

# National Qualifications

Professional Development

Workshops **2003**



SCOTTISH  
QUALIFICATIONS  
AUTHORITY



# Professional Development for teachers and lecturers

As part of our commitment to offering support to teaching professionals, we are now offering a programme of Professional Development Workshops. This is a new initiative aimed at helping classroom teachers and lecturers understand the standards that National Qualifications are based on.

Our Professional Development Workshops provide a mixture of practical inputs and discussion opportunities, and are led by subject experts.

The first programme of workshops is for school teachers and college lecturers who present candidates for these National Courses:

- **Higher English**
- **Higher Art and Design**
- **Higher Maths**

## The workshops

All workshops are led by SQA's Principal Assessors, the people responsible for setting and maintaining standards. The workshops will give delegates the opportunity to review the 2003 examination and to discuss areas of strengths and weakness with the Principal Assessors and examining teams. Practical sessions will use examples of candidates' work to further develop your understanding of standards.

## When and where

### Higher English

- **23 August 2003 — Aberdeen**
- **30 August 2003 — Glasgow**
- **4 October 2003 — Edinburgh**

### Higher Art and Design

- **25 October 2003 — Dunfermline**

### Higher Mathematics

- **23 August 2003 — Stirling**
- **30 August 2003 — Edinburgh**
- **25 October 2003 — Glasgow**

## Costs

The cost is £75 per delegate, which includes lunch and workshop pack. All delegates will receive an attendance certificate.

## Booking

To reserve a place, please complete and return the attached booking form. Places at each workshop are limited, so please book early to avoid disappointment.

## Confirmation

All bookings will be confirmed in writing and travel directions will be sent to all delegates.

## Enquiries

All general enquiries about the workshops should be made to **0141-357 2235** or e-mail [sqa@starkeventsuk.com](mailto:sqa@starkeventsuk.com)

# Professional Development Workshop Registration Form

**First name**

**Surname**

**Title** Mr  Ms  Dr  Other

**Your job title**

**Centre**

**Local authority area** (if applicable)

**Address** (to which any correspondence should be sent):

**Postcode**

**Telephone no**

**E-mail address or fax no**

**Workshop you would like to attend** (please tick appropriate box)

English	Art and Design	Maths
23 Aug — Aberdeen <input type="checkbox"/>	25 Oct — Dunfermline <input type="checkbox"/>	23 Aug — Stirling <input type="checkbox"/>
30 Aug — Glasgow <input type="checkbox"/>		30 Aug — Edinburgh <input type="checkbox"/>
4 Oct — Edinburgh <input type="checkbox"/>		25 Oct — Glasgow <input type="checkbox"/>

## Cancellations

If you need to cancel, please do so in writing to Stark Events. Please note that cancellations are subject to the following terms:

- Up to 3 weeks prior to the event, 50% refund
- 2 weeks or less, 0% refund

Delegate substitutions are welcome at any time.

I agree to the cancellation terms. (You must tick this box)

**Please advise us of any special dietary, access or other requirements to enable us to help you make the most of your day.**

**Payment method** (please tick one box)

Please note that payment must be received before the workshop date to guarantee your place.  
All workshops are being subsidised by the Scottish Executive.

**Cheque for £75**, made payable to '**Stark Events**'. Do not send cash.

**Invoice prior to payment**

**Purchase order number** (We cannot process your application if this box is left blank)

Address to send invoice to:

Postcode

# Please return your completed registration form to:

## Stark Events

37 Otago Street  
Glasgow G12 8JJ

Thank you for booking a place. We will acknowledge your request and advise you immediately if it is not possible to offer you a place. Instructions on how to join the workshop will be sent to you a week before the event.

If you have any queries, please call us on **0141-357 2235** or e-mail [sqa@starkeventsuk.com](mailto:sqa@starkeventsuk.com)

### For Events use only

Action	Date	Action by
Received		
Place confirmed/declined		
Customer advised		
Cheque/cc banked		
PO Invoice raised		
Filed		



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website: [www.sqa.org.uk](http://www.sqa.org.uk)