

Moderation Feedback - Visiting

Management

Qualification area

**Subject(s) and Level(s)
included in this report**

HN – 245 - MANAGEMENT

Visiting Moderation

General comments on visiting moderation activity

Activity within the subject area appears focus on three units – BA 2404 – *Fundamentals of Quality Assurance*; BA 2504 – *Fundamentals of Quality Systems* and D5TV04 – *Quality Assurance in Construction*.

There was only one report available from a previous visit and therefore follow up on previous areas of concern was generally not possible.

The visits identified a number of areas of good practice although on the whole these related to Centre devised systems rather than necessarily good practice within the subject area.

There would appear to be a re-occurrence of issues relation to centres Interval Moderation/Verification procedures. In particular the checking of assessments against the outcomes, performance criteria and range statements to ensure all are covered by the assessments offered.

Specific issues identified

The standard of feedback to candidates was of concern in a number of centres. There was frequently no written feedback provided to candidates and completed assessments had no comments or indications as to areas of weakness or aspects of excellence. Oral Feedback frequently was not recorded in any way and therefore candidates were experiencing difficulty in completing remediation.

There were also a number of occasions when exemplar marking schemes or marking criteria checklist had not been prepared. This raises concerns about standardization of marking and the ability to complete effective internal moderation.

The range of assessment methods used was very limited particularly in relation to the three commonly used units. The emphasis was frequently on extended response written answers with little attempt to relate the work of the unit to the organizations studied or the candidates own workplace.

Merit requirements continue to be an area of concern with only a few centres clearly articulating to candidates what the specific requirements for the achievement of merit in a particular unit are.

Feedback to centres

Centres are encouraged to regularly review the timing of assessments to ensure there are opportunities for assessment and feedback throughout a unit

Internal verification and moderation is frequently not identifying aspects of the unit that are not being covered in the assessments. There are frequently pc's omitted or range statements not covered. There were several occasions during moderation visits this year that a hold was only avoided because candidates covered missing aspects in a later assessment although this had not been the centres intention.

Further guidance is required for centres on the retention of assessment material when a visit has been arranged. Some centres are indicating that they only retain samples due to storage difficulties despite a visit having been pre-arranged. The removal of the old disposal dates has added to the confusion and the information provided to centres for the next round of visits should emphasize the need to retain material where visits have been arranged even if the unit is complete.