

Moderation Feedback – Visiting - 2005

Qualification area

Engineering

**Subject(s) and Level(s)
included in this report**

HN Units in Factory Plant

General comments on moderation activity

Candidate documentation was well presented and collated. Candidates are given full support from the centre staff.

In one centre it was apparent, that the staff experienced difficulties in ensuring that the assessments were the work of individual candidates. An assessment methodology has now been implemented to ensure the candidates produce their own work for assessment. At the moderation event it was recommended that the centre gives this matter close attention in order to maintain a secure assessment strategy.

The following HN Units were moderated:

- Industrial Plant Maintenance D4HX 04
- Industrial Plant Services: Pneumatics & Hydraulics D4J1 04
- Industrial Plant Services: Steam, Refrigeration and Pumps D4JO 04
- Plant Systems: Utilities D4KC 04
- Plant Maintenance & Condition Monitoring A7AA 04
- Pneumatics & Hydraulics (Services) D3R6 04

Specific issues identified

In general the Internal Verification procedures in place within the centres visited were consistent and well documented.

There is a need for master folders for each Unit to be updated where required, so that all relevant assessment materials, including remedial assessments and check lists are readily available for moderation.

The Internal Verification systems should be examined and where required updated for each of the Units being delivered to ensure all relevant assessments are compatible with and meet current performance criteria.

The instruments of assessment presented by the centres in general met the performance criteria requirements. Some minor adjustments were identified.

As a result of a time delay in receiving communication from one centre, and with the approval of the moderation section, it was agreed that a postal moderation exercise should be conducted. Although there was good communication with the centre assessment materials were not forthcoming to meet the targeted time scale agreed and when the materials were eventually received they did not meet the performance criteria requirements for the Unit. A hold was therefore placed upon the assessments. After a number of submissions were received from the centre the assessment materials were considered acceptable. However, as no candidate evidence was presented for the postal moderation an EV visit is being arranged with the centre to scrutinise the performance of the candidates and so ensure compliance with the assessment requirements.

Arrangements were made to undertake a moderation visit at another centre but due to unforeseen circumstances the visit was cancelled. In agreement with the moderation section, and as a priority, a moderation visit to the centre involved is to be scheduled for the commencement of next term.

Feedback to centres

Centres should ensure all Assessment and Internal Verification procedures are in place and documentary evidence records are maintained.

It is a recommendation that master folders be compiled for each Unit being delivered by the centre. Each folder should contain all relevant assessment materials, including remedial assessments and checklists, together with records of the Internal Verification reports. With the introduction of the new design HN Units in the near future it is important that action is taken by the centres to develop the folders at an early date to assist with the moderation events.