award 1 mark • Formula used to calculate the price for adults and children for airport transfers	6		

No.		Possible Mark	Actual Mark	Marker Comments
	at each hotel – award 2 marks ○ formula used but errors in formula - award 1 mark ○ Totals calculated but no formula used – award 1 mark			
17	• Formula used to calculate the total price for 2 adults and 3 children to stay in each hotel for one week, including transfers* – award 3 marks ○ Formula used to calculate the total price for 2 adults and 3 children to stay in each hotel for one week, excluding transfers – award 2 marks ○ Formula used but errors in formula – award 1 mark *Accept any sensible interpretation of transfers in terms of numbers/cost (i.e. per person, per family, each way, return journey)	3		
	Task 6 (3 Marks)			
18	System password • Click on systems task icon – award 1 mark • Create password (at least 8 characters long and mixture of upper/lower case/ numbers) – award 1 mark • Submit password – award 1 mark	3		
	Task 7 (4 Marks)			
19	Document created • Document contains answer to question – award 1 mark	1		
20	Document emailed as directed • Email and attachment sent to y.i.gannon@goaway.com – award 1 mark	1		

No.		Possible Mark	Actual Mark	Marker Comments
21	Acceptable evaluation of the reasons not to follow-up actions in e-mail from bank • Don't click on/open/respond to spam emails – award 1 mark • Explanation of risk of fraud/viruses/malware/exposing personal details – award 1 mark • Don't visit suspect websites – award 1 • Don't enter username or passwords - award 1 mark • Explanation of spam e-mail – award 1 mark • Explanation of suspect website address within original e-mail – award 1 mark Any two of the above or other acceptable answer to a maximum of 2 marks	2		

ADDITIONAL INFORMATION

TASK 2 (EXAMPLE OF REPORT DATA) – WITH 9 ENTRIES (2 MARKS)

Hotel	Resort Name	Pensioner Discount
Bel Air	Busari	Y
Sunset	Busari	Y
Giralsol	Calante	Y
Paloma	Calante	Y
Tivoli	Calante	Y
Luna	Cheras	Y
Pullman	Tumus	Y
Southview	Tumus	Y
Travellers	Reniap	Y