



**National Qualifications 2015
Internal Assessment Report
Catering and Hospitality**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Qualifications (NQ) Units

Titles/levels of NQ Units verified:

D9NL Organisation of Practical Skills (Intermediate 1)

D286 Foods of the World (Intermediate 2)

General comments

This being the final year of delivery and with few entries, only two centres were selected for central verification.

One centre demonstrated a very clear and accurate understanding of the requirements of the national standards. The other centre had failed to fully understand all of the requirements.

Unit specifications, instruments of assessment and exemplification materials

Both centres were using the current NABs and relevant pro forma as issued by SQA.

One of the centres demonstrated a good understanding of the Unit specifications, instruments of assessment and exemplification materials and was very familiar with them.

Evidence Requirements

One of the two centres demonstrated a clear understanding of the Evidence Requirements for the Units.

Administration of assessments

All centre assessments were at the appropriate level and most centre staff had shown clear evidence of marking and of how assessment decisions had been reached on all scripts.

A few candidates continue to complete NABs in pencil — candidates must write in ink.

Both centres provided clear evidence that internal verification had taken place but internal verification was only effective in one of the centres.

Areas of good practice

Both centres had used the current NABs and pro forma as issued by SQA.

Centre staff had marked scripts in ink and shown clear evidence of how the assessment decisions had been reached.

All relevant documentation was submitted.

At Intermediate 2, all candidates had word-processed their reports, and all were clear, with detailed information for each section.

There was good evidence of assessor marking on all scripts and that a sampling of internal verification had taken place.

Specific areas for improvement

All candidates must be encouraged to complete NABs using ink.