

# National Certificates and National Progression Awards **DIGITAL LITERACY**



National Progression Award  
**SCQF Level 3**  
In Digital Literacy delivered at  
Adam Smith College

# NATIONAL PROGRESSION AWARD IN DIGITAL LITERACY

SCQF Level 3

## CASE STUDY

### Rationale

The National Progression Award (NPA) in Digital Literacy at SCQF level 3 provides a wide, basic grounding in a range of digital tools, productivity software and digital communication methods. Students can then progress to relevant SCQF level 4 and 5 qualifications.

The course suits a wide range of students. At Adam Smith College, candidates range from 16 to 70 years of age.

### Partnership Arrangements

Adam Smith College is currently involved with a number of partnerships with Fife Council for other qualifications and may explore the possibility of a partnership model with schools using the NPA in Digital Literacy at SCQF level 3.

### Delivery Approach

In terms of delivery sequence, Adam Smith College delivers Using Internet Safety as the first Unit. The knowledge and skills that candidates gain from this Unit are then applied in subsequent Units.

The course is very flexible in terms of delivery, allowing students to work at college, home or elsewhere. They can contact the lecturer whenever they want, from wherever they want.

### Skills Obtained

Students have found the digital communication and digital numeracy disciplines to be very relevant to their other studies, for example in research, investigations, writing reports and PowerPoint presentations. Having the transferable skills of digital communication and digital numeracy also allow students to carry out exercises in Word and Excel. This lets them consolidate learning whilst undertaking practical activities.

Students have matured through the college experience and aspects of the NPA have contributed to this, mainly through team working and decision making activities.

### Centre Evaluation

Students appreciated the individualised, ongoing assessment of the NPA in Digital Literacy, getting immediate feedback and obtaining a nationally recognised certificate at the end of their studies.

Adam Smith College will offer the NPA in Digital Literacy next session.

### Testimonials

#### Lecturer

*"The flexibility of the NPA in Digital Literacy at SCQF level 3 is one of its most important aspects. Students can work at their own pace, receive immediate feedback and get a nationally recognised qualification."*

#### Candidates

*"The course makes you more confident."*

*"Good friendly tutors help you to understand how to operate a computer and you get skills, like working with visual displays, patches, emails and Facebook which you can then use in your working and personal life."*

*"Having left school with little computing experience, this course has allowed me to go back to college and get knowledge and skills relating to digital literacy."*

*"Having done this course, I can now move up and do the next level because this course has given me a good grounding in computing."*

