Publications Despatch Register – February 2010

This register lists all publications issued by SQA in the period 1 February 2010 – 28 February 2010.

Most publications can be downloaded free of charge from our website at www.sqa.org.uk. If you require a publication to be sent to you then please contact our Customer Contact Centre on 0845 279 1000. Please quote the product code and where a charge is applicable have a purchase order number or credit card details available.

Copies of circular letters can be obtained direct from the name listed on the register, or you can contact our Customer Contact Centre who will e-mail you the circular. Most circulars can also be downloaded from our website.

1 Promotional Materials and Newsletters

Date of Issue	Product Code	Title of publication	Issued to	Additional copies available from	Tel. No.	Available on SQA website
25 February 2010		Intermediate 2 Product Design: First Steps Exhibition – catalogue and information leaflet	SQA Co-ordinators: secondary schools, special schools, colleges of FE			NO

26 February 2010		ART ONLINE postcards	SQA Co-ordinators: secondary schools, special schools, colleges of FE, training providers, employers, Directors of Education, stakeholders			YES

2 Assessment Materials

New National Assessment Bank Materials and Higher National Assessment Exemplars are covered in separate e-mail alerts to nominated recipients.

Date of Issue	Product Code	Title and level	Issued to	Additional copies available from	Tel. No.	Available on SQA website

3 Procedural Guides & Catalogues

Date of Issue	Product Code	Title of Guide	Issued to	Additional copies available from	Tel. No.	Available on SQA website

25 February 2010	BA1474	Handbook for Invigilators 2010	Chief Invigilators	Appointee Management	0131 561 6958	NO

4 Reports and Feedback Material

Date of Issue	Title of Report	Issued to	Contact Officer/Business Team	Tel. No.	Available on SQA website

5 Circular letters

Date of Issue	Title	Issued to	Contact Officer/Business	Tel. No.	Available on SQA

			Team		**website**
5 February 2010	Scottish Baccalaureates in Science and Languages	SQA Co-ordinators: centres delivering the Baccalaureate	Lorna Grant	0845 213 5460	NO
5 February 2010	Scottish Baccalaureate (Languages) Support Event 9th March 2010	SQA Co-ordinators: secondary schools, adult education centres, colleges of FE	Corporate Events Team	0845 213 5295	YES
8 February 2010	Skills for Work: Automotive Information Update 30th March 2010	SQA Co-ordinators: secondary schools, special schools, colleges of FE	Corporate Events Team	0845 213 5109	NO
16 February 2010	National Qualifications 2011 Examination Timetable	SQA Co-ordinators: secondary schools, adult education centres, special schools, colleges of FE Copied to: SQA Stakeholders, Teacher Associations/Unions, Scottish Government Education Department/HMIe, Directors of Education/SCIS	Sandra Bonilla	0131 561 6860	NO
16 February 2010	National Qualifications – Revision to Photography for the Media Higher Project Based National Course	SQA Co-ordinators: secondary schools, colleges of FE Copied to: Scottish Government Education Department/HMIe, Directors of Education/SCIS	Lesley Clark	0845 213 5616	YES
18 February 2010	Hospitality Skills Training Day 22 April 2010	SQA Co-ordinators: secondary schools, special schools, colleges of FE	Corporate Events Team	0845 213 5118	NO
19 February 2010	Script delivery	Markers	Appointee Management	0131 561 6825	NO

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