



**National Qualifications 2011  
Internal Assessment Report  
Skills for Work: Practical Experiences  
— Construction and Engineering**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

# National Qualifications (NQ) awards

## Titles/levels of NQ awards verified

Skills for Work: Practical Experiences — Construction and Engineering (Access 3)

### General comments

Only one centre was subject to a verification visit and, although offering the award for the first time, there was clear understanding of the requirements of the national standards, mainly through previous experience with other Skills for Work awards.

The centre had set up good partnership arrangements with local schools.

### Course Arrangements documents, Unit specifications, instruments of assessment and exemplification materials

The centre assessor and Internal Verifier had wide knowledge and experience of using and interpreting Course documentation and materials from offering other SQA qualifications.

The centre had regular Course meetings for staff to share ideas and good practice.

The centre was recommended to use the qualification Support Network meeting held annually in June to clarify any issues with the documentation and/or materials.

The result of the verification visit was successful.

### Evidence Requirements

The centre visited was using the SQA-produced National Assessment Bank materials for assessing candidates. These specify the Evidence Requirements.

The centre was also using the SFEU-produced Support Materials resulting in all candidates being suitably prepared for assessment.

### Administration of assessments

The centre was offering this Course to S3/S4 school candidates who would benefit from the level. Many of the candidates required some degree of support but the assessor had managed to provide stimulation and motivation to most. The centre was using the SQA-produced NABs which were suitably designed for this level of candidate.

The centre was able to produce relevant internal verification procedures at the EV visit.

### Areas of good practice/areas for improvement

The standard of candidate practical work provided at the visit was very high showing that candidates had received excellent teaching and learning.

### Specific areas for improvement

Centres not already doing so, should consider preparing alternative assessments for the written/oral assessments to allow candidates who require remediation after the initial assessment to be fully re-assessed.

Centres are reminded of the benefits that can be gained from close links with other delivering centres — such as the facility to share good practice and innovative ideas. The Support Network meeting held annually in June is facilitated by SQA. Notice of the meeting is sent to all relevant contacts at presenting centres.