

## Certificate in Payroll SCQF level 6 (GJ6A 46) – Structure

◆ To attain the qualification learners must complete all 11 mandatory Units

Please note the table below shows the SSC identification codes listed alongside the corresponding SQA Unit codes. It is important that the SQA Unit codes are used in all your recording documentation and when your results are communicated to SQA.

SQA code	SSC code	Title	SCQF level	SCQF credits
H70T 04	FSP P1	Work Effectively in Accounting and Finance	5	2
H70V 04	FSP P1, P2, P4 and P5	Employment Legislation for Payroll	7	2
H70W 04	FSP P3, P4 and P5	Statutory and Non-Statutory Reporting of Payroll Data	5	1
H70X 04	FSP P2 and P3	PAYE, Income Tax and National Insurance Contributions	7	2
H70Y 04	FSP PS2 and P5	Theory of Termination of Employment	7	2
H710 04	FSP P1, P2, P3 and P4	Determining Gross Pay	6	4
H711 04	FSP P1, P2, P3 and P4	Period End Processing	6	2
H712 04	FSP P2, P3 and P4	Termination of Employment	6	2
H713 04	FSP P1, P2, P3, P4 and P5, FSP PS2	Payroll Verification and Reconciliation	7	2
H714 04	FSP P1, P2, P3, P4 and P5	Computerised Payroll Administration	6	2
H715 04	FSP P1, P2, P3, P4 and P5	Payroll Processing	6	2